

# SRTA

## SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

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**DATE:** July 24, 2025

**TIME:** 10:00 AM

**PLACE:** 901 N. Cameron St. Harrisburg PA  
A Zoom option will also be offered.  
Public may participate at Cameron Street or Zarfoss Drive Locations.

**PURPOSE:** July 2025 Board Meeting

### ORDER OF BUSINESS

1. Call to Order
2. Changes or Modifications to the Agenda
3. Public Comment: Accepted in Person or in Writing
4. Approval of Minutes
  - A. Meeting Minutes of May 29, 2025 (Pages 3-5)
5. Communications
6. Treasurer's Report
7. Old Business
8. New Business

RESOLUTION 2522 – APPROVING THE REVISION OF THE SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY EMPLOYEE HANDBOOK  
(Pages 6-7)

RESOLUTION 2523 – ADOPTING THE STRATEGIC PLAN FOR FISCAL YEARS  
2025-2028 (Page 8)

RESOLUTION 2524 – PUBLIC TRANSPORTATION CAPITAL APPLICATION (PTCA)  
BOARD RESOLUTION TO FILE APPLICATION AND TO CERTIFY  
LOCAL MATCH (Page 9-10)

RESOLUTION 2525 – LOCAL TRANSPORTATION ORGANIZATION RESOLUTION  
CERTIFYING THE LOCAL MATCH FOR STATE OPERATING  
FINANCIAL ASSISTANCE (Page 11-12)

RESOLUTION 2526- APPROVAL TO EXECUTE A ONE-YEAR RIGHT OF WAY  
AGREEMENT WITH LUMEN ON THE CUMBERLAND VALLEY  
RAILROAD BRIDGE (Page 13-17)

**Next Meeting: Thursday, August 28, 2025 at 415 N. Zarfoss Rd, York PA**  
**9:45 AM – CPTA**  
**10:00AM – SRTA Board Meeting**

**SRTA**  
**SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

**MINUTES OF SRTA BOARD MEETING**

May 29, 2025

Present were board members: Eric Bugaile, Jason Graves, Carrie Gray, Keith Martin, Raymond Rosen, Kirk Stoner, Tom Wilson and Jill Nagy, Counsel, was also present.

Guests and Administrative Staff Members present included: Steve Baldwin, Rich Farr, Nicole Hansen, Bev Hockenberry, David Juba, Jamie Leonard, Eric Maguire, Trevor Manahan, Jenna Reedy, Joseph Schneider, Bill Shaw, Rick Trout, Felicia Trujillo, Sherry Welsh, Jason Wolfgang.

CALL TO ORDER

Chairman Bugaile called the meeting to order at 10:00am.

CHANGES OR MODIFICATIONS TO THE AGENDA

There were no modifications to the Agenda.

PUBLIC COMMENT

There was no public comment.

Motion to approve was raised by Raymond Rosen seconded by Keith Martin and passed unanimously.

APPROVAL OF MINUTES

Motion to approve the April 24, 2025 meeting minutes was raised by Raymond Rosen, seconded by Jason Graves, and passed unanimously.

COMMUNICATIONS

There were no communications.

TREASURER'S REPORT

Steve Baldwin presented details on the April 2025 Financial Statement and Statistical Notes. He noted the following highlights:

- RIDERSHIP: Year-to-date comparisons to the prior year are as follows:
  - Fixed Route ran a 2.0% increase over last year.
  - Paratransit had a 5% increase over last year.
  - Commuter Express experienced a 1.0% decrease from last year.
  - Microtransit's ridership was a 19% increase compared to the same time last year.

**SRTA**  
**SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

- REVENUE: April's Year-to-date Grant and Contract Income is below budget by \$2.7 million because less subsidy was required than the budget anticipated.
- EXPENSES: Year-to-date Total Expense is \$232 thousand more than budgeted.
- Unfilled positions decreased by 3 to a total of 46 or 7% of total approved positions. This was primarily the result of successfully recruiting for driver positions across the Authority.
- RESERVES: The Authority has 165 days cash on hand with State Grants and billing in process adequate to bring reserves up to the targeted 180 days.
- LINE OF CREDIT: There were no draws on the organization's line of credit.
- CAPITAL EXPENDITURES (over \$50,000): There were no capital expenditures over \$50,000 this month.
  - Fare Collection System Upgrade \$349,336

The Board has expressed concern regarding the City of Harrisburg's delay in releasing the required Act 44/89 local match funds. The City has been billed for the first quarter on January 28, 2025, and the second quarter on April 1, 2025, these funds have not yet been received. This issue will be treated as a priority.

Motion to approve the Treasurer's Report was raised by Kirk Stoner, seconded by Tom Wilson and passed unanimously.

OLD BUSINESS

There was no old business.

NEW BUSINESS

**RESOLUTION 2517 – ADOPTING THE MANAGEMENT WORK PLAN FOR FY2025-2026**

Motion to approve was raised by Raymond Rosen seconded by Keith Martin and passed unanimously.

**RESOLUTION 2518 – AWARD OF CONTRACTOR FOR YORK BOARD ROOM TECHNOLOGY**

Motion to approve was raised by Keith Martin seconded by Kirk Stoner and passed unanimously.

**RESOLUTION 2519 – CONTRACT AWARD FOR FINANCIAL AUDITING SERVICE**

Motion to approve was raised by Raymond Rosen seconded by Keith Martin and passed unanimously.

**RESOLUTION 2520 – CONTRACT AWARD FOR CUTAWAY VEHICLES**

Motion to approve was raised by Tom Wilson seconded by Kirk Stoner and passed unanimously.

**RESOLUTION 2521 – PUBLIC TRANSPORTATION CAPITAL APPLICATION TO FILE APPLICATION AND TO CERTIFY LOCAL MATCH**

**SRTA**  
**SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

Motion to approve was raised by Raymond Rosen seconded by Keith Martin and passed unanimously.

**STAFF REPORT**

Rich Farr presented the following staff updates:

- Strategic Plan overview
- Applying for nearly \$80M in US DOT discretionary grants
- Meeting with legislators to discuss the need for funding for the new facility
- Construction work on West Milton in Union County has begun
- Demolition of Goodwill property to begin in the near future
- Carlisle facility approaching final design
- New Fixed Route Fare Program to be brought before the Board in June or July
- FTA region III has lost nearly half its staff. Concerns on how it will affect timing of future grant applications and related activities.
- Submitting a System of the Year application to APTA's Honor's Program.
- \$30M secured for the Harrisburg facility at this time

**ADJOURNMENT**

The next scheduled Board of Directors meeting will take place on June 26, 2025 at 10:00 AM at 415 N. Zarfoss Dr., York.

The meeting adjourned at 11:13AM.

Respectfully Submitted,

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Thomas Wilson  
Secretary

## **RESOLUTION 2522**

### **APPROVING THE REVISION OF THE SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY EMPLOYEE HANDBOOK**

WHEREAS, the Susquehanna Regional Transportation Authority has the need to adopt established guidelines in order to maintain a work environment that outlines the policies and procedures for managers and employees; and,

WHEREAS, the Susquehanna Regional Transportation Authority is committed to equal opportunity with respect to all aspects of its employment practices; and,

WHEREAS, the Susquehanna Regional Transportation Authority is committed to conducting business which prevents an actual or potential conflict of interest; and,

WHEREAS, the Susquehanna Regional Transportation Authority is committed to maintaining a work environment that is consistent and free of discrimination. In keeping with this commitment, the Authority will include employment policies in one booklet to serve as a guideline for union employees and managers.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Susquehanna Regional Transportation Authority, that the adoption of the Susquehanna Regional Transportation Authority Employee Handbook be adopted and instituted.

### **CERTIFICATION OF OFFICERS**

#### **OF**

### **SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on July 24, 2025.

Attest: \_\_\_\_\_  
Thomas Wilson  
Secretary

\_\_\_\_\_  
Eric Bugaile  
Chairman

**RESOLUTION 2522**  
**APPROVING THE SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY EMPLOYEE**  
**HANDBOOK**

FACT SHEET

- Equal Employment Opportunity revised due to Executive Orders.
- Family and Medical Leave Policy revised to add a clarifying statement about bonding with a child within 12 months of the birth or placement.

## **RESOLUTION 2523**

### **ADOPTING THE STRATEGIC PLAN FOR FISCAL YEARS 2025–2028**

WHEREAS, the Strategic Plan for Fiscal Years 2025–2028 was developed through a comprehensive process involving the Board of Directors, staff, and stakeholders of the Susquehanna Regional Transportation Authority (SRTA); and,

WHEREAS, the Strategic Plan outlines the Authority’s vision, mission, and strategic priorities, including Stakeholder Engagement and Advocacy, Operational Excellence, Technology Integration, Risk Management and Financial Sustainability, and Workforce Development; and,

WHEREAS, this plan provides a practical roadmap to improve service reliability, safety, and performance, while enhancing mobility for all residents across the Authority’s service area; and,

WHEREAS, the Board of Directors has reviewed the 2025–2028 Strategic Plan and finds that it sets forth a thoughtful and achievable framework to guide SRTA’s future growth and operations;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Susquehanna Regional Transportation Authority that it hereby adopts the 2025–2028 Strategic Plan.

### **CERTIFICATION OF OFFICERS**

#### **OF**

### **SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on July 24, 2025.

Attest: \_\_\_\_\_  
Thomas Wilson  
Secretary

\_\_\_\_\_  
Eric Bugaile  
Chairman



**RESOLUTION NO. 2524**

**PUBLIC TRANSPORTATION CAPITAL APPLICATION (PTCA) BOARD RESOLUTION TO  
FILE APPLICATION AND TO CERTIFY LOCAL MATCH**

**NOTE: This Resolution Replaces Resolution 2521**

The Susquehanna Regional Transportation Authority (SRTA) Board of Directors resolves and certifies that the requested state amount of \$6,106,739 of Section 1514 state discretionary trust funds are requested for Fiscal Year 2025-2026 to help pay for projected capital costs, excluding asset maintenance, and that these funds will only be used for this purpose since these funds are ineligible to be used for operating costs. All capital local matching funds shall be collected and available prior to accruing project expenses, committed funds shall be expended in the same fiscal year as the state funds they are matching, and any uncommitted local funds will be used only for capital assistance in a subsequent year.

Further, the SRTA Board of Directors resolves and certifies that in Fiscal Year 2025-2026 that local, or if applicable private, cash matching funds of no less than \$203,510 will be provided to match the requested amount of state Section 1514 discretionary trust funds.

I, Eric Bugaile, Chairman of the SRTA Board of Directors do hereby certify that the foregoing is a true, and correct copy of the Resolution adopted at a regular meeting of the SRTA Board of Directors held on this day, July 24, 2025.

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(Signature of Official)

(Date)

Attested by:

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(Name of Attester)

(Signature of Attester)

(Official Title)

(Date)

**RESOLUTION 2524**  
**PUBLIC TRANSPORTATION CAPITAL APPLICATION (PTCA)**  
**BOARD RESOLUTION TO FILE APPLICATION AND TO CERTIFY LOCAL MATCH**  
**FACT SHEET**

- This resolution will supersede Resolution #2521, updating the Fiscal Year 2025-2026 State 1514 and local match amount. Modified from the previously noted state share of \$6,106,740, and local match of \$203,509.

**Local Capital Match Projects:**

**CAT**

- State 1514 Discretionary: \$2,759,802.00
- Local Match: \$91,972.00

Org.	Project ID	Activity Name	Total Cost	Federal 5307 / 5339	1514 Disc.	1516 CTC	Local
CAT	13131	CDH 1 Service Vehicle	\$50,000		\$48,387		\$1,613
CAT	13136	Maintenance Equipment	\$338,202		\$327,294		\$10,908
CAT	13142	Computers and Related	\$101,452		\$98,180		\$3,272
CAT	13144	Fare Collection System	\$3,151,250	\$2,521,000	\$609,924		\$20,326
CAT	13145	Onboard Bus Equipment (CDH)	\$1,731,870		\$1,676,017		\$55,853
		<b>TOTALS</b>	<b>\$5,372,774</b>	<b>\$2,521,000</b>	<b>\$2,759,802</b>	<b>\$0</b>	<b>\$91,972</b>

**CPTA**

- State 1514 Discretionary: \$3,346,937.00
- Local Match: \$111,538.00

Org.	Project ID	Activity Name	Total Cost	Federal 5307 / 5339	1514 Disc.	1516 CTC	Local
CPTA	13289	Replacing 1 40FT Hybrid Diesel	\$700,000	\$560,000	\$135,485		\$4,515
CPTA	13309	Replace Service Vehicles CPTA	\$240,000		\$232,260		\$7,740
CPTA	13309	Expansion Service Vehicles CPTA	\$240,000		\$232,260		\$7,740
CPTA	13313	Service Truck CPTA	\$87,500		\$42,339	\$43,750	\$1,411
CPTA	13318	Office/Computer CPTA	\$459,990		\$240,786	\$211,179	\$8,025
CPTA	13328	Maintenance Equipment - Includes Northumberland and Adams	\$661,598		\$319,267	\$331,691	\$10,640
CPTA	CPTA Facilities Improvements	Facilities Improvements CPTA - York and Adams	\$502,000		\$243,873	\$250,000	\$8,127
CPTA	CPTA Fixed Route Vehicles Equipment	Fixed Route Vehicle Equipment CPTA (Includes Adams)	\$1,008,938		\$744,657	\$239,465	\$24,816
CPTA	Fare Collection CPTA	Fare Collection CPTA	\$2,846,969	\$2,277,575	\$551,031		\$18,363
CPTA	Radios CPTA	Radio Upgrade CPTA	\$1,233,000		\$604,979	\$607,860	\$20,161
CPTA	SRTA 25-26 202501	Cumberland County SR Facility Construction	\$11,000,000			\$11,000,000	\$0
		<b>TOTALS</b>	<b>\$18,979,995</b>	<b>\$2,837,575</b>	<b>\$3,346,937</b>	<b>\$12,683,945</b>	<b>\$111,538</b>

**Total Combined**

- State 1514 Discretionary: \$6,106,739.00
- Local Match: \$203,510.00

## RESOLUTION NO. 2525

### LOCAL TRANSPORTATION ORGANIZATION RESOLUTION CERTIFYING THE LOCAL MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE

NOTE: This Resolution Replaces Resolution 2514

The Board of Directors of the Susquehanna Regional Transportation Authority resolves and certifies that the operating financial assistance of \$23,606,809 provided pursuant to 74 Pa.C.S. §1513 is needed in Fiscal Year 2025 – 2026 or in a subsequent fiscal year to help pay for projected operating expenses, including asset maintenance costs; and that these funds will be used for this purpose only, because these funds are ineligible to be used for asset, or capital improvements projects; and that any funds not used this Fiscal Year will be retained and used only for operating assistance in a subsequent fiscal year(s).

Further, the Board of Directors of the Susquehanna Regional Transportation Authority resolves and certifies that the required local matching funds of \$2,205,446 will be secured from local contributors no later than the end of Fiscal Year 2025 - 2026 to match the requested Section 1513 funds.

I, Eric Bugaile, Chairman of Board Directors of the Susquehanna Transportation Regional Authority do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of Directors of the Susquehanna Transportation Regional Authority held the 24<sup>th</sup> day of July 2025.

DATE: July 24, 2025

\_\_\_\_\_  
Eric Bugaile, Chairman

#### ATTEST:

Susquehanna Regional Transportation Authority

By: \_\_\_\_\_

Thomas Wilson, Secretary

\_\_\_\_\_  
July 24, 2025

## RESOLUTION NO. 2525

### LOCAL TRANSPORTATION ORGANIZATION RESOLUTION CERTIFYING THE LOCAL MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE FACT SHEET

- This Resolution Replaces Resolution 2514 – which noted the state share being at \$23,052,657.
- Annual PA DOT resolution required to apply for state 1513 operating funds
- Local match requirement for Fiscal Year 2025-2026 is 5% more than Fiscal Year 2024-2025, as per Act 89 of 2013
- Fiscal Year 2025-2026 State 1513 allocation, at this time, is the same as Fiscal Year 2024-2025 allocation.
  - This allocation will be adjusted to include any increases after the passage of the state budget.
  - Should the Governor's budget proposal be passed as presented, SRTA would receive \$23,606,809 or \$5,716,866 more (+24.2%)\*

	<b>FY2025-2026</b>	<b>FY2024-2025</b>
State 1513 Operating Allocation	\$23,052,657*	\$23,052,657
Local Matching Requirement	\$2,205,446	\$2,100,425

## **RESOLUTION 2526**

### **APPROVAL TO EXECUTE A ONE-YEAR RIGHT OF WAY AGREEMENT WITH LUMEN ON THE CUMBERLAND VALLEY RAILROAD BRIDGE**

WHEREAS, the Cumberland-Dauphin-Harrisburg Transit Authority owns the Cumberland Valley Railroad Bridge over the Susquehanna River in Harrisburg, PA; and,

WHEREAS, the Authority has historically provided right of way agreements for the placement of utilities on the bridge; and,

WHEREAS, the Authority was contacted by Lumen, DBA Century Link, a technology company, for the placement of fiber optic cable on the bridge; and,

WHEREAS, Lumen is requesting that the Authority enter into a one-year agreement for the continued use of the historic right of way; and,

NOW THEREFORE BE IT RESOLVED by the Board of Directors that a one (1) year right of way agreement be offered to Lumen in the amount of \$17,179.00.

#### **CERTIFICATION OF OFFICERS OF SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on July 24, 2025.

Attest: \_\_\_\_\_  
Thomas Wilson  
Secretary

\_\_\_\_\_  
Eric Bugaile  
Chairman

## RIGHT OF WAY AGREEMENT

KNOW ALL MEN BY THESE PRESENTS that, SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY (SRTA), 901 N. Cameron Street, Harrisburg, PA 17105, a Municipal Authority (hereinafter called "GRANTOR"), does hereby for itself and its successors and assigns, grant unto CENTURYLINK COMMUNICATIONS, LLC, a Delaware corporation, whose principal place of business is located at 1025 Eldorado Blvd. Broomfield, CO 80021 (hereinafter called "COMPANY," which term shall include its affiliates, subsidiaries and parent entity), its successors, assigns and lessees, a nonexclusive right-of-way and easement, including all privileges and authority to construct, reconstruct, maintain and operate its telecommunications facilities (hereinafter the "Facilities") over and along the property which said Granter owns or in which it has any interest located on the Grantor's Susquehanna River Bridge, said bridge being formerly owned by Cumberland Valley Rail Road (hereinafter the "Bridge"). The Bridge crosses the Susquehanna River from Mulberry Street, in the City of Harrisburg, Dauphin County, to the southern part of City Island and on to a point in the Borough of Lemoyne County of Cumberland, Commonwealth of Pennsylvania; and along the public highways adjoining the said property, including the right of unlimited ingress and egress to and from the said Facilities for any of the aforesaid purposes. This Agreement shall commence upon execution of the Agreement by both parties and continue for one (1) year. Parties may agree to extend the agreement at any time. Should the agreement not be extended, the Company will remove its property within 30 days of the conclusion of the agreement. Upon removal, the company will send a letter certifying that the equipment is no longer in use. TO HAVE AND TO HOLD this right of way and easement unto Company together with the right, from time to time, to assign and convey this right of way and easement, and the rights granted hereunder, freely, in whole or in part.

At the time of execution of this Right Of Way Agreement by both parties, Company shall pay to Grantor the sum of \$17,179.00 as full and complete consideration for the rights granted herein covering the one year term of agreement.

Grantor hereby approves the engineering specifications relative to the placement of the Facilities, attached hereto and incorporated herein as Exhibit A. Should Grantor determine that Company's Facilities require either temporary or permanent relocation of the Facilities due to scheduled maintenance or repair of structural damage, Grantor will provide Company with a minimum of sixty (60) days prior written notice of said relocation. Company will assume complete responsibility for the relocation, removal or maintenance of the Company owned Facilities.

Company shall install its conduits under the ballast and base materials in the body of the bridge. Company may not install manholes, handholes, or pull boxes under the track.

Company shall be responsible for ensuring that the track stability is not compromised by Company's construction or maintenance activities.

Company shall be responsible for performing (at its own cost) all maintenance and repairs of its facilities.

Each party agrees to indemnify and hold harmless the other from and against any and all claims, demands, damages, or causes of action for property damages or personal injury that are caused by: (a) any activity, work, or thing done or permitted by such indemnifying party in or about the easement area; (b) any negligent acts of such indemnifying party, or the employees, agents or contractors of such party, unless said actions are a direct result of the other party's negligence or willful misconduct.

Company shall ensure that its employees, contractors and subcontractors engaged in construction of its Facilities shall have had safety training and confined space training and work in full compliance with OSHA and railroad worker rules.

Amtrak has a right-of-way agreement on the east end of the bridge. Company is responsible to coordinate with Amtrak for any work within their right-of-way.

After completion of construction Company shall provide Grantor with "as-built" drawings that depict the construction and location of Company's facilities.

No portion of this agreement can be assigned or transferred, except by written approval of SRTA. The Company must notify SRTA with any change of ownership. Failure to notify SRTA of any ownership change will result in SRTA removing the equipment from the bridge without need to notify the company and at the company's expense.

This Agreement shall be governed and construed under the laws of the Commonwealth of Pennsylvania.

This Agreement constitutes the entire agreement between the parties and shall supersede all previous negotiations, commitments, representations and writings written or oral. Any alteration or amendment to this Agreement shall be acceptable only if presented in writing and signed by the party against whom enforcement of same is sought.

[Signature Page Follows]



IN WITNESS WHEREOF, Grantor has caused this Right of Way Agreement by and between Susquehanna Regional Transportation Authority and CenturyLink Communications, LLC. to be executed in its corporate name by its proper officers, this 24<sup>th</sup> day of July 2025.

ATTEST:

\_\_\_\_\_  
Thomas Wilson, Secretary  
SRTA

\_\_\_\_\_  
Eric Bugaile, Chairman  
SRTA

ATTEST:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

CenturyLink Communications, LLC

\_\_\_\_\_  
James Nickerson, Manager NIS/ROW

ATTEST:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

## **RESOLUTION 2527**

### **CONTRACT AWARD FOR ZARFOSS HEATER REPLACEMENT**

WHEREAS, the Susquehanna Regional Transportation Authority (SRTA) has identified the need to remove and replace the existing CNG compliant radiant heating system, and to relocate the vehicle exhaust evacuation system ductwork within the maintenance bays of the Zarfoss building; and,

WHEREAS, it was determined that the supplemental, radiant heating system was no longer functional and had reached the end of service life; and,

WHEREAS, Johnson, Mirmiran & Thompson (JMT), the Authority's contracted engineer, was engaged to evaluate the system needs and develop an Invitation for Bids (IFB) in alignment with Federal and Commonwealth procurement requirements. This IFB was advertised on May 13, 2025 with bids due July 3, 2025; and,

WHEREAS, two firms submitted responsive and responsible bids, G.R. Sponaule and Sons, Inc. and Shannon A. Smith, Inc. with Shannon A. Smith, Inc. providing the lowest bid price; and,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby approve the award of a Contract for the removal and replacement of a CNG compliant radiant heating system and relocation of exhaust duct to Shannon A. Smith, Inc. in an amount not to exceed Two-hundred, fifty-six thousand, three-hundred Dollars, and zero Cents (\$256,300.00).

### **CERTIFICATION OF OFFICERS OF SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on July 24, 2025.

attest:

\_\_\_\_\_  
Thomas Wilson,  
Secretary

\_\_\_\_\_  
Eric Bugaile  
Chairman

## RESOLUTION 2527

### CONTRACT AWARD FOR ZARFOSS HEATER REPLACEMENT

#### FACT SHEET

- Bid tabulation

Bidding Firm	Bid Price
Shannon A. Smith, Inc.	\$ 256,300.00
G.R. Sponaugle	\$ 377,390.00

- CNG Compliant Radiant Heating System
  - Provides supplemental heat during cold weather periods
  - The specified system is safe for use in buildings housing CNG vehicles
  - Uses natural gas fuel
  - Provides supplemental heat in cold weather months
- Vehicle Exhaust Evacuation System
  - Connects the exhaust from running vehicles to a fan system that expels exhaust gases safely outside the work area and building
  - Changing the duct location will allow larger vehicles to be safely raised within the maintenance bays for maintenance and repair activities

**RESOLUTION NO. 2528**

**RENEWAL OF AGREEMENT WITH SHIPPENSBURG UNIVERSITY, SHIPPENSBURG  
UNIVERSITY STUDENT SERVICES, INC., AND SUSQUEHANNA REGIONAL  
TRANSPORTATION AUTHORITY**

WHEREAS, the Susquehanna Regional Transportation Authority wishes to maintain the agreement with Shippensburg University and Shippensburg University Student Services, Inc. (SUSSI) for the Raider Regional Transit (RRT) bus service on and around the University Campus; and,

WHEREAS, the service will operate 52 weeks a year not to exceed 3,500 hours of service; and,

WHEREAS, the public fare for this service is currently \$1.30 per boarding, with potential changes pending completion of the Title VI fare change process, and free for all Shippensburg University ID card holders; and,

WHEREAS, Shippensburg University and the Shippensburg University Student Services, Inc. (SUSSI) will pay four combined payments of \$26,875 per academic year for the 2025-2026 and 2026-2027 academic years for a total of \$215,000 over the two (2) year agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors that the Executive Director be authorized to execute the Shippensburg Raider Regional Transit agreement for the period of September 1, 2025 to August 31, 2027.

**CERTIFICATION OF OFFICERS**

**OF**

**SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on July 24, 2025.

attest: \_\_\_\_\_

Thomas Wilson  
Secretary

\_\_\_\_\_

Eric Bugaile  
Chairman

## **RESOLUTION 2529**

### **AUTHORIZING CONTRACT FOR TRANSIT VEHICLE INSPECTIONS**

WHEREAS, the Pennsylvania Transit Systems have a need for transit vehicle Pre-Award and Post Delivery audits in addition to manufacturing quality assurance-collectively referred to as vehicle inspection services; and,

WHEREAS, SRTA collaborated with other Pennsylvania Transit Agencies on a joint procurement initiative, with SRTA administering one Contract with the selected firm; and,

WHEREAS, the participating agencies issued a Request for Proposals (RFP) June 5, 2025, with submissions due by July 7, 2025 in accordance with Federal and Commonwealth procurement requirements; and,

WHEREAS, the agencies received and evaluated proposals from two qualified firms -- EVEEO and Transit Resource Center (TRC) using predetermined scoring criteria; and,

WHEREAS, TRC submitted both the highest-rated technical proposal and the most economical proposal, which has been determined to represent fair and reasonable pricing for the required services; and,

WHEREAS, the Contract structure includes an initial two-year term with three additional one-year option periods that may be exercised at the agencies' discretion; and,

NOW, THEREFORE BE IT RESOLVED BY THE Board of Directors that SRTA is authorized to award a contract for vehicle inspection services to Ameritrans Service Corporation dba Transit Resource Center for a total maximum contract value of Two Million, Two Hundred, Ninety-two Thousand, Nine Hundred, Sixty-three Dollars, and Thirty-nine Cents (\$2,292,963.39).

### **CERTIFICATION OF OFFICERS OF SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on July 24 2025.

attest:

\_\_\_\_\_  
Thomas Wilson  
Secretary

\_\_\_\_\_  
Eric Bugaile  
Chairman

## RESOLUTION 2529

### AUTHORIZING CONTRACT FOR TRANSIT VEHICLE INSPECTIONS

#### FACT SHEET

- 

Bidder	Total Points	Overall Percentage
EVVEO	790	65.83%
TRC	1,086	90.50%
<b>Average</b>	<b>938</b>	<b>78.17%</b>

Total Possible Points                      1200

- TRC visits the manufacturer to ensure Buy America compliance and ensure quality during the build process
- The solicitation sets hourly pricing for additional hourly cost, should they be necessary, for consulting services
- Buy America audits are FTA requirements for transit vehicle purchases

# Federal Fiscal Year 2026 Proposed Program of Projects

The Susquehanna Regional Transportation Authority (SRTA), in fulfillment of requirements to receive financial assistance from the Federal Transit Administration (FTA), has developed and is announcing the activities for which Federal assistance is sought. SRTA is the designated recipient of FTA formula funds.

<b>FFY 2026 Program of Projects</b>		
<b>York UZA</b>		
<b>5307 Operating</b>	\$	13,069,660
<b>5307 Capital</b>		
Rolling Stock	\$	1,672,576
Fare System	\$	543,391
<b>5339 Capital</b>		
Rolling Stock	\$	1,183,703
<b>Hanover UZA</b>		
<b>5307 Operating</b>	\$	400,000
<b>5307 Capital</b>		
Rolling Stock	\$	1,195,988
<b>Chambersburg UZA</b>		
<b>5307 Operating</b>	\$	1,142,944
<b>Harrisburg UZA</b>		
<b>5307 Operating</b>	\$	3,542,353
<b>5307 Capital</b>		
Rolling Stock	\$	5,602,702
Maintenance Equip	\$	835,790
Fare System	\$	2,521,000
<b>5339 Capital</b>		
Rolling Stock	\$	3,550,620

This proposed program of projects is in conformance with the comprehensive land use and transportation planning in this area and has been included in the Transportation Improvement Plan (TIP). The proposed program of projects will constitute the final program if there are no changes.

Citizens, private transportation providers, and local elected officials may review and provide written comments on the Program of Projects. These written comments should be addressed to the Susquehanna Regional Transportation Authority, Attention Program of Project, 901 N. Cameron Street, Harrisburg, PA, 17101, or by email at [info@rabbittransit.org](mailto:info@rabbittransit.org) and must be received by 4:00 PM, prevailing time, September 19, 2025.

The Susquehanna Regional Transportation Authority will hold a Public Hearing on its Program of Projects on September 25, 2025, at 10:00 AM, prevailing time at the rabbittransit administration building, 901 North Cameron Street, Harrisburg. PA 17101