

# Central Pennsylvania Transportation Authority

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**DATE:           OCTOBER 31, 2024**

**TIME:           9:45AM**

**PLACE:         415 NORTH ZARFOSS DRIVE, YORK, PA 17404**

**PURPOSE:      OCTOBER 2024 BOARD MEETING**

## **REGULAR MONTHLY MEETING**

### **ORDER OF BUSINESS**

1. Call to Order
2. Changes or Modifications to the Agenda
3. Public Comment: Accepted in Person or in Writing
4. Approval of Minutes
  - Meeting Minutes of April 25, 2024 (PAGES 2-3)
5. Communications
6. Resolutions
  - RESOLUTION 2403 – APPROVING THE REVISING OF THE CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY POLICIES PROCEDURES AND DISCIPLINE CODE (Pages 4-5)
  - RESOLUTION 2404 – RATIFYING COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTERS LOCAL 776 COVERING SPECIALIZED TRANSIT OPERATOR EMPLOYEES (Pages 6-7)
7. New Business
8. Adjournment

Next Meeting: TBD

# Central Pennsylvania Transportation Authority

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## MINUTES OF BOARD MEETING APRIL 25, 2024

Upon duly given notice, the monthly Board Meeting of the Central Pennsylvania Transportation Authority (CPTA) Board of Directors was held at 415 N. Zarfoss Drive, York, PA 17404 with a zoom option on April 25, 2024.

Members Present: Ray Rosen, Rich Carson, Carrie Gray, Keith Martin, Kirk Stoner, Annie Strite. Jill Nagy, Counsel, was also present.

Others Attending: LaToya Winfield Bellamy, Eric Bugaile, Bev Hockenberry, Steve Baldwin, Rich Farr, Nicole Hansen, Jamie Leonard, Eric Maguire, Trevor Manahan, Jenna Reedy, Rick Trout, Sherry Welsh and Chris Zdanis.

Chairman Ray Rosen called the meeting to order at 9:45AM.

### CHANGES OR MODIFICATIONS TO THE AGENDA

No changes or modifications to the agenda.

### PUBLIC COMMENT:

No public comment.

### APPROVAL OF MINUTES:

A motion to approve the minutes from the regular CPTA Board of Directors meeting on April 27, 2023 was moved by Kirk Stoner, seconded by Keith Martin and passed unanimously.

### RESOLUTIONS

RESOLUTION 2401 – ELECTION OF OFFICERS FOR 2024-2025.

Motion to approve was raised by Rich Carson, seconded by Keith Martin and passed unanimously.

RESOLUTION 2402 – APPROVING MUTUAL COOPERATION AGREEMENT WITH THE SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY (SRTA)

Rich Carson offered a motion to approve Resolution 2402 with a modification to replace “CAT” with “CDHTA” under #1 of the Mutual Cooperation Agreement. Seconded by Keith Martin and passed unanimously.

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## NEW BUSINESS:

Rich Farr reminded board members that the statements of financial interests are due by May 1.

Keith Martin reminded the board members about an email sent from Glenn Miller, Chairman of the Board of Directors for rabbitcares, encouraging members to make a donation to rabbitcares.

Rich Farr announced that SRTA expects to submit its fare increase application by the end of this week.

## ADJOURNMENT:

The regular meeting of the Central Pennsylvania Transportation Authority (CPTA) Board of Directors adjourned at 9:51AM.

Next Meeting:       TBD

Respectfully Submitted,

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Thomas Wilson  
Secretary

**RESOLUTION NO. 2403**

**APPROVING THE REVISING OF THE CENTRAL PENNSYLVANIA TRANSPORTATION  
AUTHORITY POLICIES, PROCEDURES AND DISCIPLINE CODE**

WHEREAS, the Central Pennsylvania Transportation Authority wishes to update established guidelines in order to maintain a work environment that outlines the policies and procedures for managers and collective bargaining unit employees; and,

WHEREAS, the Central Pennsylvania Transportation Authority is committed to equal opportunity with respect to all aspects of its employment practices; and,

WHEREAS, the Central Pennsylvania Transportation Authority is committed to conducting business which prevents an actual or potential conflict of interest; and,

WHEREAS, the Central Pennsylvania Transportation Authority is committed to maintaining a work environment that is consistent and free of discrimination. In keeping with this commitment, CPTA will include employment policies in one booklet to serve as a guideline for union employees and managers.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Pennsylvania Transportation Authority, that the revision of the Central Pennsylvania Transportation Authority Policies, Procedures and Discipline Code be adopted and instituted.

**CERTIFICATION OF OFFICERS**

**OF**

**CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Central Pennsylvania Transportation Authority Board Members held on October 31, 2024.

Attest: \_\_\_\_\_  
Thomas Wilson  
Secretary

\_\_\_\_\_  
Raymond Rosen  
Chairman

## RESOLUTION NO. 2403

### APPROVING THE REVISING OF THE CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY POLICIES, PROCEDURES AND DISCIPLINE CODE

#### FACT SHEET

- Uniform infographic was updated to add dates for wearing of shorts for CPTA.
- Cell phone policy revised.
- Employee Assistance Program (EAP) updated with new information for provider – Quest
- Updated to include additional language about tampering with safety equipment prohibited.
- Equal Employment Opportunity Commission (EEOC) updates

**RESOLUTION NO. 2404**

**RATIFYING COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTERS LOCAL 776  
COVERING SPECIALIZED TRANSIT OPERATOR EMPLOYEES**

WHEREAS, the conditions of employment for Specialized Transit Operator Personnel are governed by an agreement between the Authority and Teamsters Union, Local 776; and,

WHEREAS, the current agreement expires on December 31, 2024; and,

WHEREAS, an Agreement for a new, 3-year agreement has been reached between Management of the Authority and representatives of Teamsters local 776; and,

WHEREAS, this Agreement has been ratified by the membership of the collective bargaining unit on October 13, 2024; and,

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Central Pennsylvania Transportation Authority that a Collective Bargaining Agreement between the Authority and Teamsters Local Union No. 776 covering Specialized Transit Operator Employees be ratified, covering the period January 1, 2025 through December 31, 2027.

**CERTIFICATION OF OFFICERS**

**OF**

**CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Central Pennsylvania Transportation Authority Board Members held on October 31, 2024.

Attest: \_\_\_\_\_  
Thomas Wilson  
Secretary

\_\_\_\_\_  
Raymond Rosen  
Chairman

**RESOLUTION 2404**

**RATIFYING COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTERS LOCAL 776  
COVERING SPECIALIZED TRANSIT OPERATOR EMPLOYEES**

Fact Sheet:

- This is a 3 Year Agreement.
- Overall direction going in was to increase Wages and Leave benefits closer to competitive levels to aid in recruitment and retention.
- Added Sick Leave. One-time allotment of twenty-four (24) hours for current employees; Sick Leave will accrual at 0.02 hours for each hour worked or while on a paid personal leave.
- Added six (6) Paid Holidays and removed Special Personal Leave.
- Employee Health and Welfare contributions will be maintained at the 2024 rate for the duration of the contract and will not adjust unless insurance premiums are increased by more than 8%.
- Wages:

<b>Starting Wage</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>Note</b>
CDL	\$20.15 (3.34%)	\$20.85 (3.47%)	\$21.60 (3.60%)	2024 was \$19.50
Non-CDL	\$19.15 (3.51%)	\$19.85 (3.65%)	\$20.60 (3.78%)	2024 was \$18.50
Express	\$22.15 (3.02%)	\$22.85 (3.16%)	\$23.60 (3.28%)	2024 was \$21.50
<b>Wage Increase</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	
CDL	\$0.65	\$0.70	\$0.75	
Non-CDL	\$0.65	\$0.70	\$0.75	
Express	\$0.65	\$0.70	\$0.75	

- Upon approval of this resolution, wage adjustments will take effect on November 3, 2024. Wage increases will be effective as of paycheck date November 15, 2024. All other changes are effective January 1, 2025.