

SRTA

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

DATE: September 24, 2026

TIME: 10:00 AM

PLACE: 901 N. Cameron St. Harrisburg
A Microsoft Teams option will also be offered.
Public may participate at Cameron Street or Zarfoss Drive Locations.

PURPOSE: September 2026 Board Meeting

ORDER OF BUSINESS

1. Public Hearing for Program of Projects
2. Call to Order
3. Changes or Modifications to the Agenda
4. Public Comment: Accepted in Person or in Writing
5. Approval of Minutes
 - A. Meeting Minutes of August 27, 2025 (Pages 3-6)
6. Communications
7. Treasurer's Report
8. Old Business
9. New Business

RESOLUTION 2639 – INTERAGENCY VEHICLE USE AGREEMENT
(Pages 7-8)

RESOLUTION 2640 - AUTHORIZING THE PURCHASE OF GILLIG TRANSIT BUSES
(Pages 9-10)

RESOLUTION 2641- A RESOLUTION AUTHORIZING THE DESTRUCTION OF LEGACY
CLIENT RECORDS (Page 11)

RESOLUTION 2642 – AUTHORIZING CONTRACT AWARD FOR TICKET VENDING
MACHINE INSTALLATION SITE PREPARATION (Pages 12-13)

RESOLUTION 2643 – ADOPTING TITLE VI PROGRAM UPDATE (Page 14)

RESOLUTION 2644 – ACCEPTANCE OF TITLE VI SERVICE STANDARDS AND
MONITORING RESULTS (Page 15)

RESOLUTION 2645 - CONTRACT AWARD FOR SERVICE TRUCK REPLACEMENT
(Pages 16-17)

RESOLUTION 2646 – APPROVAL OF AMENDMENTS TO THE SRTA PURCHASING AND
PROCUREMENT MANUAL (Pages 18-19)

RESOLUTION 2647 – APPROVAL OF THE AMENDMENTS TO THE SRTA MAINTENANCE
PLAN (Pages 20-21)

10. Future Procurements (Page 22-23)

11. Staff Report

12. Executive Session

13. Adjournment

**Next Meeting: Thursday, October 29, 2026 at 415 N. Zarfoss Dr, York
 10:00AM – SRTA Board Meeting**

**SRTA
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

MINUTES OF SRTA BOARD MEETING

August 27, 2026

Present were board members: Diane Bosak, Eric Bugaile, Carrie Gray, Jason Graves, Raymond Rosen, Kirk Stoner and Tom Wilson. Jill Nagy, Counsel, was also present. Keith Martin and LaToya Winfield Bellamy were absent.

Guests and Administrative Staff Members included: Steve Baldwin, Dave Cook, Rich Farr, Brian Gillette, Bev Hockenberry, David Juba, Jamie Leonard, Trevor Manahan, Kristen Paradise, Sarah Phillips, Bill Shaw, Rick Trout, Sherry Welsh and Jason Wolfgang.

CALL TO ORDER

Chairman Rosen called the meeting to order at 10:00am.

CHANGES OR MODIFICATIONS TO THE AGENDA

Staff requested that Resolution 2638 be added to the Agenda. A motion was made by Tom Wilson. Seconded by Kirk Stoner to accept the modification to the Agenda and passed unanimously.

PUBLIC COMMENT

A written public comment from Ms. Minh Trang Nguyen was acknowledged. The Board noted that the comment was thoughtful and well presented and discussed the importance of providing a substantive response. Ms. Winn was identified as a West York student. Staff indicated the written comment would be included in the meeting record and a response would be provided.

APPROVAL OF MINUTES

A motion to approve the July 23, 2026 meeting minutes was made by Kirk Stoner. Seconded by Eric Bugaile and passed unanimously.

TREASURER'S REPORT

Steve Baldwin presented financial and statistical highlights. He noted the following:

- **SUBSIDY:** Year-to-date subsidy use was approximately \$425,000 below budget due to cost savings.
- **EXPENSES:** Operating expenses were approximately \$653,000 below budget, primarily due to savings in purchased transportation, benefits and wages.
- **RESERVES:** The Authority had approximately 149 to 150 days cash on hand, below the 180-day target, due to PennDOT's annual funding switchover period. Staff anticipates cash levels will recover after the transition and catch-up funding is received.
- **LINE OF CREDIT:** There were no draws on the organization's line of credit.
- **CAPITAL EXPENDITURES:** Expenditures discussed included:
 - Harrisburg Parks Maintenance Facility – approximately \$538,000
 - Milton Facility – approximately \$209,000
 - Cumberland Facility – approximately \$500,000
 - Fare Collection System Transition – approximately \$250,000

**SRTA
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

* 100% of PM's were completed in the month of July

- **MICROTRANSIT:** Stop Hopper has grown from approximately 3,000 monthly trips in 2022 to approximately 9,000 monthly trips in 2026, roughly tripling over four years.

The Board discussed microtransit capacity, staffing constraints and future expansion. David Juba reported that the microtransit system was operating at approximately 82% to 83% of systemwide capacity based on an estimated upper limit of approximately 4.5 passengers per hour. Certain zones are experiencing greater capacity pressure, although formal denials remain relatively low.

Waynesboro is being considered for future microtransit service. WellSpan has committed local match funding for the next three years to support the effort. The Board also discussed other potential service areas and noted that expansion depends on funding, local match, vehicles and staffing.

The Board reviewed capital projects and discussed the radio upgrade, bicycle accommodations and staffing levels.. Staff reported that the Authority is tracking eight major capital projects and that project payment and schedule indicators are generally close to target. The Board requested that future workforce graphics show the change in unfilled positions from the prior month to the current month.

OLD BUSINESS

There was no old business.

NEW BUSINESS

RESOLUTION 2634 – ADOPTION OF THE TRANSIT ASSET MANAGEMENT PLAN POLICY STATEMENTS

A motion to approve was made by Kirk Stoner. Seconded by Jason Graves and passed unanimously.

RESOLUTION 2635 – RATIFYING SOLE SOURCE CONTRACT FOR VMWARE LICENCES RENEWAL

A motion to approve was made by Tom Wilson. Seconded by Kirk Stoner and passed unanimously.

RESOLUTION 2636 – AUTHORIZING THE PURCHASE OF REPLACEMENT AND EXPANSION VEHICLES

A motion was made by Eric Bugaile. Seconded by Jason Graves and passed unanimously.

RESOLUTION 2637 – AUTHORIZING THE LEASE OF TEMPORARY OFFICE SPACE AT 1000 NORTH CAMERON STREET IN HARRISBURG

A motion to approve was made by Jason Graves. Seconded by Tom Wilson and passed unanimously. Staff explained that temporary office space is needed as construction activity increases around the existing Harrisburg site and that leasing space across the street is expected to be more economical than temporary construction trailers.

RESOLUTION 2638 – AUTHORIZING AMENDMENT NO. 2 TO THE INTERGOVERNMENTAL AGREEMENT

SRTA
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

Motion to approve was raised by Jason Graves, seconded by Kirk Stoner, and passed unanimously. Staff explained that the Authority will participate in a Commonwealth pilot program intended to reduce transportation barriers to health care by providing appropriately installed child safety seats on shared ride vehicles. The pilot will include staff certification, vehicle assignment through Ecolane, sanitation requirements, inventory management and procurement procedures.

STAFF REPORT

Rich Farr presented the following staff updates:

- Nearly 7,600 rabbitPAY accounts have been created since July 6, 2026, with approximately 84,000 successful fare validations or taps.
- Twenty-seven riders had reached the fare-capping threshold as of the day before this meeting, allowing subsequent trips to be free once the value of a monthly pass was reached through single-ride payments.
- The Authority provided transportation for approximately 100 people during National Night Out in Harrisburg.
- The Authority will support the City of Harrisburg's ceremonial Martin Luther King Jr. Avenue designation by providing a bus for participants unable to walk the route.
- A press event was held at Elder Daycare in Chambersburg regarding service timeliness and staffing challenges.
- The Authority presented its High Intensity Mobility Corridors initiative to the Harrisburg Intergovernmental Cooperation Authority.
- A rabbittransit driver placed second in the paratransit division at the state transit rodeo and will advance to the national competition in Atlantic City in 2027.
- The Authority presented a value-based purchasing concept related to transportation to DHS Community HealthChoices and received follow-up interest from a managed care organization.
- Training of the Authority's AI customer-service agent is underway. Initial deployment is expected to include trip cancellations and general frequently asked questions.
- The Authority is partnering with PennDOT and approximately 14 other transit systems on a federal Low No grant procurement effort for approximately \$20 million in buses statewide.
- Staff are preparing local match letters for the next fiscal year.

OTHER BUSINESS

Board members discussed the value of regionalization and positive community recognition of paratransit service in smaller counties. The discussion emphasized the additional infrastructure, professionalism and service capacity made possible through regionalization.

A condolence card was circulated for LaToya Winfield Bellamy following the death of her husband. The Board expressed its condolences and support.

SRTA
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

ADJOURNMENT

There being no further business, the meeting adjourned at approximately 10:46am.

Respectfully Submitted,

Thomas Wilson
Secretary

RESOLUTION 2639

AUTHORIZING INTERAGENCY VEHICLE USE AGREEMENT

WHEREAS, the Cumberland-Dauphin-Harrisburg Transportation Authority (CDH), Central Pennsylvania Transportation Authority (CPTA), and Susquehanna Regional Transportation Authority (SRTA) own and operate vehicles necessary to provide public transportation within their respective service areas; and,

WHEREAS, an Authority may have a temporary need for additional vehicles due to maintenance, fleet shortages, emergencies, service interruptions, or other operational needs while another authority has vehicles available; and,

WHEREAS, CDH, CPTA, and SRTA desire to cooperate by temporarily sharing vehicles when operationally feasible to support service continuity and the efficient use of publicly owned assets; and,

WHEREAS, the proposed Interagency Vehicle Use Agreement establishes the terms and conditions for temporary vehicle loans among the authorities without a rental charge or usage fee; and,

WHEREAS, under the Agreement, the borrowing Authority shall assume possession and operational control of each loaned vehicle and shall be responsible for its operation, fueling, routine maintenance, insurance obligations, damage, and documented loss-of-use costs during the loan period; and,

WHEREAS, the Agreement does not obligate an Authority to loan a vehicle and preserves each authority's governmental status, immunity, and legal protections; and,

NOW, THEREFORE BE IT RESOLVED, that the SRTA Board of Directors authorizes the Executive Director to enter into the Interagency Vehicle Use Agreement with CDH and CPTA for the temporary loan and use of vehicles among the authorities.

CERTIFICATION OF OFFICERS OF SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on September 24, 2026.

attest:

Thomas Wilson,
Secretary

Raymond Rosen
Chairman

RESOLUTION 2639

AUTHORIZING INTERAGENCY VEHICLE USE AGREEMENT

Fact Sheet

- Allows each Authority to temporarily borrow available transit buses, cutaway vehicles, support vehicles, service vehicles, or other vehicles.
- Intended for fleet shortages, vehicle maintenance, emergencies, special events, service interruptions, and other operational needs.
- Supports continuity of public transportation services.
- Maximizes the use of publicly owned vehicles that may otherwise be temporarily available.
- No rental charge or usage fee applies to a vehicle loan.
- The borrowing Authority assumes possession and operational control of the vehicle during the loan period.
- The borrowing Authority is responsible for qualified drivers, fuel, routine maintenance, tolls, citations, and operating expenses.
- The borrowing Authority is responsible for accidents, damage, repairs, and documented loss-of-use costs occurring during its possession.
- The borrowing Authority must maintain applicable insurance and promptly report accidents, damage, mechanical failures, and safety concerns.

RESOLUTION 2640
AUTHORIZING THE PURCHASE OF
GILLIG TRANSIT BUSES

WHEREAS, the Susquehanna Regional Transportation Authority (SRTA) has determined there is a need to purchase eleven (11) low-floor transit buses for fixed-route service, consisting of six (6) 40-foot compressed natural gas (CNG) buses, four (4) 35-foot diesel buses, and one (1) 40-foot diesel bus; and,

WHEREAS, through Resolution 2606, adopted February 26, 2026, SRTA awarded the Statewide Consortium Contract resulting from Request for Proposals No. 20240620 in accordance with applicable Federal, Commonwealth, and SRTA procurement requirements; and,

WHEREAS, SRTA received four (4) quote documents from GILLIG under the Statewide Consortium Contract, consisting of an order summary and three detailed vehicle price variance summaries applicable to the proposed purchase; and,

WHEREAS, the detailed quote documents establish current unit prices of Eight Hundred Ninety-Five Thousand, Thirty-Six Dollars and Seventy-Five Cents (\$895,036.75) for each 40-foot CNG bus, Eight Hundred Fourteen Thousand, Three Hundred Thirteen Dollars and Fifty-One Cents (\$814,313.51) for each 35-foot diesel bus, and Eight Hundred Twenty-One Thousand, Two Hundred Ten Dollars and Eighty Cents (\$821,210.80) for the 40-foot diesel bus; and,

WHEREAS, the total purchase amount is Nine Million, Four Hundred Forty-Eight Thousand, Six Hundred Eighty-Five Dollars and Thirty-Four Cents (\$9,448,685.34), which has been determined to be fair and reasonable based on the competitively procured Statewide Consortium Contract and the applicable Contract pricing; and,

WHEREAS, the quoted production schedule anticipates production beginning in February 2027 for the York CNG buses and March 2027 for the Harrisburg diesel buses; and,

NOW, THEREFORE BE IT RESOLVED by the Board of Directors that SRTA is authorized to purchase eleven (11) GILLIG low-floor transit buses through the Statewide Consortium Contract awarded by Resolution 2606, in an amount not to exceed Nine Million, Four Hundred Forty-Eight Thousand, Six Hundred Eighty-Five Dollars and Thirty-Four Cents (\$9,448,685.34), subject to final contract terms acceptable to SRTA.

CERTIFICATION OF OFFICERS
OF
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members on September 24, 2026.

attest:

Thomas Wilson,

Secretary

Raymond Rosen

Chairman

RESOLUTION 2640

AUTHORIZING THE PURCHASE OF

GILLIG TRANSIT BUSES

FACT SHEET

- Resolution 2606, adopted February 26, 2026, awarded the Statewide Consortium Contract resulting from Request for Proposals No. 20240620.
- The Statewide Consortium Contract permits SRTA to purchase up to sixty-three (63) low-floor transit buses in the vehicle configurations shown below. The maximum quantities do not obligate SRTA to purchase the full authorized quantity.

Vehicle Configuration	Maximum Contract Quantity	Current Purchase	Remaining Quantity
30-foot CNG	14	0	14
35-foot CNG	9	0	9
35-foot Diesel	7	4	3
40-foot CNG	29	6	23
40-foot Diesel	4	1	3
Total	63	11	52

Current Purchase

- Six (6) 40-foot CNG buses for York at \$895,036.75 each, totaling \$5,370,220.50.
- Four (4) 35-foot diesel buses for Harrisburg at \$814,313.51 each, totaling \$3,257,254.04.
- One (1) 40-foot diesel bus for Harrisburg at \$821,210.80.
- **Total purchase authorization: \$9,448,685.34.**
- Quoted production is anticipated to begin in February 2027 for the York CNG buses and March 2027 for the Harrisburg diesel buses.
- The quoted pricing is valid for ninety (90) days from July 20, 2026 and is FOB York, Pennsylvania, excluding applicable taxes and licensing fees.

Funding Sources

York		80% Federal/20% Local		Total
Federal	State	Local		
\$ 638,000	\$ 159,500	\$ -	\$ -	797,500
\$ 1,665,891	\$ 416,473	\$ -	\$ -	2,082,364
\$ 1,067,862	\$ 266,966	\$ -	\$ -	1,334,828
\$ 367,165	\$ 91,791	\$ -	\$ -	458,956
\$ 1,486,972	\$ 371,743	\$ -	\$ -	1,858,715
\$ 5,225,890	\$ 1,306,473	\$ -	\$ -	6,532,363

Quote for 6 40 FT CNG
 \$ 895,036.75 Each
 \$ 5,370,220.50 total (6)

Harrisburg		80% Federal/ 19.355% State/ 0.645% Local		Total
Federal	State	Local		
\$ 2,152,080.00	\$ 520,649.50	\$ 17,350.50	\$ -	2,690,080
\$ 1,084,362.00	\$ 262,348.00	\$ 8,743.00	\$ -	1,355,453
\$ 3,236,442.00	\$ 782,997.50	\$ 26,093.50	\$ -	4,045,533.00

35FT Diesel Quote
 \$ 814,313.51 each
 \$ 3,257,254.04 total (4)

\$ 616,551.00	\$ 149,166.96	\$ 4,971.04	\$ -	770,689
\$ 47,449.00	\$ 11,479.44	\$ 382.56	\$ -	59,311
\$ 664,000.00	\$ 160,646.40	\$ 5,353.60	\$ -	830,000

40FT diesel quote
 \$ 821,210.00 each
 \$ 821,210.00 total (1)

RESOLUTION 2641

A RESOLUTION AUTHORIZING THE DESTRUCTION OF LEGACY CLIENT RECORDS

WHEREAS, the Susquehanna Regional Transportation Authority has adopted a Record Retention and Destruction Policy governing the retention and destruction of Authority records; and

WHEREAS, the Authority's Record Retention and Destruction Policy provides that records not specifically identified within the established retention schedule require prior approval of the Board of Directors before destruction; and

WHEREAS, the Authority currently possesses historical paper client files received prior to January 1, 2011, associated with transportation programs previously administered within Union, Snyder, Northumberland, Montour, and Columbia Counties; and

WHEREAS, these records have been retained for a period exceeding fifteen years and the Authority has determined that they are no longer; and

WHEREAS, many of the historical paper client files contain confidential information and personally identifiable information ("PII"), requiring that destruction be conducted in a secure manner that prevents the information from being reconstructed, recovered, or otherwise accessed following destruction; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Susquehanna Regional Transportation Authority that the Executive Director, or their designee, is hereby authorized to identify and destroy paper client files and related client records received or created prior to January 1, 2011, pertaining to clients within Union, Snyder, Northumberland, Montour, and Columbia Counties.

CERTIFICATION OF OFFICERS OF SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on September 24, 2026.

attest:

Thomas Wilson,
Secretary

Raymond Rosen
Chairman

RESOLUTION 2642

AUTHORIZING CONTRACT AWARD FOR TICKET VENDING MACHINE INSTALLATION SITE PREPARATION

WHEREAS, the Susquehanna Regional Transportation Authority (SRTA) has determined there is a need for general construction and electrical work to prepare multiple SRTA locations for the installation of ticket vending machines, including labor, materials, equipment, permits, supervision, site restoration, and related work; and,

WHEREAS, SRTA first advertised the project through PennBid on April 3, 2026, with bids due May 11, 2026, as separate Electrical Construction and General Trades Construction contracts, and each bid received exceeded One-Hundred Thousand Dollars (\$100,000.00), compared with the engineer's estimate of Sixty-Five Thousand Dollars (\$65,000); and,

WHEREAS, SRTA did not award the contracts and re-advertised the project through PennBid on June 2, 2026, with bids due July 2, 2026, permitting one contractor to bid the combined electrical and general construction work; and,

WHEREAS, the combined bid received through the second public solicitation was approximately One Hundred Twenty Thousand Dollars (\$120,000.00), and SRTA again determined that a satisfactory bid had not been received; and,

WHEREAS, after two public solicitation efforts, SRTA conducted direct market outreach to additional contractors and received one (1) complete quotation for the combined scope of work from KCS Electric LLC; and,

WHEREAS, the quotation submitted by KCS Electric LLC was determined to be responsive and responsible and totals One Hundred Thousand, Nine Hundred Forty Dollars and Zero Cents (\$100,940.00); and,

WHEREAS, the quotation is approximately Nineteen Thousand, Sixty Dollars (\$19,060), or fifteen and nine tenths (15.9) percent, lower than the combined bid received through the second solicitation and materially lower than the aggregate pricing received through the first solicitation, and SRTA has determined the price to be fair and reasonable; and,

NOW, THEREFORE BE IT RESOLVED by the Board of Directors authorize the Executive Director enter into a contract for Ticket Vending Machine Installation Site Preparation with KCS Electric LLC in an amount not to exceed One Hundred Thousand, Nine Hundred Forty Dollars (\$100,940).

CERTIFICATION OF OFFICERS OF SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

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attest:

Thomas Wilson,
Secretary

Raymond Rosen
Chairman

RESOLUTION 2642

AUTHORIZING CONTRACT AWARD FOR TICKET VENDING MACHINE INSTALLATION SITE PREPARATION FACT SHEET

- The project includes the general construction and electrical work necessary to prepare multiple SRTA locations for the installation of ticket vending machines.
- The scope includes labor, materials, equipment, permits, supervision, site restoration, and related work required for complete installation site preparation.
- SRTA first advertised the project through PennBid on April 3, 2026, with bids due May 11, 2026. The work was separated into Electrical Construction and General Trades Construction contracts.
- The first solicitation produced one bid for each contract. Each bid exceeded \$100,000, resulting in aggregate market pricing greater than \$200,000 compared with the engineer's estimate of \$65,000. No award was made.
- SRTA re-advertised the project through PennBid on June 2, 2026, with bids due July 2, 2026. The rebid permitted one contractor to bid both the electrical and general construction work.
- The combined bid received through the second solicitation was approximately \$120,000. SRTA determined that the bid was not satisfactory and did not make an award.
- Following the two public solicitation efforts, SRTA contacted KCS Electric LLC, ASCOM Electric, Knisley, SAS, JM Reist, Leer, JA Kolva, G.R. Sponaugle, Haller, Buildermen, and ECI.
- ASCOM Electric submitted electrical proposals for three ticket vending machine locations but did not provide a complete quotation for the combined electrical and general construction scope.
- KCS Electric LLC submitted the only complete responsive and responsible quotation for the combined scope of work.
- Recommended Contract Award: KCS Electric LLC - \$100,940.
- The recommended quotation is approximately \$19,060, or 15.9 percent, lower than the approximately \$120,000 combined bid received through the second solicitation and materially lower than the aggregate pricing received through the first solicitation.
- The documented results of two public solicitations and direct contractor outreach support SRTA's determination that the \$100,940 quotation is fair and reasonable.
- This is a Pennsylvania prevailing wage project.
- The project is subject to Pennsylvania's Separations Act.
- Project Locations

Location Name	Address	City
Cumberland County Courthouse Bus Stop	1 Courthouse Sq.	Carlisle
Gettysburg Transfer Center	103 Carlisle Street	Gettysburg
Harrisburg Train Station Shelter	near 413 Market Street and Aberdeen Street	Harrisburg
Harrisburg Transfer Station	200 Market Street	Harrisburg
King Street Station	213 W King Street	York
Middletown Train Station Shelter	270 W Emaus Street	Middletown
PHEAA Bus Stop	near 1200 N 7th Street	Harrisburg
Red Lion Bus Stop	near 33 W Broadway	Red Lion

RESOLUTION NO. 2643

ADOPTING TITLE VI PROGRAM UPDATE

WHEREAS, Federal Transit Administration Circular 4702.1B requires recipients of Federal Transit Administration financial assistance to develop and implement a Title VI Program; and,

WHEREAS, Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance; and,

WHEREAS, the Susquehanna Regional Transportation Authority is committed to ensuring that its programs, services, and activities are provided without discrimination on the basis of race, color, or national origin and to providing meaningful access to Limited English Proficient (LEP) persons; and,

WHEREAS, the Authority has prepared its updated Title VI Program for the three-year period 2026–2029 in accordance with applicable Federal Transit Administration requirements; and,

WHEREAS, staff has provided the Board of Directors with a copy of the updated Title VI Program and briefed the Board regarding the Authority's Title VI responsibilities and the contents of the Program; and,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Susquehanna Regional Transportation Authority, that the Board hereby adopts the Authority's 2026–2029 Title VI Program and authorizes staff to submit the Program to the Federal Transit Administration, as required.

CERTIFICATION OF OFFICERS

OF

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board of Directors held on September 24, 2026.

Thomas Wilson
Secretary

attest: _____
Raymond Rosen
Chairman

RESOLUTION 2644

**ACCEPTANCE OF TITLE VI SERVICE STANDARDS
AND MONITORING RESULTS**

WHEREAS, the Federal Transit Administration requires transit agencies to ensure that public transportation services are provided in a nondiscriminatory manner, as required by Title VI of the Civil Rights Act of 1964; and,

WHEREAS, to ensure that public transportation services are provided in a nondiscriminatory manner, Susquehanna Regional Transportation Authority (SRTA) is required to monitor the performance of their transit system relative to their system-wide service standards and service policies as required by Title VI of the Civil Rights Act of 1964; and,

WHEREAS, SRTA must submit the results of the monitoring of its system-wide service standards and service policies to the Federal Transit Administration for inclusion in their system Title VI Plan;

NOW, THEREFORE, BE IT RESOLVED THAT, the SRTA Board does hereby approve the Authority's Title VI plan and the results of the system-wide service standards and service policies monitoring; and,

BE IT FURTHER RESOLVED THAT, the results of the system-wide service standards and service policies monitoring will be forwarded to the Federal Transit Administration for inclusion in the Title VI Plan.

CERTIFICATION OF OFFICERS

OF

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

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attest: _____
Thomas Wilson
Secretary

Raymond Rosen
Chairman

RESOLUTION 2645

CONTRACT AWARD FOR SERVICE TRUCK REPLACEMENT

WHEREAS, the Susquehanna Regional Transportation Authority (SRTA) determined that a service truck with the required upfitting is needed to replace an existing unit in York to support its transit operations; and,

WHEREAS, on August 25, 2026, SRTA directly solicited eligible Commonwealth of Pennsylvania COSTARS vendors capable of providing the truck and required upfitting, with quotations due September 9, 2026; and,

WHEREAS, SRTA determined that utilizing an existing Pennsylvania COSTARS Contract was the most prudent method of competitive sourcing, a Solicitation was developed in accordance with Federal, Commonwealth, and SRTA procurement policies; and,

WHEREAS, twelve (12) COSTARS Contract holding vendors were contacted, two (2) provided responsive and responsible quotations; and,

WHEREAS, Structural Metal Fabricators, Inc. and Levan Machine Company, Inc. submitted responsive quotations in the amounts of One Hundred Twenty-Seven Thousand, Two Hundred Forty-Five Dollars and One Cent (\$127,245.01) and One Hundred Thirty-Two Thousand, Five Hundred Sixty Dollars (\$132,560.00), respectively; and,

WHEREAS, SRTA compared both quotations with the Independent Cost Estimate of One Hundred Twenty-Three Thousand, Seven Hundred Twenty-Three Dollars and Six Cents (\$123,723.06); and,

WHEREAS, the lowest quotation is approximately two and eighty-five hundredths percent (2.85%) above the Independent Cost Estimate and the second quotation is approximately four and eighteen hundredths percent (4.18%) above the lowest quotation, supporting SRTA's determination that the proposed price is fair and reasonable; and,

WHEREAS, Structural Metal Fabricators, Inc. submitted the lowest responsive quotation and has been recommended for award, subject to confirmation of all required responsibility documentation, contractual requirements, funding approvals, and applicable Federal, Commonwealth, and SRTA requirements; and,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Susquehanna Regional Transportation Authority hereby authorizes the Executive Director to issue a Purchase Order to Structural Metal Fabricators, Inc. for the service truck and required upfitting in an amount not to exceed One Hundred Twenty-Seven Thousand, Two Hundred Forty-Five Dollars and One Cent (\$127,245.01), subject to satisfaction of all applicable procurement, responsibility, contractual, funding, and legal requirements.

CERTIFICATION OF OFFICERS OF SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on September 24, 2026.

attest: _____
Thomas Wilson
Secretary

Raymond Rosen
Chairman

RESOLUTION NO. 2645

CONTRACT AWARD FOR SERVICE TRUCK REPLACEMENT

FACT SHEET

- SRTA solicited eligible Commonwealth of Pennsylvania COSTARS vendors by direct email on August 25, 2026. Quotations were due September 9, 2026.
- The project will be funded by a PennDOT 1514 and 1516 grant with local match provided by York County.
- Two responsive quotations were received: Structural Metal Fabricators, Inc. - \$127,245.01; and Levan Machine Company, Inc. - \$132,560.00.
- The Independent Cost Estimate was \$123,723.06.
- The Structural Metal Fabricators quotation is approximately \$3,521.95, or 2.85 percent, above the Independent Cost Estimate.
- The Levan Machine Company quotation is approximately \$5,314.99, or 4.18 percent, above the Structural Metal Fabricators quotation.
- The competitive quotations and comparison with the Independent Cost Estimate support SRTA's determination that the recommended price is fair and reasonable.
- Additional solicitation is unlikely to produce increased competition or more favorable pricing and would delay the acquisition.
- Truck features:
 - Ford F550, four wheel drive, diesel chassis
 - 11' steel open service body
 - Lift gate
 - Snow plow
 - Road hazard safety lighting
 - Battery booster pack
 - On-board air compressor capable of operating an impact gun to remove vehicle lug nuts

RESOLUTION NO. 2646

**APPROVAL OF AMENDMENTS TO THE SRTA PURCHASING AND
PROCUREMENT MANUAL**

WHEREAS, the Susquehanna Regional Transportation Authority (SRTA) maintains a Purchasing and Procurement Manual to guide the acquisition of goods and services in a manner that promotes transparency, accountability, competition, and responsible stewardship of public resources; and,

WHEREAS, SRTA receives and administers funding from federal, state, and local sources, including programs administered through the Federal Transit Administration, and therefore must maintain procurement policies that comply with applicable federal regulations, including the requirements of 2 CFR Part 200; and,

WHEREAS, the SRTA Purchasing and Procurement Manual has been reviewed and updated to strengthen alignment with federal procurement standards, enhance internal controls, clarify procurement procedures and thresholds, and improve administrative functionality for SRTA operations; and,

WHEREAS, the proposed amendments support continued compliance with federal and state procurement requirements while ensuring that SRTA's procurement practices remain efficient, transparent, and responsive to the operational needs of a regional public transportation authority; and,

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Susquehanna Regional Transportation Authority hereby approves the amendments to the SRTA Purchasing and Procurement Manual as presented.

CERTIFICATION OF OFFICERS

OF

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on September 24, 2026.

Attest: _____
Thomas Wilson
Secretary

Raymond Rosen
Chairman

RESOLUTION NO. 2646 Fact Sheet

Updated Summary of Substantive Changes

1. Code of Conduct

- 1.1 Expanded responsible persons to include employees, managers, officers, agents, and members of the Board of Directors to ensure compliance with FTA requirements
- 1.2 Added prohibition of unnecessary or duplicative purchases
- 1.3 Added a requirement to ensure all FTA required contract language and provisions are included within each contract.
- 1.4 Strengthened conflict of interest language.

RESOLUTION NO. 2647

APPROVAL OF AMENDMENTS TO THE SRTA MAINTENANCE PLAN

WHEREAS, the Susquehanna Regional Transportation Authority (“SRTA”) maintains a comprehensive Maintenance Plan establishing policies, procedures, inspection requirements, and maintenance standards designed to ensure the safety, reliability, accessibility, and proper condition of vehicles and related equipment operated in the delivery of public transportation services; and,

WHEREAS, SRTA has identified the need to strengthen and clarify provisions related to the inspection, function testing, documentation, repair, and ongoing monitoring of Americans with Disabilities Act (“ADA”) equipment, including wheelchair lifts and ramps, wheelchair securement and restraint systems, kneeling systems, destination signs, public address systems, and stop announcement systems; and,

WHEREAS, the proposed amendments further establish requirements for ADA-related equipment to be inspected as part of scheduled preventive maintenance and daily pre-trip inspections, with identified deficiencies documented, addressed, and repaired in accordance with established maintenance procedures; and,

WHEREAS, SRTA has also added provisions establishing formal maintenance oversight requirements for subcontractors operating vehicles in support of SRTA services, including adherence to SRTA preventive maintenance schedules, inspection requirements and maintenance standards, maintenance record availability, and appropriate coordination of warranty-related repairs and claims; and,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Susquehanna Regional Transportation Authority that the amendments to the SRTA Maintenance Plan, including the revised requirements governing ADA equipment and the addition of subcontractor maintenance oversight requirements, are hereby approved;

CERTIFICATION OF OFFICERS

OF

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on September 24, 2026.

Attest: _____
Thomas Wilson
Secretary

Raymond Rosen
Chairman

RESOLUTION NO. 2647 Fact Sheet

Updated Summary of Substantive Changes

Targeted amendments to the SRTA Maintenance Plan that strengthen requirements related to ADA equipment maintenance and establish formal subcontractor maintenance oversight requirements.

Key Changes

ADA Equipment

- Clarifies that ADA-related equipment is inspected and function-tested during every scheduled preventive maintenance inspection.
 - Added stop announcement systems.
 - Provides that a vehicle with an unresolved ADA equipment discrepancy will be removed from service if the discrepancy is not repaired within three days.

Subcontractor Maintenance Oversight

- Establishes SRTA oversight of maintenance performed by subcontractors.
- Requires subcontractors to follow SRTA preventive maintenance schedules, inspection checklists, maintenance standards, and procedures for comparable fleet vehicles.
- Requires subcontractor maintenance records and supporting documentation to be available to SRTA for review and oversight.
- Establishes a process for SRTA Maintenance to review subcontractor repairs that may qualify for vehicle, component, or manufacturer warranty coverage.

Current and Future Procurement Projects

Name	Type	Released	Questions Due	Bid/ Proposal Due	Contract Start	Value	Notes
20240722 - MTS - Zarfoss Security Repairs	IFB	8/10/2026	9/8/2026	9/22/2026		\$ 35,000.00	
20240808- NorCo Lift Replacement	IFB					\$ 89,000.00	Waiting on Engineer
20240814 - NorCo Maintenance Storage							
20240823 - Zarfoss Painting	IFB					\$ 148,000.00	Waiting on Project Manager
20240824 - Remote Generator Monitoring							RFP in development
20240910 - System Wide Electrical Contractor	RFP						RFP in development
20250415 - System Wide Security System Upgrades							
20250617 - Service Trucks				9/14/2026			Resolution This Meeting
20250715 - Consumable Supply	RFP					\$ 165,000.00	Waiting on Project Manager
20250729 - Pension Fund Replacement	RFP					\$ 63,000.00	Delayed
20260108 - Predictive Maintenance Software	RFI					\$ -	Waiting on Project Manager
20260115 - Tire Lease	IFB	8/11/2026	9/15/2026	9/28/2026			In Process
20260128 - West Shore Transfer Center	IFB						Waiting on Engineer
20260202 - TVM Site Prep	IFB	6/2/2026	6/23/2026	7/2/2026		\$ 65,000.00	Resolution This Meeting
20260211 - Zarfoss Fire Alarm Testing	Micro Purchase						Waiting on Project Manager
20260218 - Elevator Maintenance	RFQ					\$ 176,000.00	In Process
20260410 - Asset Inventory Audit							Waiting on Project Manager
20260414 - Zarfoss Chemical Storage						\$ 55,000.00	Waiting on Project Manager
20260427 - York ParknRide Cleaning							Waiting on Project Manager
20260505 - York Wheel Dolly	Micro Purchase						Waiting on Project Manager
20260506 - Asset Tagging System	RFP						Waiting on Project Manager
20260508 - Adams Line Striping	Micro Purchase					\$ 2,695.45	Project Manager Gathering Quotes
20260514 - York Transfer Center Camera	Micro Purchase					\$ 13,900.00	Project Manager Gathering Quotes
20260518 - GenFare Update	Sole Source					\$ 25,000.00	Waiting on Project Manager
20260526 - Bed Bug Control							Waiting on Project Manager
20260528 - Dell ProSupport							Waiting on Project Manager
20260529 - EVIR	RFP	8/14/2026	9/8/2026	9/15/2026	46328	\$ 436,334.80	In Process
Task Order 24 - HIMC Capital	RFP						Waiting on Engineer
20260609 - Surveillance Trailer	RFP					\$ 79,432.44	In Process
20260609 - Password Manager						\$ 98,000.00	In Process
20260609 - VMWare License Renewal	Sole Source					\$ 93,600.00	FACILITIES-2027-0034
20260612 - System Wide Sign Replacement	IFB						In Process
20260624 - Enterprise Phone Replacement	RFP	9/1/2026	9/24/2026	10/14/2026	46356	\$ 735,397.00	In Process
20260708 - Dauphin-NorCo Booster Packs	Micro Purchase						Waiting on Project Manager
20260708 - Dell Power Edge	Micro Purchase						Waiting on Project Manager
20260720 - Laptop Refresh	IFB						In Process
20260724 - Uniform Rental	IFB						In Process
20260729 - Dauphin Move							Waiting on Project Manager
20260808 - Zarfoss Fall Arrest System	IFB	9/11/2026	9/23/2026	9/29/2026	46327	\$ 34,319.31	In Process
20260818 - Workstation Equipment							In Process
20260819 - Temporary Office Lease							In Process
20260820 - Adams Office Painting							Waiting on Project Manager
20260901 - Advertising							In Process
20260901 - Zarfoss Doors							Waiting on Project Manager
20260901 - MarCom Camera							Waiting on Project Manager
20260902 - Backpack Blowers	Micro Purchase					\$ 2,065.00	In Process
20260906 - York Landscaping	IFB						In Process

20260908 - Fixed Route Survey							In Process
20260908 - Zarfoss Fuel Tank Repair	Micro Purchase					\$ 5,000.00	In Process
20260910 - ICB Operators	RFP						In Process
20260911 - System Firewall	Micro Purchase					\$ 4,200.00	Waiting on Project Manager
20260911 - York Dauphin Shop Tools	Micro Purchase						In Process
20260911 - Zarfoss Bus Wash Pump							Waiting on Project Manager
20260914 - NorCo Pallet Forks	Micro Purchase					\$ 2,100.00	In Process
20260915 - Zarfoss Fire Door Operators							Waiting on Project Manager
In Process Total						\$ 2,293,044.00	