SRTA

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

DATE: **November 19, 2026**

TIME: **10:00 AM**

PLACE: **901 N. Cameron St. Harrisburg**
A Microsoft Teams option will also be offered.
Public may participate at Cameron Street or Zarfoss Drive Locations.

PURPOSE: **November 2026 Board Meeting**

ORDER OF BUSINESS

1. Call to Order
2. Changes or Modifications to the Agenda
3. Public Comment: Accepted in Person or in Writing
4. Approval of Minutes
    A. Meeting Minutes of October 29, 2026 (Pages 3-6)
5. Communications
6. Treasurer's Report
7. Old Business
8. New Business

RESOLUTION 2658 – HONORING FIRST CLASS MECHANIC PAINT AND BODY SHOP DAVID LIGHTNER FOR 30 YEARS OF SERVICE (Page 7)

RESOLUTION 2659 – PUBLIC TRANSPORTATION CAPITAL APPLICATION BOARD RESOLUTION TO FILE APPLICATION AND TO CERTIFY LOCAL MATCH (SUPERSEDES RESOLUTION 2649) (Pages 8-10)

RESOLUTION 2660 - ESTABLISHING BOARD MEETING CALENDAR FOR 2027 (Page 11)

9. Staff Report
10. Executive Session

11. Adjournment

Next Meeting: **Thursday, December 17, 2026 at 415 N. Zarfoss Dr, York**
10:00AM – SRTA Board Meeting

MINUTES OF SRTA BOARD MEETING
October 29, 2026

Board members present: Diane Bosak, Eric Bugaile, Jason Graves, Carrie Gray, Liz Johnides, Keith Martin, Raymond Rosen, Kirk Stoner, Thomas Wilson and LaToya Winfield Bellamy. Jill Nagy, Counsel was also present.

Guests and administrative staff present included Steve Baldwin, Katherine Bulava, Mark Cassel, Rich Farr, Brian Gillette, Nicole Hansen, Bev Hockenberry, Jamie Leonard, Kristin Paradise, Sarah Phillips, William Shaw, Rick Trout, Jason Wolfgang and RKL auditors Tim Kraft and Sam Claar.

CALL TO ORDER

Raymond Rosen called the meeting to order at 10:00am.

CHANGES OR MODIFICATIONS TO THE AGENDA

There were no changes to the agenda.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

Tom Wilson made a motion to accept the minutes of the September 24 meeting. LaToya Winfield Bellamy seconded the motion. The motion passed unanimously.

PRESENTATION – FISCAL YEAR 2026 ANNUAL AUDIT

Keith Martin introduced Tim Kraft and Sam Claar of RKL and reported that the SRTA Finance Committee had reviewed the audit in detail earlier in the week. Mr. Kraft presented an overview of the draft financial statements, Single Audit and audit results for SRTA, CPTA and CDH.

- The auditors anticipate clean, unmodified opinions. Final reports cannot be issued until the federal Office of Management and Budget releases the final compliance supplement.
- Approximately $36 million in federal awards were reported, with approximately $27 million tested as major programs, including the Federal Transit Cluster and Medical Assistance Program. No current-year findings are anticipated.
- SRTA reported approximately $101 million in total assets, an increase of approximately $31 million; capital assets increased approximately $20.3 million.

- SRTA operating revenues increased approximately $3.9 million, while operating expenses increased approximately $8.7 million, including approximately $6 million in additional purchased transportation costs.
- Capital grant funding was approximately $25.4 million, and the increase in SRTA net position was approximately $22 million. Significant capital activity included construction in progress and revenue vehicles.
- CPTA and CDH financial positions were also reviewed. The auditors explained that new capital investment is being concentrated in SRTA as assets in the legacy entities depreciate.

TREASURER'S REPORT

Steve Baldwin presented details on the September 2026 financial statements, representing the third month of Fiscal Year 2027.

- RESERVES: The Authority targets 180 days of cash reserves. Approximately 93 days of reserves were reported at this point in the grant funding cycle.
- GRANT FUNDING: Staff clarified that PennDOT payments are delayed while grant applications are processed, rather than being withheld as a sanction.
- LINE OF CREDIT: The Authority maintains a line of credit for contingency liquidity; no draws have been made for several years.
- PURCHASED TRANSPORTATION: Staff discussed comparing subcontracted trip costs with reimbursement and in-house driver productivity.
- PARATRANSIT: Staffing shortages remain most pronounced in paratransit. The Authority is expanding subcontractor options, including Uber, to support service without restricting eligible trips.

Detailed ridership statistics, budget variances, capital expenditures, and a Treasurer's Report approval motion are not present in the supplied transcript segment.

OLD BUSINESS

There was no old business.

NEW BUSINESS

RESOLUTION 2648 – APPROVING THE REVISION OF EMPLOYEE HANDBOOK FOR SRTA, CDHTA AND CPTA.

Motion was raised by Kirk Stoner. Seconded by Diane Bosak. Motion was approved unanimously.

RESOLUTION 2649 – PUBLIC TRANSPORTATION CAPITAL APPLICATION (PCTA) BOARD RESOLUTION TO FILE APPLICATION AND TO CERTIFY LOCAL MATCH.

Motion was raised by Eric Bugaile. Seconded by Jason Graves. Motion was approved unanimously.

RESOLUTION 2650 – ACCEPTING ANNUAL REPORT OF AUTHORITY AUDITORS

Motion was raised by Keith Martin. Seconded by Tom Wilson. Motion was approved unanimously.

RESOLUTION 2651 – AUTHORIZING CONTRACT AWARD FOR TIRE LEASE PROGRAM

Motion was raised by Diane Bosak. Seconded by Kirk Stoner. Motion was adopted unanimously.

RESOLUTION 2652 – AUTHORIZING PURCHASE OF REPLACEMENT PARATRANSIT VEHICLES

Motion was raised by Tom Wilson. Seconded by Keith Martin. Motion was adopted unanimously.

RESOLUTION 2653 – AUTHORIZING CONTRACT AWARD FOR NICE RENEWAL

Motion was raised by Keith Martin. Seconded by Kirk Stoner. Motion was adopted unanimously.

RESOLUTION 2654 – AUTHORIZING CONTRACT AWARD FOR LAPTOP REPLACEMENTS

Motion was raised by Eric Bugaile. Seconded by Jason Graves. Motion was adopted unanimously.

RESOLUTION 2655 – AUTHORIZING A SOLE SOURCE AGREEMENT WITH ECOLANE FOR CHILD CAR SEAT SCHEDULING ENHANCEMENTS

Motion to approve was made by Keith Martin and seconded by Kirk Stoner. Motion was adopted unanimously.

RESOLUTION 2656 – AUTHORIZING THE ACQUISITION OF THE CELLULAR TOWER EASEMENT SITE AT STRELO SUNSHINE PARK SITUATED IN THE CITY OF HARRISBURG, DAUPHIN COUNTY, PA BY RELOCATION AGREEMENT OR THROUGH CONDEMNATION FOR THE HARRISBURG TRANSIT FACILITY PROJECT.

Motion to approve with a modification to the third paragraph to say “WHEREAS, SRTA has money in a separated, segregated account for the payment of just compensation and/or the cost for relocation as established by the parties: and” was made by Diane Bosak. Seconded by Tom Wilson. Motion was approved unanimously.

RESOLUTION 2657 – APPROVING THE REVISED EXECUTIVE DIRECTOR POSITION DESCRIPTION

Motion to approve was raised by Kirk Stoner. Seconded by Diane Bosak. Motion was adopted unanimously.

BOARD RETREAT AND STRATEGIC PLANNING

The Board discussed April 1, 2027 as the proposed retreat date at the Hampton Inn West in Mechanicsburg, subject to formal confirmation. Mr. Farr indicated that the retreat would focus on updating the strategic plan and that preliminary discussions had begun with a facilitator.

GETTYSBURG TRANSFER CENTER UPDATE

Rich Farr provided an update on the Gettysburg property, explaining that the Authority has agreed to allow the land development process to proceed but will not actively participate until final approval is received from the Borough. Once approved, the Authority would begin the required review and approval process with PennDOT and the Federal Transit Administration (FTA).

STAFF REPORT

Rich Farr will send out the Staff Report under a separate email.

ADJOURNMENT

The next scheduled Board meeting was announced for November 19, 2026, at 10:00 a.m. in Harrisburg. With no further business raised, Raymond Rosen declared the meeting adjourned at 11:34am.

Respectfully Submitted,

_____
Thomas Wilson
Secretary

RESOLUTION 2658

HONORING FIRST CLASS MECHANIC PAINT AND BODY DAVID LIGHTNER FOR 30 YEARS OF SERVICE

WHEREAS, David Lightner began his career in public transportation with the Cumberland Dauphin Harrisburg Transit Authority in 1996 as a Service Person and, throughout his years of dedicated service, progressed through various positions, including Mechanic's Helper in the Tire Shop and Building Maintenance, before transitioning to the Body Shop, where he has continued to serve the Authority; and,

WHEREAS, the year 2026 marks 30 years of dedicated and outstanding public service to the Authority; and,

WHEREAS, his commitment to the Authority and safety of the community that we serve is commendable and has not gone unnoticed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Susquehanna Regional Transportation Authority that it formally acknowledges and expresses deep appreciation for the exemplary service and goodwill that David Lightner has brought to his role as a Maintenance Department Team Member of the Cumberland-Dauphin-Harrisburg Transit Authority.

CERTIFICATION OF OFFICERS

OF

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on November 19, 2026.

Attest:_____ _____

Thomas Wilson
Secretary

Raymond Rosen
Chairman

RESOLUTION NO. 2659

PUBLIC TRANSPORTATION CAPITAL APPLICATION (PTCA)BOARD RESOLUTION TO FILE APPLICATION AND TO CERTIFY LOCAL MATCH SUPERSEDES RESOLUTION #2649

The Susquehanna Regional Transportation Authority (SRTA) resolves and certifies that the requested state amount of $8,540,119 of Section 1514 state discretionary trust funds are requested for Fiscal Year 2026-2027 to help pay for projected capital costs, excluding asset maintenance, and that these funds will only be used for this purpose since these funds are ineligible to be used for operating costs. All capital local matching funds shall be collected and available prior to accruing project expenses, committed funds shall be expended in the same fiscal year as the state funds they are matching, and any uncommitted local funds will be used only for capital assistance in a subsequent year.

Further, the SRTA Board of Directors resolves and certifies that in Fiscal Year 2026-2027 that local, or if applicable private, cash matching funds of no less than $290,591 will be provided to match the requested amount of state Section 1514 discretionary trust funds.

I Raymond Rosen, Chairman of the SRTA Board of Directors, do hereby certify that the foregoing is a true, and correct copy of the Resolution adopted at a regular meeting of SRTA Board of Directors held the day of November 19, 2026

Raymond Rosen, Chairman (Date)

Thomas Wilson, Secretary (Signature of Attester) (Date)

RESOLUTION NO. 2659

PUBLIC TRANSPORTATION CAPITAL APPLICATION (PTCA)BOARD RESOLUTION TO FILE APPLICATION AND TO CERTIFY LOCAL MATCH SUPERSEDES RESOLUTION #2649 FACT SHEET

This resolution supersedes Resolution #2649 and updates the Fiscal Year 2026–2027 State 1514 and local match amounts to reflect the addition of funding for Microtransit Replacement. The updated project is highlighted below.

The previously approved State 1514 share was $8,536,635 and the local match requirement was $290,475. The State 1514 share is now $8,540,119 with the local match requirement increasing to $290,591.

Local Capital Match Projects:

- State 1514 Discretionary: $8,540,119
- Local Match: $290,591

Project ID	Activity Name	Cost	Federal 5307 / 5339	Federal 5310	State 1514 Disc	State 1517.1 CNG	State 1516 CTC	Local
2026-15	Fixed Route Vehicle Replacement	$3,589,645	$2,871,714	$0	$694,777	$0	$0	$23,154
2026-07	York and Adams Facilities Improvement	$3,300,000	$0	$0	$1,596,787	$0	$1,650,000	$53,213
17432	Replace 11 SR < 30FT Buses	$1,582,238	$0	$732,360	$0	$0	$849,878	$0
2026-11	York and Adams Security Upgrade	$1,575,000	$0	$0	$762,103	$0	$787,500	$25,397
2026-03	Systemwide Software (Enhancements & Renewal)	$900,000	$0	$0	$435,487	$0	$450,000	$14,513
2026-13	York Fixed Route Bus Equipment	$860,000	$0	$0	$832,265	$0	$0	$27,735
2026-13	Harrisburg Fixed Route Bus Equipment	$860,000	$0	$0	$832,265	$0	$0	$27,735
2026-07	Dauphin Facilities Improvements	$850,000	$0	$0	$411,293	$0	$425,000	$13,707
2026-09	York Shelter Replacement	$750,000	$600,000	$0	$145,162	$0	$0	$4,838

Project ID	Activity Name	Cost	Federal 5307 / 5339	Federal 5310	State 1514 Disc	State 1517.1 CNG	State 1516 CTC	Local
2026-09	Harrisburg Shelters/Stops	$750,000	$600,000	$0	$145,162	$0	$0	$4,838
17450	Replace Four Transit Vans for Microtransit	$620,000	$496,000	$0	$123,485	$0	$0	$4,115
2026-04	Stop Hopper Expansion	$480,000	$384,000	$0	$92,904	$0	$0	$3,096
17440	Transit Vans	$467,244	$0	$0	$0	$0	$467,244	$0
2026-02	IT Equipment	$425,000	$0	$0	$205,646	$0	$212,500	$6,854
2026-06	Dauphin Shop Tools and Equipment	$330,000	$240,000	$0	$58,065	$0	$30,000	$1,935
2026-07	Northumberland Facilities Improvement	$300,000	$0	$0	$0	$0	$300,000	$0
2026-11	Northumberland Security Upgrade	$300,000	$0	$0	$0	$0	$300,000	$0
2026-09	Adams Bus Route Signage	$200,000	$0	$0	$193,550	$0	$0	$6,450
2026-09	Hufnagle Park Bus Stop	$100,000	$0	$0	$96,775	$0	$0	$3,225
2026-11	Harrisburg Security Upgrade	$100,000	$0	$0	$48,387	$0	$50,000	$1,613
2026-06	York Shop Tools and Equipment	$60,000	$0	$0	$29,032	$0	$30,000	$968
2026-02	Data Center/Storage Expansion	$40,000	$0	$0	$19,355	$0	$20,000	$645
2026-12	Camera	$7,000	$0	$0	$3,387	$0	$3,500	$113
2026-16	Fixed Route 35-40 FT Bus replacements	$11,408,433	$9,126,362	$0	$943,644	$1,306,980	$0	$31,447
2026-17	Lemoyne Transfer Center	$1,827,950	$742,680	$0	$870,588	$0	$0	$35,000
	TOTALS	**$31,682,510**	**$15,060,756**	**$732,360**	**$8,536,635**	**$1,306,980**	**$5,575,622**	**$290,475**

RESOLUTION 2660

ESTABLISHING BOARD MEETING CALENDAR FOR 2027

WHEREAS, the Board Meeting Calendar of the Susquehanna Regional Transportation Authority must be established and published annually; and,

WHEREAS, the Board Committee Calendar of the Susquehanna Regional Transportation Authority will be published along with the established Board Meeting Calendar to avoid any conflicts with existing laws and requirements; and,

WHEREAS, SRTA is responsible for administrative support for the Cumberland-Dauphin-Harrisburg Transit Authority (CDHTA) and the Central Pennsylvania Transportation Authority (CPTA); and as such, SRTA will be setting the CDHTA and CPTA monthly meetings to be held at 9:45 am on the same dates at the SRTA board meetings; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Susquehanna Regional Transportation Authority that they shall meet according to the following calendar with all Board meetings commencing at 10:00 a.m.

January 28, 2027* – Harrisburg
February 25, 2027 – York
March 25, 2027 – Harrisburg
April 29, 2027**^ – York
May 27, 2027 – Harrisburg
June 24, 2027 – York
July 22, 2027 – Harrisburg
August 26, 2027 – York
September 23, 2027 - Harrisburg
October 28, 2027^ – York
November 18, 2027^^ – Harrisburg
December 16, 2027^^ – York

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OF

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attest:_____ _____

Thomas Wilson
Secretary

Raymond Rosen
Chairman

CDHTA and CPTA meetings will be advertised for 9:45 AM on the same dates as SRTA.
*CDHTA Annual Meeting – 9:45 am,
**CPTA Annual Meeting – 9:45 am
^Notes the meeting is on the fifth (5th) Thursday of the month
^^Notes the meeting is on the third (3rd) Thursday of the month