Central Pennsylvania Transportation Authority
_____

DATE: **August 28, 2025**

TIME: **9:45AM**

PLACE: **415 N. Zarfoss Dr, York, PA**

PURPOSE: **AUGUST 2025 BOARD MEETING**

<div align="center">

REGULAR MONTHLY MEETING

<u>ORDER OF BUSINESS</u>

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1. Call to Order

2. Changes or Modifications to the Agenda

3. Public Comment: Accepted in Person or in Writing

4. Approval of Minutes
   - Meeting Minutes of May 29, 2025 (Page 2-3)

5. Communications

6. Resolutions
   - RESOLUTION 2503 – APPROVING THE REVISION OF THE CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY POLICIES, PROCEDURES AND DISCIPLINE CODE (Page 4-5)

7. New Business

8. Adjournment

Next Meeting: TBD

Central Pennsylvania Transportation Authority

MINUTES OF BOARD MEETING MAY 29, 2025

Upon duly given notice, the monthly Board Meeting of the Central Pennsylvania Transportation Authority (CPTA) Board of Directors was held at 901 N. Cameron St, Harrisburg, PA 17101 with a Microsoft Teams option on May 29, 2025.

Members Present: Raymond Rosen, Keith Martin, Lisa Moreno-Woodward, Kirk Stoner, Tom Wilson and Jill Nagy, Counsel, was also present.

Others Attending: Eric Bugaile, Bev Hockenberry, Steve Baldwin, Rich Farr, Jamie Leonard, Eric Maguire, Trevor Manahan, Jenna Reedy, Bill Shaw, Kirk Stoner, Jason Wolfgang.

Chairman Raymond Rosen called the meeting to order at 9:45AM.

CHANGES OR MODIFICATIONS TO THE AGENDA

No changes or modifications to the agenda.

PUBLIC COMMENT:

No public comment.

APPROVAL OF MINUTES:

A motion to approve the minutes from the regular CPTA Board of Directors meeting on April 24, 2025 was moved by Tom Wilson seconded by Keith Martin and passed unanimously.

RESOLUTIONS

RESOLUTION 2502 – AMENDING THE CENTRAL PENNSYLVANIA
                              TRANSPORTATION AUTHORITY BYLAWS

Motion to approve was raised by Keith Martin and seconded by Tom Wilson and passed unanimously.

NEW BUSINESS:

ADJOURNMENT:

The regular meeting of the Central Pennsylvania Transportation Authority (CPTA) Board of Directors adjourned at 9:47AM.

Central Pennsylvania Transportation Authority

Next Meeting: TBD

Respectfully Submitted,

_____

Thomas Wilson
Secretary

RESOLUTION 2503

APPROVING THE REVISION OF THE CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY POLICIES, PROCEDURES AND DISCIPLINE CODE

WHEREAS, the Central Pennsylvania Transportation Authority has the need to adopt established guidelines in order to maintain a work environment that outlines the policies and procedures for managers and employees; and,

WHEREAS, the Central Pennsylvania Transportation Authority is committed to equal opportunity with respect to all aspects of its employment practices; and,

WHEREAS, the Central Pennsylvania Transportation Authority is committed to conducting business which prevents an actual or potential conflict of interest; and,

WHEREAS, the Central Pennsylvania Transportation Authority is committed to maintaining a work environment that is consistent and free of discrimination. In keeping with this commitment, the Authority will include employment policies in one booklet to serve as a guideline for union employees and managers.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Pennsylvania Transportation Authority, that the adoption of the Central Pennsylvania Transportation Authority Employee Handbook be adopted and instituted.

CERTIFICATION OF OFFICERS

OF

CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Central Pennsylvania Transportation Authority Board Members held on August 28, 2025.

Attest:_____   _____
Thomas Wilson   Raymond Rosen
Secretary   Chairman

RESOLUTION 2503

APPROVING THE CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY POLICIES, PROCEDURES AND DISCIPLINE CODE

<u>FACT SHEET</u>
- Equal Employment Opportunity revised due to Executive Orders.
- 4.05.06 (Absenteeism) updated to state occurrences are assessed in accordance with the applicable Collective Bargaining Agreement.
- Family and Medical Leave Policy revised to add a clarify statement about bonding.