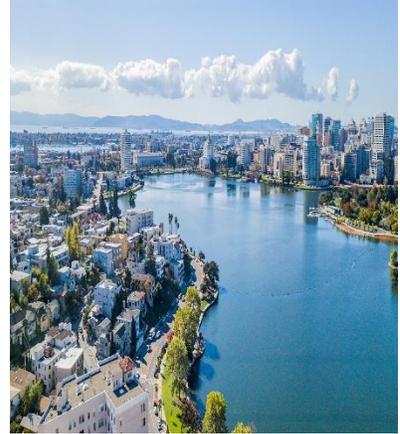




**CITY OF  
OAKLAND**



## **OFFICE OF THE CITY ADMINISTRATOR**

**Jestin Johnson, City Administrator**

### **REQUEST FOR INFORMATION**

**(RFI)**

**FOR**

## **Artificial Intelligence (AI) Pilot Projects Across City Departments**

- ✓ **Due Date:** Friday, November 14, 2025 – 2:00 p.m. (Pacific) via email to:  
[\*\*Oak-AI-Team@oaklandca.gov\*\*](mailto:Oak-AI-Team@oaklandca.gov)

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## **I. INTRODUCTION**

The City of Oakland, California, located in the San Francisco Bay Area, is the 8<sup>th</sup> largest city in California with a population of approximately 430,000 residents. Oakland is known for its diversity, cultural vibrancy, and history of social activism, Oakland serves as an economic and transportation hub of the West Coast, anchored by one of the busiest ports in the nation.

The City government operates twenty-five departments and agencies including Police and Fire Departments, Race & Equity, Public Works, Transportation (OakDOT), Housing & Community Development, Economic and Workforce Development, Violence Prevention, Information Technology, Human Resources, and more. The City also supports various commissions and offices. Together, the City provides a wide range of services for Oakland residents.

In 2024, the City convened an AI Working Group (AIWG) consisting of staff from each department to develop guidelines, policies, and evaluate AI technologies for use in City operations. To date, the AIWG has developed Interim Security Guidelines, an Equity Statement to guide AI work, and implemented a Microsoft Copilot 365 pilot program using data governance and classification to manage and protect City data.

To expand on this work, the City is now seeking proposals from AI companies and solutions providers, including startups and companies based in the San Francisco/Oakland area, to collaborate with on pilot use cases using Artificial Intelligence (AI) such as machine learning, deep learning, robotics (RPA), natural language processing and/or Generative AI (GenAI) to drive efficiency, innovation, and transformation across its operations. This could include automating routine tasks, enhancing decision-making, and enabling new forms of engagement that deliver measurable productivity gains that can be scaled to the entire organization.

## **II. “NO COST” PILOT PROJECT STRUCTURE**

The City is looking to engage with AI companies in a “no-cost” structure whereby companies agree to engage with the City to pilot an AI solution for a specific problem area for a 16-week period during which the solution will be developed and tested.

In exchange, companies will receive valuable, actionable feedback and insight from City Staff about the AI solution and its potential product-market fit in the government space. After the 16-week engagement concludes, the City may elect to enter into negotiations for a long-term agreement. The City has developed a template Memorandum of Understanding, attached to this RFI, that shall be used to govern these pilot projects.

This RFI is an opportunity for AI companies to test and demonstrate innovative ways to improve City services using AI, while aligning with the City’s AI equity goals and framework.

### III. PILOT PROJECT USE CASES

The AI Working Group developed, reviewed, and refined a comprehensive list of possible use cases for AI that can enhance, improve, and streamline City operations, while have a positive impact on the community. There are thirty-one (31) Use Cases below, which represent specific areas where the City is interested in developing and testing pilot AI solutions. These range from research projects, such as sophisticated AI-powered data analysis and insights to Agent-based workflows, where the City is seeking to test ways to use AI to optimize processes.

Respondents should identify which Use Case they are interested in working on with their full proposed solution(s).

#	Project Working Name	Department	Project Description	Equity Impact
1	AccessCheck AI: Automated Compliance Review for Digital Documents	ADA Programs Division, CAO	AI tool to scan digital documents for WCAG 2.1 and Section 508 compliance, auto-fix issues, and integrate with publishing tools.	Ensures equitable access for people with disabilities, supports digital inclusion, and aligns with new ADA Title II rules.
2	CivicAccess AI: Real-Time Accessibility Tools	ADA Programs Division, CAO	AI-powered accessibility suite for real-time captions, ASL avatars, multilingual summaries, and post-meeting enhancements for public meetings.	Supports ADA Title II compliance, improves civic participation, and advances language justice.
3	Public Facing Virtual Assistant Chatbot	Citywide - PBD/EWD Leads	Create communication channels with constituents, organize survey data, and use chatbots or virtual assistants; Provide instant answers to code-related queries and assist field staff; Public-facing AI chatbot to help users access and navigate City services, permits, applications, and more.	Supports community engagement, inclusive access, and accountability; Supports community benefit and stakeholder collaboration; Reduces systemic barriers, improves access for underserved communities, supports transparency and workforce efficiency.

4	AI review of body worn camera footage	CPRA	AI to scan video footage and identify key words or markers to support investigations.	Improves efficiency and effectiveness of investigations, contributing to a safer city.
5	Mobile Device Interview Interpreter Assistant	DWES	Mobile app for multilingual and accessible field interviews, including transcription and translation.	Expands communication capacity for LEP, hearing, and visually impaired communities.
6	Redact Files for Public Records Requests	DWES (w/ Citywide implications)	AI tool to suggest redactions and cite legal exemptions for public records.	Supports transparency and trust in government by enabling timely and accurate public records responses.
7	SmartTax Modernization Initiative	Finance	Modernize City of Oaklands business tax collection, improve compliance, and reduce revenue leakage.	By reducing Revenue Leakage, the City can direct more funds to public services which often benefit disadvantaged communities the most; AI Business Tax Modernization can level the playing field so all businesses contribute their fair share, while providing compliance support to smaller businesses.
8	AI Contract Compliance Tracker/assistant	Finance/HR Risk Management	Use AI assistant to review City contracts and flag missing compliance items, schedules, insurance documentation	Supports transparency and ensures compliance with racial equity and

			renewal deadlines, or equity impacts.	local hiring provisions.
9	Automated Portfolio Performance Metrics	Housing & Community Development – Asset Management Services	AI to extract data and generate performance metrics for affordable housing.	Ensures timely interventions and prioritizes funding for properties serving low-income residents.
10	Legislative Update and Communication System	Housing & Community Development – Rent Adjustment Program	AI to summarize legislative updates, update FAQs, and notify stakeholders.	Reduces disparities in legal access, promotes transparency, and supports non-English speakers.
11	AI-Driven Live Chat for RAP Counseling Services	Housing & Community Development – Rent Adjustment Program	AI chat to support tenants and landlords with rental laws and RAP processes.	Provides 24/7 support, ensures fairness, and promotes transparency and trust.
12	Smart Fiscal Planner	HR – Administration	AI models analyze past budgets, current expenditures, and economic indicators to produce adaptive budget forecasts and cost-saving scenarios.	Promotes equitable resource distribution and anticipates needs in underserved areas.
13	AI Employee Assistant	HR – Administration	Chatbot/portal to help new employees complete forms, understand benefits, and access FAQs in multiple languages.	Ensures consistent onboarding support for marginalized groups and non-native English speakers.
14	Personnel Action Tracker	HR – Administration	AI tool to monitor and process personnel actions like promotions, pay adjustments, and status changes.	Ensures efficient and fair processing of HR transactions.
15	Property Risk and Asset Management Risk Analyzer	HR Management	Assess city properties for risk (fire, flooding, deterioration) using AI and environmental data.	Enables equitable resource allocation to high-risk or underserved areas.

16	Adaptive Safety Training Platform	HR Management	AI-based training platform that customizes safety content based on job role and risk exposure.	Ensures equitable access to safety training, including multilingual and accessible formats.
17	Predictive Analytics for Staff Scheduling	Library Department	AI to analyze historical scheduling data and optimize staffing across 18 library branches.	Ensures equitable staffing and workload distribution.
18	Chatbot for OAK311	OAK311 – City Administrator's Office	AI chatbot to handle public inquiries, reduce call volume, and automate service request intake.	Improves accessibility for non-English speakers and people with disabilities; supports multilingual interpretation.
19	AI For OAS Adoptions	Oakland Animal Services	AI agents to assist with pet matchmaking, follow-up for non-adopters, and post-adoption support.	Expands access to adoption services for underserved communities, supports multilingual outreach, and improves equity in pet placement and support.
20	Autonomous First Responder Drones for Wildfire Awareness	Oakland Fire Department	AI-enabled drones for real-time situational awareness during fire incidents, especially in high-risk zones; AI and computer vision to detect vegetation code violations in Wildland Urban Interface zones.	Ensures equitable emergency response in underserved areas, supports transparency, and builds workforce capacity in drone and data operations.
21	AI Language Plug in	Office of the City Clerk	Use AI to provide real-time interpretation services for City Council and Committee meetings, addressing late translation requests and high costs.	Improves accessibility for non-English speakers, especially underserved and marginalized communities.

22	AI Monitoring Illegal Dumping Cameras	Oakland Public Works	Use AI to review footage from dumping cameras and street sweepers to identify illegal dumping and culprits.	Promotes a cleaner, safer city and deters illegal dumping.
23	GIS Tools and Digital Twin	Planning & Building	Create a digital twin of Oakland for modeling and decision-making in zoning and development.	Enhances planning transparency and community engagement.
24	Land-Use and Facility Equity Distribution	Planning & Building	Analyze access to amenities across demographics and promote equitable land-use strategies.	Supports transparency and equitable planning.
25	Plan Review Automation	Planning & Building	Accelerate plan review timelines, improve consistency, and reduce manual workload.	Prioritizes community benefit and stakeholder collaboration.
26	Code Enforcement Inspections	Planning & Building	Assist inspectors with blight complaints, structural assessments, and automate notices.	Supports fairness, transparency, and community engagement.
27	Financial and Filing Integrity Analyzer	Public Ethics Commission	Secure analytics platform to reconcile campaign finance disclosures with financial records. Detects fraud, pass-through contributions, and anomalies. Includes red flag engine, anomaly detection, and audit dashboards.	Flags hidden pass-throughs to combat corruption, protects underserved communities, and publishes audit logs for transparency.
28	Secure Evidence Timeline Builder	Public Ethics Commission	Ingests structured/unstructured data to render an interactive, filterable investigative timeline. Includes drilldowns, tagging, and export features.	Enhances transparency, supports users with varying literacy, and builds staff capacity.
29	Precedent and Legal-Change Knowledge Base	Public Ethics Commission	Search-and-analysis platform for enforcement materials, legislation, and meeting records. Includes semantic search, version	Ensures consistent outcomes, provides legal transparency, and mitigates bias.

			diffs, and precedent extraction.	
30	Automate staff reminder emails	Transportation (OakDOT)	AI to automate reminders for payroll and grant deadlines, currently managed manually.	Supports OakDOT's Capital Improvement Program and community benefit through improved grant administration.

**IV. ADDITIONAL DETAILS**

**A. RFI Key Dates (TENTATIVE):**

October 21, 2025	RFI made available to the responders
November 14, 2025	Deadline for receiving response (all material)
January 1, 2026	Responders notified for potential future discussions

**B. Response Format**

Respondents to this RFI should use the template below as a guideline for their response:

**A. RESPONDENT PROFILE [See Below]**

- a. Name:
- b. Title:
- c. Organization name:
- d. Street Address:
- e. City:
- f. State:
- g. Zip Code:
- h. Country:

- i. Phone Number:
  - j. Email Address:
  - k. Please provide a short statement describing your organization:
- B. USE CASE
  - a. Specify the Use Case you are responding to (list all if more than one)
- C. PROPOSAL
  - a. Provide a complete proposal for how your company would develop a solution for the Project Statement, including the AI tools proposed, type of AI, City data necessary, etc.
- D. PERFORMANCE DATA
  - a. Please describe how your solution, if selected, should be evaluated to determine whether the pilot is successful or not
- E. SUPPORTING DATA
  - a. Provide any supporting material, including brochures, recommendations, past engagements, etc.

## **V. THE PROPOSAL**

### **A. GENERAL INFORMATION**

1. All responses to the RFI become the property of the City.
2. The RFI does not commit the City to award a contract or to pay any cost incurred in the preparation of the proposal.
3. The City reserves the sole right to evaluate each proposal and to accept or reject any or all proposals received as a result of the RFI process.
4. The City reserves the unqualified right to modify, suspend, or terminate at its sole discretion any and all aspects of the RFI and/or RFI process, to obtain further information from any and all Contractor teams and to waive any defects as to form or content of the RFI or any responses by any contractor teams

### **B. SUBMITTAL REQUIREMENTS**

Submit Proposals electronically to [Oak-AI-Team@oaklandca.gov](mailto:Oak-AI-Team@oaklandca.gov) before the 2:00 P.M. deadline.

## EXHIBIT 1 – TEMPLATE MOU

This Memorandum of Understanding (“MOU”) is made by and between the City of Oakland (“City”) and Contractor Name (“Contractor”) (together sometimes referred to as the “Parties”) as of Date (the “Effective Date”). City may be represented by a specifically named department (“Department”), as further provided below.

### Company Lead and Contact Information:

### City of Oakland Department Lead and Contact Information:

### RECITALS

- A. WHEREAS, the City issued a Request for Information (RFI #) to identify innovative solutions for pilot projects to test artificial intelligence use cases (“AI”); and
- B. WHEREAS, the Objectives of this MOU are to jointly advance the City’s and Contractor’s goals around artificial intelligence-based technology tools or applications (“AI Tools”) and their adoption in the government market; and
- C. WHEREAS, the following Exhibits are attached to and incorporated by this reference into this MOU:

Exhibit 1	Project Scope
Exhibit 2	Contractor’s Security Plan
Exhibit 3	City AI Equity Statement

NOW, Therefore the Parties hereby Agree as follows:

### 1. Term and Termination

This MOU shall become effective on the date it is fully executed and shall commence for a period not to exceed 6 months. The City may terminate this MOU at any time with 15 days’ written notice and immediately for cause. Upon termination, Contractor shall return or securely destroy all City data in a manner satisfactory to City and shall provide verification of such to the City.

### 2. Compensation

There is none nor shall there be any compensation exchanged between the Parties or pursuant to any provision or requirement of this MOU. At the end of this MOU, there shall be no obligation for the City to enter into any procurement MOUs with Contractor. Any further negotiations between the Parties will be entered into voluntarily pursuant to City’s procurement procedures.

### **3. Product Feedback**

As part of this MOU, City agrees to provide Contractor with feedback, as outlined in Section 4.4 for the purposes of helping Contractor gain a clear understanding of the user experience and outcomes from the Pilot and product/market fit in the public sector market space.

### **4. Project Scope**

Contractor shall perform the services and deliverables described in Exhibit 1, attached hereto and fully incorporated into this MOU. The Scope shall include:

- 4.1 Technical and organizational requirements for AI use case, including City data to be used and method of acquiring data and providing to Company.
- 4.2 High level project plan for developing and deploying the AI Tool to test the use case.
- 4.3 Metrics to determine success or failure of the Pilot.
- 4.4 Product Feedback Plan (e.g., one on one interviews with Project participants, written feedback, ongoing check-ins, etc.)

### **5. Confidentiality and Open Records**

All records provided to City are subject to California's Public Records Act. Certain proprietary and confidential records may be exempt. Any proprietary information must be clearly marked by the Parties. Contractor shall cooperate with City in retrieving and producing City Data to the extent any City Data is subject to a Public Records Act request. Access to City Data shall be limited to Contractor employees and Contractor's Subcontractors, if any, who require access to perform Contractor's obligations under this Agreement.

### **6. Data Rights and Ownership**

City data ("Data" or "City Data"), including, but not limited to, any and all Data disclosed or provided by the City to Contractor, and any and all Data resulting from Contractor providing its Services to City under this MOU, including the Data created and residing on Contractor's Service Platform, shall be the exclusive property of and all ownership rights therein shall vest in the City. Contractor agrees to not use City Data for any purpose other than to fulfill its obligations to City under the MOU. Contractor retains rights to proprietary tools but must grant City any and all licenses necessary during the Pilot.

### **7. Security of City Data**

Contractor acknowledges that the City is relying on the representations made in its System Security Plan, attached hereto and fully incorporated into this MOU (Exhibit 2) to ensure the confidentiality, integrity, and availability of City Data. Contractor warrants that it will implement and maintain industry-standard security technologies and management practices (e.g., NIST, ISO) to protect City Data in all forms from unauthorized access, loss, or corruption. Contractor shall be solely responsible for remediating any compromise of City Data resulting from its acts, omissions, or system vulnerabilities, including those exploited through cyberattacks. Contractor agrees to fully indemnify and hold harmless the City against any claims, losses, or damages arising from such compromise and maintains cyberinsurance or other applicable insurance sufficient to cover all actual expenses to City in the event of such a compromise.

### **8. Data Incident**

- a. Upon discovery or reasonable suspicion of unauthorized disclosures, access, or use of City Data ("Data Incident") in any way beyond what is described in this MOU, Contractor shall, within 24 hours, notify the City and comply with all applicable data breach laws.

Further, Contractor shall promptly:

- (1) Investigate the cause and circumstances of the incident;
  - (2) Take all necessary actions to prevent, contain, and mitigate its impact;
  - (3) Preserve all evidence in a forensically sound manner;
  - (4) Document all response and remediation actions to meet forensic standards.
- b. If the incident results from Contractor's breach, negligence, or unauthorized acts (including those of subcontractors or agents), Contractor shall:
    - (1) Indemnify the City for reasonable consumer notification costs;
    - (2) Provide two years of credit monitoring to affected individuals;
    - (3) Grant the City prompt access to relevant incident records, treating them as Confidential Information, excluding records that compromise other customers' security.

## **9. Ethical AI and City AI Equity Statement**

Contractor represents that its solution includes safeguards for bias, explainability, and complies with general ethical AI principles and all applicable law(s), including, but not limited to, the AI Transparency Act (Cal.B&P § 22757 et seq), if applicable, and the California Consumer Privacy Act, if applicable, and Contractor shall be deemed the "covered provider" under the AI Transparency Act, if applicable Contractor shall ensure that all disclosures under the AI Transparency Act (Cal.B&P § 22757 et seq), if applicable, comply with the Act, and are timely provided to City to allow it to comply with the Act, if applicable. Contractor shall notify City of any non-compliance with the Act, if applicable.

Contractor further acknowledges it has read and is familiar with the contents of Exhibit 3, City's AI Equity Statement, attached hereto and fully incorporated into this MOU, and shall, in good faith, make efforts to support the City in its implementation, including disclosing any and all known risks and limitations of its AI models and tools.

## **10. Intellectual Property**

Ownership of pre-existing intellectual property remains with each party. City shall receive a non-exclusive, royalty-free license to use Contractor's tools during Pilot.

## **11. Governing Law and Venue**

This MOU shall be governed and construed in accordance with the laws of the State of California, without reference to its conflicts of laws principles. Any action or proceeding to enforce the terms of this MOU shall be brought in the courts of Alameda County, Oakland, California and each party agrees to waive any objections to personal jurisdiction and venue in the courts of Alameda County, Oakland, California.

## **12. Audit and Records**

Contractor shall maintain all records related to performance of this MOU for a minimum of five (5) years from final payment. City shall have the right to inspect and audit such records upon reasonable notice.

### **13. Conflict of Interest**

#### **(a) Contractor**

The following protections against conflict of interest will be upheld:

(1) Contractor certifies that no member of, or delegate to the Congress of the United States shall be permitted to share or take part in this MOU or in any benefit arising therefrom.

(2) Contractor certifies that no member, officer, or employee of the City or its designees or agents, and no other public official of the City who exercises any functions or responsibilities with respect to the programs or projects covered by this MOU, shall have any interest, direct or indirect in this MOU, or in its proceeds during his/her tenure or for one year thereafter.

(3) Contractor shall immediately notify the City of any real or possible conflict of interest between work performed for the City and for other clients served by Contractor.

(4) Contractor warrants and represents, to the best of its present knowledge, that no public official or employee of City who has been involved in the making of this MOU, or who is a member of a City board or commission which has been involved in the making of this MOU whether in an advisory or decision-making capacity, has or will receive a direct or indirect financial interest in this MOU in violation of the rules contained in California Government Code Section 1090 *et seq.*, pertaining to conflicts of interest in public contracting. Contractor shall exercise due diligence to ensure that no such official will receive such an interest.

(5) Contractor further warrants and represents, to the best of its present knowledge and excepting any written disclosures as to these matters already made by Contractor to City, that (1) no public official of City who has participated in decision-making concerning this MOU or has used his or her official position to influence decisions regarding this MOU, has an economic interest in Contractor or this MOU; and (2) this MOU will not have a direct or indirect financial effect on said official, the official's spouse or dependent children, or any of the official's economic interests. For purposes of this paragraph, an official is deemed to have an "economic interest" in any (a) for-profit business entity in which the official has a direct or indirect investment worth \$2,000 or more, (b) any real property in which the official has a direct or indirect interest worth \$2,000 or more, (c) any for-profit business entity in which the official is a director, officer, partner, trustee, employee or manager, or (d) any source of income or donors of gifts to the official (including nonprofit entities) if the income totaled more than \$500 in the previous 12 months, or value of the gift totaled more than \$350 the previous year. Contractor agrees to promptly disclose to City in writing any information it may receive concerning any such potential conflict of interest. Contractor's attention is directed to the conflict of interest rules applicable to governmental decision-making contained in the Political Reform Act (California Government Code Section

87100 et seq.) and its implementing regulations (California Code of Regulations, Title 2, Section 18700 et seq.).

(6) Contractor understands that in some cases Contractor or persons associated with Contractor may be deemed a “City officer” or “public official” for purposes of the conflict of interest provisions of Government Code Section 1090 and/or the Political Reform Act. Contractor further understands that, as a public officer or official, Contractor or persons associated with Contractor may be disqualified from future City contracts to the extent that Contractor is involved in any aspect of the making of that future contract (including preparing plans and specifications or performing design work or feasibility studies for that contract) through its work under this MOU.

(7) Contractor shall incorporate or cause to be incorporated into all subcontracts for work to be performed under this MOU a provision governing conflict of interest in substantially the same form set forth herein.

(b) No Waiver. Nothing herein is intended to waive any applicable federal, state or local conflict of interest law or regulation.

(c) Remedies and Sanctions. In addition to the rights and remedies otherwise available to the City under this MOU and under federal, state and local law, Contractor understands and agrees that, if the City reasonably determines that Contractor has failed to make a good faith effort to avoid an improper conflict of interest situation or is responsible for the conflict situation, the City may terminate this MOU.

#### **14. Attorneys’ Fees**

If either party commences an action or proceeding to determine or enforce its rights hereunder, the prevailing party shall be entitled to recover from the losing party all expenses reasonably incurred, including court costs, reasonable attorneys' fees and costs of suit as determined by the court.

#### **15. Non-Discrimination/Equal Employment Practices**

Contractor shall not discriminate or permit discrimination against any person or group of persons in any manner prohibited by federal, state, or local laws. Contractor shall make its goods, services, and facilities accessible to people with disabilities and shall comply with the Americans with Disabilities Act and all other applicable federal, state, and local disability rights legislation.

#### **16. Indemnification**

Hold Harmless and Indemnification Clause. The Contractor shall indemnify, hold harmless, and defend the City, its elected and appointed officials, employees, agents and successors in interest from all claims, damages, losses and expenses including attorneys' fees, arising out of or resulting, directly or indirectly, from the Contractor's (or Contractor's Subcontractors, if any) performance or breach of the contract provided that such claim, damage, loss, or expense is: (1) attributable to personal injury, bodily injury, sickness, death, or to injury to or destruction of property, including the loss of use resulting therefrom, or breach of contract, and (2) not caused by the negligent act or omission or willful misconduct of the City or its elected and appointed

officials and employees acting within the scope of their employment. This Hold Harmless and Indemnification Clause shall in no way be limited by any financial responsibility or insurance requirements and shall survive the termination of this MOU.

Contractor shall also indemnify City for any business interruption and any actions brought against City under the California AI Transparency Act (Cal. B&P §22757 et seq.), if applicable.

**17. Business Tax Certificate**

Contractor shall obtain and provide proof that it has a valid City business tax certificate. Said certificate must remain valid during the duration of this MOU.

**18. Insurance**

Contractor must provide the insurance listed in Schedule Q. To Access the Current Schedule Q: City of Oakland Insurance Requirements, click the link below.

<https://www.oaklandca.gov/topics/risk-management>

**19. Miscellaneous**

No assignment without consent. This MOU constitutes the entire Agreement. Force majeure applies. Amendments must be in writing signed by both parties.

**[SIGNATURE BLOCK ON FOLLOWING PAGE]**

**SO AGREED:**

**City of Oakland,**

**Contractor:**

INSERT COMPLETE LEGAL NAME

\_\_\_\_\_  
(City Administrator's Office) (Date)

\_\_\_\_\_  
(Signature) (Date)

Approved for forwarding:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
(Department Head Signature) (Date)

\_\_\_\_\_  
Title

Approved as to form and legality:

\_\_\_\_\_  
Business Tax Certificate No.

\_\_\_\_\_  
(City Attorney's Office Signature) (Date)

\_\_\_\_\_  
Resolution No.

**EXHIBIT 1  
PROJECT SCOPE**

<b>ITEM</b>	<b>DETAILS</b>	<b>ADDITIONAL NOTES</b>
Technical and organizational requirements		
High level project plan		
Metrics		
Product Feedback Plan		

**EXHIBIT 2**  
**CONTRACTOR'S SECURITY PLAN**  
**(TO BE SENT BY CITY TO SELECTED PROPOSERS &**  
**AVAILABLE ON CITY WEBSITE)**

**EXHIBIT 3**  
**CITY'S AI EQUITY STATEMENT**  
**(TO BE SENT BY CITY TO SELECTED PROPOSERS)**