

**CUMBERLAND – DAUPHIN – HARRISBURG
TRANSIT AUTHORITY**

DATE: July 24, 2025

TIME: 9:45 AM

PLACE: 901 N. Cameron Street, Harrisburg, PA
A Zoom option will also be offered.
Public may participate at Cameron Street or Zarfoss Drive Locations.

PURPOSE: July 2025 Board Meeting

ORDER OF BUSINESS

1. Call to Order
2. Changes or Modifications to the Agenda
3. Public Comment: Accepted in Person or in Writing
4. Approval of Minutes
 - A. Meeting Minutes of January 2025 (Pages 2-3)
5. Communications
6. Old Business
7. New Business

RESOLUTION 2502 – APPROVING THE REVISION OF THE
CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY
EMPLOYEE HANDBOOK (Page 4-5)

8. Adjournment

Next Meeting: TBD

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY

MINUTES OF BOARD MEETING

January 23, 2025

The regular meeting of the Authority's Board of Directors convened January 23, 2025, at 9:45 AM via zoom and in-person at 901 N. Cameron St, Harrisburg. Chairman Eric Bugaile presiding. Present were board members: LaToya Winfield Bellamy, Jason Graves. Jill Nagy, Counsel, was also present.

Others Attending: Carrie Gray, Keith Martin, Kirk Stoner, Tom Wilson, Rich Farr, Brian Gillette, Nicole Hansen, Bev Hockenberry, David Juba, Jamie Leonard, Eric Maguire, Trevor Manahan, Keith Martin, Jenna Reedy, Bonnie Stine, Kirk Stoner, Rick Trout, Sherry Welsh, Tom Wilson

CHANGES OR MODIFICATIONS TO THE AGENDA

No changes or modifications to the agenda.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

LaToya Winfield Bellamy moved to approve the minutes that were held on May 23, 2024. Jason Graves seconded. Motion was approved.

COMMUNICATIONS

No communications.

TREASURER'S REPORT

The Treasurer's report will be reviewed in detail at the Susquehanna Regional Transportation Authority Board Meeting.

OLD BUSINESS

No old business.

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY

NEW BUSINESS

RESOLUTION 2501 – ELECTION OF OFFICERS FOR 2025

Jason Graves made a motion to adopt the resolution. Rich Kotz seconded the motion. Motion was approved.

ADJOURNMENT

LaToya Winfield Bellamy made a motion to adjourn the meeting at 9:52 AM.

Respectfully Submitted,

Jason Graves
Secretary

RESOLUTION 2502

APPROVING THE REVISION OF THE CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY EMPLOYEE HANDBOOK

WHEREAS, the Cumberland-Dauphin-Harrisburg Transit Authority (CDHTA) has the need to adopt established guidelines in order to maintain a work environment that outlines the policies and procedures for managers and employees; and,

WHEREAS, CDHTA is committed to equal opportunity with respect to all aspects of its employment practices; and,

WHEREAS, CDHTA is committed to conducting business which prevents an actual or potential conflict of interest; and,

WHEREAS, CDHTA is committed to maintaining a work environment that is consistent and free of discrimination. In keeping with this commitment, the Authority will include employment policies in one booklet to serve as a guideline for union employees and managers.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cumberland-Dauphin-Harrisburg Transit Authority, that CDHTA Employee Handbook be adopted and instituted.

CERTIFICATION OF OFFICERS

OF

CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Cumberland-Dauphin-Harrisburg Transit Authority Board Members held on July 24, 2025.

Attest: _____
Jason Graves
Secretary

Eric Bugaile
Chairman

RESOLUTION 2522

APPROVING THE REVISION OF THE CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY EMPLOYEE HANDBOOK

FACT SHEET

- Equal Employment Opportunity revised due to Executive Orders.
- Family and Medical Leave Policy revised to add a clarifying statement about bonding with a child within 12 months of the birth or placement.