SRTA

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

DATE: **July 23, 2026**

TIME: **10:00 AM**

PLACE: **901 N. Cameron St, Harrisburg, PA**

A Microsoft Teams option will also be offered.
The public may participate at Cameron Street or Zarfoss Drive Locations.

PURPOSE: **July 2026 Board Meeting**

ORDER OF BUSINESS

1. Call to Order
2. Changes or Modifications to the Agenda
3. Public Comment: Accepted in Person or in Writing
4. Approval of Minutes
   A. Meeting Minutes of June 25, 2026 (Pages 3-6)
5. Communications
6. Treasurer's Report
7. Old Business
8. New Business

Program of Projects FY2027 (Pages 7-8)

RESOLUTION 2629 – APPROVING THE REVISION OF THE SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY DRUG AND ALCOHOL POLICY (Page 9)

RESOLUTION 2630 – APPROVAL TO EXECUTE A ONE-YEAR RIGHT-OF-WAY AGREEMENT WITH CENTURY LINK ON THE CUMBERLAND VALLEY RAILROAD BRIDGE (Pages 10-14)

RESOLUTION 2631 – CONTRACT AWARD FOR PARATRANSIT SUBCONTRACTOR (Pages 15-16)

RESOLUTION 2632 – CONTRACT AWARD FOR CALL CENTER SOFTWARE INTEGRATION (Pages 17-18)

RESOLUTION 2633 – AUTHORIZATION TO AMEND AGREEMENT FOR AI VOICE FRONT DOOR – PHASE 2 IMPLEMENTATION OVERSIGHT (Page 19)

Act 44 Action Plan (Page 20)

9. Staff Report

10. Adjournment

Executive Session

Next Meeting: **Thursday, August 27 at 415 N. Zarfoss Dr, York, PA**
10:00AM – SRTA Board Meeting

SRTA

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

MINUTES OF SRTA BOARD MEETING
June 25, 2026

Present were board members: Diane Bosak, Eric Bugaile, Jason Graves, Keith Martin, Raymond Rosen, Kirk Stoner, LaToya Winfield Bellamy and Jill Nagy, Counsel was also present.

Absent: Carrie Gray, Rich Kotz and Thomas Wilson.

Guests and Administrative Staff Members present included: Rich Farr, Steve Baldwin, Dave Cook, Brian Gillette, Liza Hoover, David Juba, Jamie Leonard, Trevor Manahan, Kristin Paradise, Jenna Reedy, Joseph Schneider, Bill Shaw, Rick Trout, Felicia Trujillo and Sherry Welsh.

CALL TO ORDER

Chairman Rosen called the meeting to order at 10:00am.

CHANGES OR MODIFICATIONS TO THE AGENDA

There were no modifications to the Agenda.

PUBLIC COMMENT

No public comment was made.

APPROVAL OF MINUTES

A motion to approve the May 28, 2026 Board Meeting Minutes, with a correction to the board attendance to reflect that LaToya Winfield Bellamy attended via Microsoft Teams, was made by Kirk Stoner. The motion was seconded by Eric Bugaile and passed unanimously.

COMMUNICATIONS

There were no communications.

TREASURER'S REPORT

Keith Martin stated that the unaudited May 2026 Financial Statement had been submitted independently from the Board packet.

Steve Baldwin presented details on the May 2026 Financial Statement and Statistical Notes. He noted the following highlights:

RIDERSHIP: Ridership decreased by 3.2% below the prior year. The year-over-year decline has narrowed for four consecutive months, from 3.6% in April to 3.2% in May.

CALL CENTER ACTIVITY: Call center volume decreased slightly from approximately 41,426 calls in April to 39,914 calls in May. Raymond Rosen requested that future Board meetings include a breakdown of the types of issues and inquiries received through customer calls to provide the Board with additional insight into customer concerns and service trends.

REVENUE: Year to date, Subsidy Usage is $862 thousand less than the approved budget, reflecting a favorable variance driven by organization-wide cost savings and the receipt of supplemental state funding for rural Paratransit operations.

EXPENSES: Year to date expenses are $722 thousand less than the approved budget, due to savings from purchased transportation and wages.

LINE OF CREDIT: No draws have been made on the Authority's line of credit.

VEHICLE MAINTENANCE: Staff reported that all scheduled preventive maintenance has been completed on every vehicle that was due for service.

CAPITAL EXPENDITURES:

- Harrisburg Parks & Maintenance Facility - $468,341
- West Milton Facility - $692,365
- Cumberland Facility - $63,840
- Paratransit Vehicles (2) - $293,524

OLD BUSINESS

There was no old business.

NEW BUSINESS

RESOLUTION 2624 – PUBLIC TRANSPORTATION CAPITAL APPLICATION BOARD RESOLUTION TO FILE APPLICATION AND TO CERTIFY LOCAL MATCH (SUPERSEDES RESOLUTION #2622)

Motion to approve was raised by Kirk Stoner, seconded by Jason Graves, and passed unanimously.

RESOLUTION 2625 – AUTHORIZING CONTRACT FOR ADMINISTRATIVE VEHICLE REPLACEMENT

Motion to approve was raised by Kirk Stoner, seconded by Keith Martin, and passed unanimously.

RESOLUTION 2626 – AUTHORIZING THE CONTRACT FOR ENTERPRISE ASSET MANAGEMENT AND FACILITIES MAINTENANCE SOFTWARE

Motion to approve was raised by Kirk Stoner, seconded by Jason Graves, and passed unanimously.

RESOLUTION 2627 – AUTHORIZING CONTRACT FOR INTERCITY BUS CONSULTING SERVICES

Motion to approve was raised by Eric Bugaile, seconded by Kirk Stoner, and passed unanimously.

RESOLUTION 2628 – AUTHORIZING CONTRACT AWARD FOR ECOLANE API ACCESS (REPLACES RESOLUTION 2619)

Motion to approve was raised by Jason Graves, seconded by Keith Martin, and passed unanimously.

STAFF REPORT

Rich Farr presented the following staff updates:

- The Authority continues to learn functions of AI in the workplace.
- The Authority continues to move forward with the new fare collection system. Beginning in two weeks, street teams will be deployed throughout the service area to assist riders with using the new system, enrolling in rabbitPAY, and answering questions about the transition.
- The Harrisburg Parks and Recreation building is moving along faster than originally planned. The cell phone tower will be removed in the near future.
- The Authority continues preparations to assume administration of the Medical Assistance Transportation Program (MATP) for Dauphin County, with the transition from the Center of Community Building scheduled to take effect July 1.
- The Authority will apply for an Uber grant. This grant offers transportation funds to assist low-income households to gain access to healthy food.
- A driver has been observed using Meta Glasses, a Bluetooth-enabled device capable of making and receiving phone calls, playing music, videos and accessing other media functions, while on duty. Management noted that the use of these devices while operating Authority vehicles is not only unlawful, it presents a significant safety concern and is being closely monitored.

RESOLUTION 2629 – RECOGNIZING AND HONORING JENNA REEDY FOR TWENTY YEARS OF DEDICATED SERVICE TO RABBITTRANSIT AND THE COMMUNITIES IT SERVES.

Motion to approve was raised by Keith Martin, seconded by Kirk Stoner, and cast unanimously.

ADJOURNMENT

The meeting adjourned at approximately 11:02am.

Respectfully Submitted,

____
Thomas Wilson
Secretary

Federal Fiscal Year 2027 Proposed Program of Projects

The Susquehanna Regional Transportation Authority (SRTA), in fulfillment of requirements to receive financial assistance from the Federal Transit Administration (FTA), has developed and is announcing the activities for which Federal assistance is sought. SRTA is the designated recipient of FTA formula funds.

FFY 2027 Program of Projects			
York UZA			
5307 Operating		$	3,572,771
5307 Capital			
	Rolling Stock	$	3,102,400
	Shop Equipment	$	60,000
5339 Capital			
	Rolling Stock	$	754,000
	Bus Shelters/Stops	$	600,000
Hanover UZA			
5307 Operating		$	520,000
5307 Capital			
	Rolling Stock	$	1,231,868
Chambersburg UZA			
5307 Operating		$	600,000
5307 Capital			
	Rolling Stock	$	400,000
Harrisburg UZA			
5307 Operating		$	5,577,247
5307 Capital			
	Shop Equipment	$	100,000
	Rolling Stock	$	5,505,000
	Cameron Street Facility	$	3,244,800
5339 Capital			
	Rolling Stock	$	573,000
	Cameron Street Facility	$	8,000,000
	Bus Stops/Shelters	$	600,000
Bloomsburg UZA			
5307 Capital			
	Rolling Stock	$	520,000

This proposed program of projects is in conformance with the comprehensive land use and transportation planning in this area and has been included in the Transportation Improvement Plan (TIP). The proposed program of projects will constitute the final program if there are no changes.

Citizens, private transportation providers, and local elected officials may review and provide written comments on the Program of Projects. These written comments should be addressed to the Susquehanna Regional Transportation Authority, Attention Program of Project, 901 N. Cameron Street, Harrisburg, PA, 17101, or by email at info@rabbittransit.org and must be received by 4:00 PM, prevailing time, September 18 , 2026.

The Susquehanna Regional Transportation Authority will hold a Public Hearing on its Program of Projects on September 24, 2026, at 10:00 AM, prevailing time at the rabbittransit administration building, 901 North Cameron Street, Harrisburg. PA 17101

RESOLUTION NO. 2629

APPROVING THE REVISION OF THE SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY DRUG AND ALCOHOL POLICY

WHEREAS, the Susquehanna Regional Transportation Authority seeks to ensure the safety of its operations and to comply with applicable Federal requirements, including 49 CFR Part 40, and 49 CFR Part 655, as amended and,

WHEREAS, the Susquehanna Regional Transportation Authority desires to maintain clear, comprehensive, and enforceable rules and regulations governing drug and alcohol use and testing, and,

WHEREAS, the Susquehanna Regional Transportation Authority, as the designated recipient of funds, is required to formally adopt the Drug and Alcohol Policy that meets Federal standards and supports the Authority's commitment to safe and responsible operations, and,

WHEREAS, the policy has been revised to reflect clerical and administrative corrections only, with no substantive changes to its content or intent; and

WHEREAS, as the hiring and managing entity for the Central Pennsylvania Transportation Authority and Cumberland Dauphin Harrisburg Transit Authority, the drug and alcohol policy adopted herein shall include the adoption of the policies for each entity with similar revisions under the management of Susquehanna Regional Transportation Authority,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Susquehanna Regional Transportation Authority, that the adoption of the revised Susquehanna Regional Transportation Authority Drug and Alcohol Policy be adopted and instituted.

CERTIFICATION OF OFFICERS

OF

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on July 23, 2026.

Attest:________________________________	________________________________
Thomas Wilson	Raymond Rosen
Secretary	Chairman

RESOLUTION 2630

APPROVAL TO EXECUTE A ONE-YEAR RIGHT-OF WAY AGREEMENT WITH CENTURYLINK ON THE CUMBERLAND VALLEY RAILROAD BRIDGE

WHEREAS, the Cumberland-Dauphin-Harrisburg Transit Authority owns the Cumberland Valley Railroad Bridge over the Susquehanna River in Harrisburg, PA; and,

WHEREAS, the Authority has historically provided Right-of-Way agreements for the placement of utilities on the bridge; and,

WHEREAS, the Authority was contacted by CenturyLink, a technology company, for the placement of fiber optic cable on the bridge; and,

WHEREAS, the Authority continues to evaluate the future of the bridge and therefore is not in a position to offer a long-term Right-of-Way agreement; and,

WHEREAS, Lumen is requesting that SRTA enter into a one-year agreement for the continued use of the historic right-of-way; and,

NOW THEREFORE BE IT RESOLVED by the Board of Directors that a one (1) year right-of-way agreement be offered to CenturyLink in the amount of $18,000.

**CERTIFICATION OF OFFICERS
OF
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

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____________________________	attest:	____________________________
Thomas Wilson Secretary		Raymond Rosen Chairman

RIGHT OF WAY AGREEMENT

KNOW ALL MEN BY THESE PRESENTS that, SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY (SRTA), 901 N. Cameron Street, Harrisburg, PA 17105, a Municipal Authority (hereinafter called "GRANTOR"), does hereby for itself and its successors and assigns, grant unto CENTURYLINK COMMUNICATIONS, LLC, a Delaware corporation, whose principal place of business is located at 931 14th St Denver, CO 80202 (hereinafter called "COMPANY," which term shall include its affiliates, subsidiaries and parent entity), its successors, assigns and lessees, a nonexclusive right-of-way and easement, including all privileges and authority to construct, reconstruct, maintain and operate its telecommunications facilities (hereinafter the "Facilities") over and along the property which said Granter owns or in which it has any interest located on the Grantor's Susquehanna River Bridge, said bridge being formerly owned by Cumberland Valley Rail Road (hereinafter the "Bridge"). The Bridge crosses the Susquehanna River from Mulberry Street, in the City of Harrisburg, Dauphin County, to the southern part of City Island and on to a point in the Borough of Lemoyne County of Cumberland, Commonwealth of Pennsylvania; and along the public highways adjoining the said property, including the right of unlimited ingress and egress to and from the said Facilities for any of the aforesaid purposes. This Agreement shall commence upon execution of the Agreement by both parties and continue for one (1) year. Parties may agree to extend the agreement at any time. Should the agreement not be extended, the Company will remove its property within 30 days of the conclusion of the agreement. Upon removal, the company will send a letter certifying that the equipment is no longer in use. TO HAVE AND TO HOLD this right of way and easement unto Company together with the right, from time to time, to assign and convey this right of way and easement, and the rights granted hereunder, freely, in whole or in part.

At the time of execution of this Right Of Way Agreement by both parties, Company shall pay to Grantor the sum of $18,000.00 as full and complete consideration for the rights granted herein covering the one year term of agreement.

Grantor hereby approves the engineering specifications relative to the placement of the Facilities, attached hereto and incorporated herein as Exhibit A. Should Grantor determine that Company's Facilities require either temporary or permanent relocation of the Facilities due to scheduled maintenance or repair of structural damage, Grantor will provide Company with a minimum of sixty (60) days prior written notice of said relocation. Company will assume complete responsibility for the relocation, removal or maintenance of the Company owned Facilities.

Company shall install its conduits under the ballast and base materials in the body of the bridge. Company may not install manholes, handholes, or pull boxes under the track.

Company shall be responsible for ensuring that the track stability is not compromised by Company's construction or maintenance activities.

Company shall be responsible for performing (at its own cost) all maintenance and repairs of its facilities.

Each party agrees to indemnify and hold harmless the other from and against any and all claims, demands, damages, or causes of action for property damages or personal injury that are caused by: (a) any activity, work, or thing done or permitted by such indemnifying party in or about the easement area; (b) any negligent acts of such indemnifying party, or the employees, agents or contractors of such party, unless said actions are a direct result of the other party's negligence or willful misconduct.

Company shall ensure that its employees, contractors and subcontractors engaged in construction of its Facilities shall have had safety training and confined space training and work in full compliance with OSHA and railroad worker rules.

Amtrak has a right-of-way agreement on the east end of the bridge. Company is responsible to coordinate with Amtrak for any work within their right-of-way.

After completion of construction Company shall provide Grantor with "as-built" drawings that depict the construction and location of Company's facilities.

No portion of this agreement can be assigned or transferred, except by written approval of SRTA. The Company must notify SRTA with any change of ownership. Failure to notify SRTA of any ownership change will result in SRTA removing the equipment from the bridge without need to notify the company and at the company’s expense.

This Agreement shall be governed and construed under the laws of the Commonwealth of Pennsylvania.

This Agreement constitutes the entire agreement between the parties and shall supersede all previous negotiations, commitments, representations and writings written or oral. Any alteration or amendment to this Agreement shall be acceptable only if presented in writing and signed by the party against whom enforcement of same is sought.

[Signature Page Follows]

IN WITNESS WHEREOF, Grantor has caused this Right of Way Agreement by and between Susquehanna Regional Transportation Authority and CenturyLink Communications, LLC. to be executed in its corporate name by its proper officers, this 25th day of June 2026.

ATTEST:

Richard Farr, Executive Director
SRTA

Raymond Rosen, Chairman
SRTA

ATTEST:

Signature

Print Name

Title

Signature

Print Name

Title

CenturyLink Communications, LLC

James Nickerson, Director, DF/NIS/ROW

ATTEST:

Signature

Print Name

Title

RESOLUTION 2631

CONTRACT AWARD FOR PARATRANSIT SUBCONTRACTOR

WHEREAS, the Susquehanna Regional Transportation Authority (SRTA) has determined there is a need to provide contracted paratransit transportation services utilizing SRTA-owned cutaway vehicles to supplement and support SRTA's shared-ride operations; and,

WHEREAS, SRTA has determined that a Request for Proposals (RFP) was the most advantageous procurement method to obtain these services based upon qualifications, technical approach, experience, and cost; and,

WHEREAS, SRTA issued a Request for Proposals (RFP) on April 16, 2026, with proposals due on May 27, 2026, in accordance with Federal, Commonwealth, and SRTA procurement requirements; and,

WHEREAS, SRTA received two (2) responsive proposals from Easton Coach Company LLC and Resource Management Systems; and,

WHEREAS, proposals were evaluated utilizing the predetermined evaluation criteria contained within the RFP, and Easton Coach Company LLC achieved the highest overall technical score while also submitting the lowest cost proposal, thereby representing the best value to SRTA; and,

WHEREAS, the Contract consists of a two (2) year base term with three (3) optional one (1) year renewal periods, exercisable solely at the discretion of SRTA; and,

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Susquehanna Regional Transportation Authority authorizes the Executive Director to enter into a Contract with Easton Coach Company LLC to provide subcontracted paratransit transportation services utilizing SRTA-owned vehicles for an initial two (2) year term, with three (3) optional one (1) year renewal periods, for an estimated maximum Contract value not to exceed Ten Million Seven Hundred Forty-Six Thousand Eight Hundred Four Dollars ($10,746,804.00).

CERTIFICATION OF OFFICERS
OF
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

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attest: ______________________________ ______________________________

Thomas Wilson,
Secretary

Raymond Rosen
Chairman

RESOLUTION 2631

CONTRACT AWARD FOR PARATRANSIT SUBCONTRACTOR

Fact Sheet

- Contract
  - Two (2) year base Contract value is Four Million Ninety-Seven Thousand Eighty-Eight Dollars ($4,097,088.00)
  - Five (5) year Contract value of Ten Million Seven Hundred Forty-Six Thousand Eight Hundred Four Dollars ($10,746,804.00)
  - Pricing for option years may be adjusted in accordance with the Contract based upon changes to the Consumer Price Index for All Urban Consumers (CPI-U), Mid-Atlantic Region
  - Fixed base fee
  - Variable fee based on hours of service
- Received Proposals
  - Easton Coach Company LLC
  - Resource Management Systems, Inc.
- Scoring
  - Two Hundred Thirty (230) available points
  - Easton Coach achieved One Hundred Seventy-Seven (177) points
  - Resource Management achieved One Hundred Fifty-Six (156) points

RESOLUTION 2632

CONTRACT AWARD FOR CALL CENTER SOFTWARE INTEGRATION

WHEREAS, the Susquehanna Regional Transportation Authority (SRTA) has contracted with ET&T to provide an artificial intelligence (AI) voice front door for the benefit of SRTA ridership utilizing the Customer Service Call Center; and,

WHEREAS, SRTA requires connectivity and security support within the existing NICE Call Center management environment to support the implementation and operation of the AI voice front door; and,

WHEREAS, the required services will support secure connectivity between the AI Voice Front Door and SRTA's existing NICE Contact center environment; and,

WHEREAS, this procurement is determined to be a sole source since NICE is the proprietary provider of the existing contact center environment and the associated connectivity and security support required for compatibility; and,

WHEREAS, the total contract value is Ninety-Five Thousand, Nine Hundred Fifty Dollars ($95,950.00), which has been determined to be a fair and reasonable cost; and,

NOW, THEREFORE BE IT RESOLVED, that the SRTA Board of Directors authorizes the Executive Director to enter into a sole source two-year contract with NICE to provide connectivity and security support for the AI Voice Front Door in an amount not to exceed Ninety-Five Thousand, Nine Hundred Fifty Dollars ($95,950.00).

CERTIFICATION OF OFFICERS
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SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

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attest: ______________________________ ______________________________

Thomas Wilson,
Secretary

Raymond Rosen
Chairman

RESOLUTION 2632

CONTRACT AWARD FOR CALL CENTER SOFTWARE INTEGRATION

Fact Sheet

- Capacity for up to 30,000 voice or chat sessions per month
- Up to 50 professional-services hours
- Configuration for up to three intent branches
- 150 simultaneous call connections between the virtual agent/telephone system and CXone
- Two-year Contract Term
  - Annual reoccurring costs of $39,600
  - One-time set up cost of $16,750

RESOLUTION 2633

AUTHORIZATION TO AMEND AGREEMENT FOR AI VOICE FRONT DOOR

WHEREAS, the Susquehanna Regional Transportation Authority (SRTA) previously authorized an agreement with O3World to provide Phase 2 Implementation Oversight services for the AI Voice Front Door project in an amount not to exceed Sixty-Five Thousand Dollars ($65,000); and,

WHEREAS, Phase 2 Implementation Oversight includes governance alignment, integration validation across Ecolane and NICE CXone systems, user acceptance testing (UAT), risk management, go-live readiness, and post-launch optimization activities; and,

WHEREAS, the Implementation schedule has been extended due to integration sequencing, coordination between the Ecolane, NICE CXone, and AI Voice Front Door platforms, and other project dependencies outside the control of SRTA, requiring continued Implementation Oversight to maintain project governance, manage implementation risks, and support successful deployment of the solution; and,

WHEREAS, O3World has submitted a proposal to extend the Implementation Oversight engagement for an additional six (6) weeks at a cost not to exceed Twenty-Seven Thousand Dollars ($27,000); and,

WHEREAS, continued Implementation Oversight is necessary to maintain project governance, coordinate integration activities, manage implementation risks, and support successful deployment of the AI Voice Front Door solution; and,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Susquehanna Regional Transportation Authority hereby authorizes the Executive Director to execute an amendment to the agreement with O3World to extend the Phase 2 Implementation Oversight engagement by an additional six (6) weeks in an amount not to exceed Twenty-Seven Thousand Dollars ($27,000) and to execute all necessary documents consistent with this authorization.

CERTIFICATION OF OFFICERS OF SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on July 23, 2026.

attest: ______________________________ ______________________________

Thomas Wilson,
Secretary

Raymond Rosen
Chairman

Susquehanna Regional Transportation Authority Act 44 Action Plan - July 2026 Update

Actions to Retain and Promote Ridership	SRTA Action	Progress Report Update(s)
2. Continue monitoring opportunities to improve on-time performance.	Identified as a SRTA Management Work Plan action item prior to review, this initiative aligns with Act 44 requirements. A structured workflow has been developed to manage fixed-route on-time performance improvements, incorporating target setting, minimum standards, oversight processes, and interdepartmental coordination, along with a one-year implementation plan.	Anticipate use of FY2026 performance data, reviewed and analyzed during end of year reporting, to generate baseline for minimum standards and targets. Ongoing Key Performance Indicator (KPI) processes have been prioritized, but have significant overlap in process.
Actions to Ensure Long-Term Financial Sustainability	**SRTA Action**	**Progress Report Update(s)**
1. Conduct a Sources and Uses Analysis as an accounting exercise to track how funds and revenues are applied to operating expenses.	SRTA is currently procuring an Enterprise Resource Planning (ERP) solution to facilitate the integration of key systems and software. A critical part of this transition will involve the refinement of organizational roles and responsibilities. Furthermore, an associated Source and Use Analysis will be conducted as an essential component of this process.	Efforts continue to implement ERP solution to facilitate integration of systems and software. Project has been awarded since last update and is actively being worked on.