



rabbittransit / rabbitPAY Partner Transit Pass Intake

Form Section 1: Partner Organization Information

- **Organization Name:** _____
- **Primary Contact Name & Title:** _____
- **Email Address:** _____ **Phone Number:** _____
- **Billing Address:** _____

Section 2: Purpose & Financial Structure

- 1. Who is paying for or subsidizing the passes?**
 - a. ☐ 100% Organization-Subsidized (Employer / Non-Profit)
 - b. ☐ Client/Employee Self-Pay (Discounted Group Rate)
- 2. What is the primary use case for these passes?**
 - a. ☐ Regular Employee Commute (Mon–Fri Workday)
 - b. ☐ Shift / Warehouse Work (Flex Schedule / 4x10s)
 - c. ☐ Social Services / Emergency Transport
 - d. ☐ One-Time Event / Temporary Training Program
- 3. What is the general travel pattern expected for riders?**
 - a. ☐ Direct Fixed-Route Trip (No transfers needed)
 - b. ☐ Multi-Route Trip (Requires transfers)
 - c. ☐ Commuter Bus Services

Section 3: Volume, Cadence & Inventory Needs

4. Estimated Pass Volume Needed:

- Total Estimated Individual Riders: _____ | Estimated Rides per Month: _____

5. Purchase Cadence:

- a. ☐ **One-Off Purchase** (Single batch order)
- b. ☐ **Reoccurring Order** (Cycle: ☐ Weekly ☐ Monthly ☐ Quarterly)

6. Physical Inventory Stock-on-Hand Need:

- a. *Do you need a physical supply of passes kept in your office for immediate walk-in or same-day onboarding needs?*
- b. ☐ **YES** – Need physical passes on-site
- c. ☐ **NO** – Passes distributed on a planned/scheduled basis

Section 4: Rider Access & Equity Assessment

7. Mobile App Access:

- *Do the individuals serviced consistently have smartphones and cellular data to use the rabbitPAY mobile app?*
- ☐ **YES** – Most or all riders have smartphones
- ☐ **NO / LIMITED** – Many riders lack digital/smartphone access

8. Rider Access Considerations (Check all that apply):

- a. ☐ Language / Translation needs (*Languages spoken:* _____)
- b. ☐ Physical, mobility, or cognitive considerations requiring simple "tap & go" media

Section 5: Account Management Preference

9. How would your organization prefer to manage pass distribution?

- ☐ **Self-Managed:** Manage/load smartcards directly via pay.rabbittransit.org.
- ☐ **Coordinated with rabbittransit:** rabbittransit staff manage oversight of process.