

SRTA

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

DATE: May 23, 2024

TIME: 10:00 AM

PLACE: 901 N. Cameron St, Harrisburg
A Zoom option will also be offered.
Public may participate at Cameron Street or Zarfoss Drive Locations.

PURPOSE: May 2024 Board Meeting

ORDER OF BUSINESS

**Reminder: Board Photo Shoot

1. Call to Order
2. Changes or Modifications to the Agenda
3. Public Comment: Accepted in Person or in Writing
4. Approval of Minutes
 - A. Meeting Minutes of April 25, 2024 (Pages 3-5)
5. Communications
 - Harrisburg Summer Internship Program (Page 6)
6. Treasurer's Report
7. Old Business
8. New Business

RESOLUTION 2420 – AUTHORIZATION TO PROCURE PARATRANSIT CUTAWAY VANS AND MICROTRANSIT VANS BY EXERCISING OUR OPTIONS ON THE CURRENT STATEWIDE CONTRACT UPON PENNDOT GRANT APPROVAL (Page 7)

RESOLUTION 2421 - ADOPTING THE MANAGEMENT WORK PLAN FOR FISCAL YEAR 2024/2025 (Page 8-16)

RESOLUTION 2422 - APPROVAL TO ADVANCE THE ACQUISITION OF THE COMMONWEALTH PROPERTY LOCATED AT CAMERON AND STATE STREET (Pages 17-19)

RESOLUTION 2423 - ADOPTION OF THE SRTA UNACCOMPANIED MINOR POLICY (Pages 20-21)

RESOLUTION 2424 - CONTRACT FOR AWARD ENGINEERING SERVICES (Pages 22-23)

RESOLUTION 2425 – APPROVING MUTUAL COOPERATION AGREEMENT WITH THE
CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY (Pages
24-27)

RESOLUTION 2426 – APPROVING MUTUAL COOPERATION AGREEMENT WITH THE
CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY
(Pages 28-31)

9. Future Procurements (Page 32)

10. Staff Report

11. Executive Session

12. Adjournment

Next Meeting: Thursday, June 27, 2024 415 N. Zarfoss Drive, York
10:00AM – SRTA Board Meeting

SRTA
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

MINUTES OF SRTA BOARD MEETING

April 25, 2024

Present were board members: LaToya Winfield Bellamy, Eric Bugaile, Rich Carson, Jason Graves, Carrie Gray, Jarrod Johnson, Rich Kotz, Keith Martin, Ray Rosen and Kirk Stoner. Jill Nagy, Counsel, was also present.

Guests and Administrative Staff Members present were Steve Baldwin, Rich Farr, Brian Gillette, Nicole Hansen, Bev Hockenberry, David Juba, Jamie Leonard, Eric Maguire, Trevor Manahan, Jenna Reedy, Dan Robinson of Commissioner Justin Douglas' Office, Sherry Welsh and Chris Zdanis.

CALL TO ORDER

Chairman Bugaile called the meeting to order at 10:00am.

CHANGES OR MODIFICATIONS TO THE AGENDA

There were no changes or modifications to the agenda.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

Motion to approve the March 28, 2024 meeting minutes was raised by Rich Carson, seconded by Kirk Stoner, and passed unanimously.

COMMUNICATIONS

There were no communications.

TREASURER'S REPORT

Stephen Baldwin presented details on the March 2024 Financial Statement and Statistical Notes. Stephen Baldwin noted the following highlights:

- **RIDERSHIP**: Year to date comparisons to the prior year are as follows:
 - Fixed Route ran 11% above last year.
 - Paratransit was 1% above the previous year.
 - Commuter Express experienced a 0% decrease from last year (YTD).
 - Microtransit's ridership was a 11% increase in ridership compared to the same time last year.
- **REVENUE**: Year to Date Grant and Contract Income is below budget by \$641,000 because less subsidy was required than the budget anticipated.

SRTA
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

- EXPENSES: Year to Date Total Expenses are \$1.8 million lower than budgeted.
- Unfilled positions decreased by 14 to 66. Approved positions remained the same.
- RESERVES: The Authority's cash balances were consistent with its target to have 180 days cash on hand.
- LINE OF CREDIT: There are no draws on the organization's line of credit.
- CAPITAL EXPENDITURES (over \$50,000)
 - (2) Ford Transits - \$255,428
 - Vehicle Lift - \$59,985 (maintenance equipment)

OLD BUSINESS

There was no old business.

NEW BUSINESS

**RESOLUTION 2414 - LOCAL TRANSPORTATION ORGANIZATION RESOLUTION CERTIFYING THE
LOCAL MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE**

Motion to approve was raised by Ray Rosen, seconded by Keith Martin, and passed unanimously.

**RESOLUTION 2415 – APPROVING MUTUAL COOPERATION AGREEMENT WITH THE CENTRAL
PENNSYLVANIA TRANSPORTATION AUTHORITY (CPTA)**

Rich Carson offered a motion to approve Resolution 2415 with a modification to amend to the Mutual Cooperation Agreement, Paragraph 1 to replace (CAT) with (CDHTA), seconded by Keith Martin, and passed unanimously.

**RESOLUTION 2416 – APPROVING MUTUAL COOPERATION AGREEMENT WITH THE
CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY (CDHTA)**

LaToya Winfield Bellamy offered a motion to approve Resolution 2416 with a modification to amend #1 to replace (CAT) with (CDHTA), seconded by Rich Carson, and passed unanimously.

**RESOLUTION 2417 – APPROVAL TO ADVANCE THE PURCHASE OF HERR STREET
PROPERTY**

Motion to approve was raised by Rich Carson, seconded by Keith Martin, and passed unanimously.

RESOLUTION 2418 – APPROVING SRTA POSITION STATEMENT ON REGIONAL RAIL

Motion to approve was raised by Kirk Stoner, seconded by Ray Rosen, and passed unanimously.

**RESOLUTION 2419 - APPROVING INDEMNIFICATION AGREEMENT WITH THE TOWNSHIP OF
SWATARA**

Motion to approve was raised by Ray Rosen, seconded by LaToya Winfield Bellamy, and passed unanimously.

Chairman Bugaile reminded the Board the 2023 Statement of Financial Interest forms are due by May 1, 2024.

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STAFF REPORT

Rich Farr presented the following staff updates:

- The launch of the stroller pilot project is expected to begin May 6.
- Board photos will be taken at the Board Meeting on May 23 in Harrisburg.
- There will be a CDHTA meeting next month to ratify the Mutual Cooperation Agreement.
- The Pennsylvania Public Transportation Association (PPTA) will hold a press event at the State Capitol on May 8, featuring speakers and unveiling a bus wrap highlighting public transit as an economic driver for the state.

FUTURE PROCUREMENTS

The list of procurement projects was reviewed.

EXECUTIVE SESSION

The board went into Executive Session to discuss personnel matters.

ADJOURNMENT

The next scheduled Board of Directors meeting will take place on May 23, 2024 at 10:00 AM at 901 N. Cameron St, Harrisburg.

The meeting adjourned at 10:58AM.

Respectfully Submitted,

Thomas Wilson
Secretary

From: Rich Farr <rfarr@rabbittransit.org>
Sent: Thursday, April 18, 2024 1:32 PM
To: Harvill, Karla G <kharvill@wellspan.org>; Allen, Kiara J <kallen7@wellspan.org>
Cc: Mummert, Michele E <mmummert4@wellspan.org>; Voight, Stephanie L <svoight@wellspan.org>
Subject: RE: Bus pass sleeves - My Pass/Wellspan Health

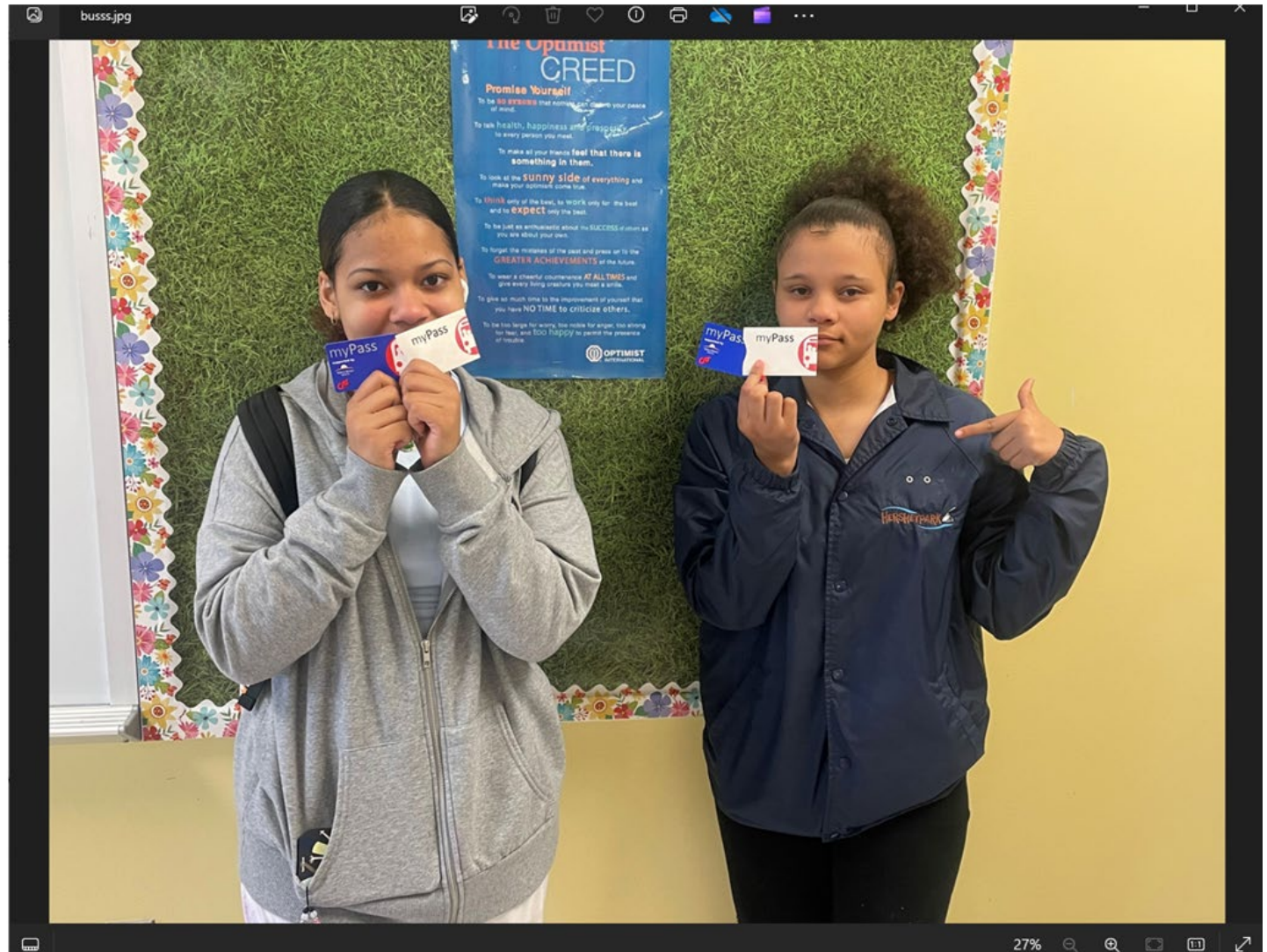
Hello to our very important sponsor!

Today, I received a photo of two students from the Harrisburg School district who is participating in an internship program at Hershey. If you look closely, you will see the WellSpan logo on the pass.

Just wanted to provide some feedback on what your support is doing for the community. Transportation was their barrier. Now, you are helping us, help students open door to their future.

Thanks again for being a great partner!

Rich



RESOLUTION NO. 2420

**AUTHORIZATION TO PROCURE PARATRANSIT CUTAWAY VANS AND MICROTRANSIT
VANS BY EXERCISING OUR OPTIONS ON THE CURRENT STATEWIDE
CONTRACT UPON PENNDOT GRANT APPROVAL**

WHEREAS the Susquehanna Regional Transportation Authority has received PennDOT grants to replace paratransit vehicles; and,

WHEREAS, the Susquehanna Regional Transportation Authority participated in a Joint Procurement with South Central Transit Authority issuing a Request For Proposals for programmed replacement and expansion of several of those vehicles; and,

WHEREAS, Sheppard Bros., Inc. was the firm awarded the contract to build the Body-on-Chassis vans; and,

WHEREAS, the Susquehanna Regional Transportation Authority has a number of buses that have exceeded their estimated useful life; and,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby approve and authorize the Executive Director to purchase up to 60 Body-on-Chassis vans at a project cost not to exceed \$8,685,000.

DULY RESOLVED, this 23rd day of May 2024, by the Board of Directors in a lawful session duly assembled.

**CERTIFICATION OF OFFICERS
OF
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on May 23, 2024.

Attest: _____

Thomas Wilson
Secretary

Eric Bugaile
Chairperson

RESOLUTION 2421

ADOPTING THE MANAGEMENT WORK PLAN FOR FISCAL YEAR 2024/2025

WHEREAS, the Management Work Plan for FY2024-2025, which includes the proposed operating budget, and management objectives, was reviewed with the Susquehanna Regional Transportation Authority Board of Directors as a whole at the May 23, 2024, Board of Directors meeting; and,

WHEREAS, the proposed Management Work Plan for FY2024-2025 presents reasonable assumptions regarding the operation and investment in Authority assets; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Susquehanna Regional Transportation Authority that it adopts the Management Work Plan for FY2024/2025.

CERTIFICATION OF OFFICERS

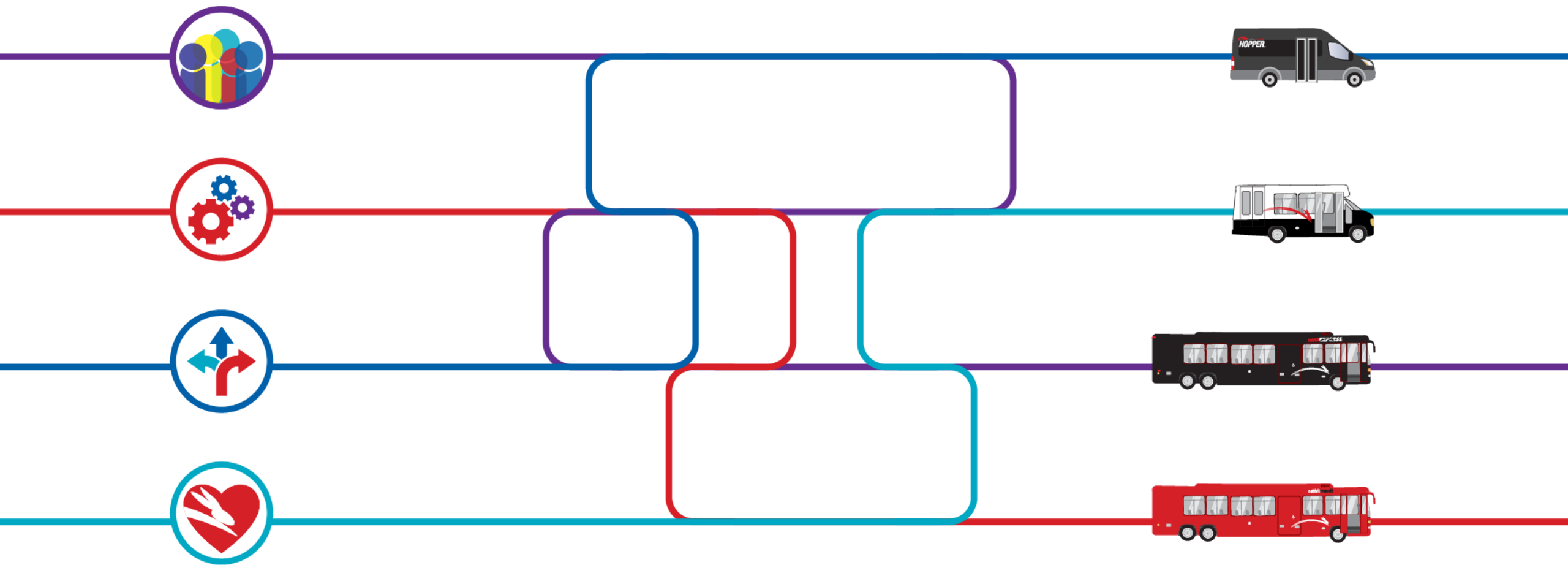
OF

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

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Attest: _____
Thomas Wilson
Secretary

Eric Bugaile
Chairman



Management Work Plan 2024-2025

Board of Directors Presentation
May 23, 2024

Strategic Priorities



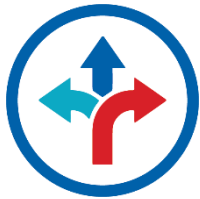
People First



Customer Experience



Excellence in Operations



Agility & The Future of Transportation



People First

***rabbitransit** remains committed to its stakeholders and is dedicated toward fostering an equitable, diverse and inclusive environment for staff and board members that prioritize their development, training, upskilling and enhancement.*

Strategies:

- **Attract and Retain Talent to Meet the Needs of Today and Prepare for the Future**
 - 9 Grid Analysis and Staff Development
 - Development of Employee Growth Plans with emphasis on career pathways, succession planning and growing entry-level employees based on market shifts.
 - Project Management Training Initiative
 - Operator Development: ESL and Conversational Spanish
 - Maintenance: PPTA Apprenticeship Program Partnership
- **Embrace and Utilize Technology for Continuous Safety Improvement & Efficiency**
 - TrackIt App Implementation
 - Evaluate and Implement Safety Technology
 - Collision Avoidance Software/Hardware Products (Mirrorless Bus Pilot)
 - Passenger Behavior Modification Screens
 - Paylocity Onboarding
 - Identify Automation Opportunities/AI Use Cases¹



People First

***rabbitransit** remains committed to its stakeholders and is dedicated toward fostering an equitable, diverse and inclusive environment for staff and board members that prioritize their development, training, upskilling and enhancement.*

Strategies:

- **Continue Development of RISE (Response & Incident Support for Employees) Initiative with emphasis on physical and physiological safety**
 - PTASP Updates and Enhanced Committee Participation
 - Assess Transfer Center Homeless Challenge
 - Leverage Partnerships Opportunities with Law Enforcement
 - Vehicle Safety Barrier Modification
 - TrackIT App Implementation



Customer Experience

Continuously improving our customers' experience involves a better understanding of them, mapping their desired experience(s) and creating meaningful ways to measure our performance against both internal and external standards while ensuring equity of service.

Strategies:

- **Completion of Transit Development Plan**
 - Harrisburg Transfer Center Development Plan including service re-design assessment
 - West Shore Transfer Center
 - Create High Intensity Mobility Corridors balancing frequency and geographic reach
 - Bus Stop Maintenance Plan
- **Implementation of Vanpool Program for 2nd and 3rd Shifts**
 - Leverage Partnership Opportunity with the United Way to Reach ALICE (Asset Limited Income Constrained Employed) Population
 - Partner with Community Stakeholders (Re-entry Coalitions)



Excellence in Operations

Our commitment to excellence in operations ensures that we will continually seek to be an organization looked to and modeled by agencies nationwide.

Strategies:

- **Optimize Operations by implementing radio replacement system organization wide.**
- **Deployment of Fare Collection system to advance modernization and operational efficiencies.**
 - Incentivize conversion to mobile only for multi-trip passes while balancing options for emphasis on equity
 - Develop a systemness approached for fixed route fare structure
- **Advance Climate Action Plan to pursue lower emissions and decarbonization focus.**
 - Investigate current practices internally and evaluate alignment with plan goals

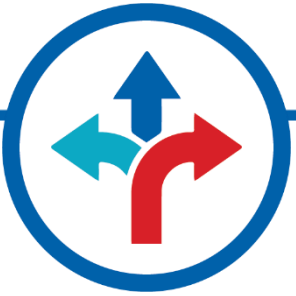


Excellence in Operations

Our commitment to excellence in operations ensures that we will continually seek to be an organization looked to and modeled by agencies nationwide.

Strategies:

- **Embrace and Utilize Technology for Continuous Operational Improvement & Efficiency**
 - Fuel Automation Implementation
 - Electronic Pre-Post Trip Tracking
- **Emphasize Data Health and Analysis including collection and utilization of data to assist the organization with its operations and benchmarking.**
 - Formulate Key Performance Indicators, Daily Performance Indicators and general metrics
 - AssetWorks, TrackIT, Ecolane
 - Work Orders
 - Productivity Standards/Process
 - Supply Chain Forecasting



Agility & The Future of Transportation

***rabbitransit** understands that the world is changing rapidly and we are committed to evolving into a more agile organization that's adept at peering around corners to position itself for what's next instead of what's now.*

Strategies:

- **Modernization and automation of financial systems and products**
 - New/Upgraded Finance Software
 - Development of Data Management Roadmap & Central Data Repository
- **Advocate for Sustainable Funding Models**
 - Governor's Budget
 - Federal Grants
 - Finalize 12-year operating and capital plan
 - Financial Forecasting – Enhancing TAM (transit assets management)
 - Infrastructure maintenance funding plan



Susquehanna Regional Transportation Authority

2025 Budget Presentation

Major Assumptions

- Anticipate Inflation continuing to moderate to an annual rate of 4 ½ %
- Ridership
 - Paratransit -3% Growth
 - Fixed Route- 8% Growth
- Microtransit Growth- 10%

Budget Achievements

- Conservative
- Fully Supports Management Work Plan
- Maintains Targeted Reserves at Current Levels
- Accommodates New Initiatives
- Current Year Revenues and Operating Grants Equal Expenses

Initiatives to Support Management Work Plan

- Continuation of Strong Employee Retention and Recruitment Programs
- Completion of Transit Development Plan
- Creation of Vanpool Program for 2nd and 3rd Shifts
- Implementation of Multiple Data and Technology Projects



SRTA Proposed 2025 Budget

		Proposed FY2025 Budget	Projected FY2024 Actual	Adopted FY2024 Budget	% Change FY25 Budget/ FY24 Projected Actual
REVENUE					
	Operating Revenue	25,213,180	23,786,019	25,397,455	6%
	Grant/Contract Income	38,236,803	35,427,299	36,281,655	8%
TOTAL REVENUE		63,449,983	59,213,318	61,679,110	7%
	Wages	27,438,323	25,529,397	26,801,125	7%
	Benefits	16,778,678	15,535,813	16,053,369	8%
	Services	3,456,623	3,137,031	3,831,706	10%
	Fuel	5,160,620	4,924,315	4,914,875	5%
	Tires	318,000	302,848	329,432	5%
	Materials and Supplies	1,748,500	1,665,183	1,625,589	5%
	Utilities	1,440,180	1,358,659	1,359,590	6%
	Casualty and Liability Costs	1,724,950	1,627,315	1,524,748	6%
	Purchased Transportation	4,110,300	3,914,570	4,329,215	5%
	Miscellaneous Expenses	705,500	671,884	356,101	5%
	Leases and Rentals	138,000	133,955	141,999	3%
	Passed Through Expenses	430,309	417,776	411,361	3%
TOTAL EXPENSES		63,449,983	59,218,746	61,679,110	7%
TOTAL NON OPERATING GRANT INCOME **		6,251,488	5,953,798	5,851,827	5%
TOTAL NON OPERATING GRANT EXPENSES **		6,199,982	5,904,745	5,818,539	5%
NET NON OPERATING		51,506	49,053	33,288	5%
TOTAL REE/(EER)		51,506	43,625	33,288	18%
		21			

**FindMyRide, UMPC, GMCO, ICB, GHP

Key Metrix

- Increase in Total Expenses over Projected FY 24 Actual 7%
- Additional Fares over Projected FY 24 Actual 6%
- Increase in Subsidy Usage over Projected FY 24 Actual 8%*

* A small amount of FY 2025 State 1513 operating funds will be deferred for future use.

Significant Expenses

- Wages (+\$1.9M) 7%
 - Filling empty positions
 - Wage increases
- Benefits (+1.2M) 8%
- Services (+319K) 10%- Information Technology support and security
- Fuel (+236K) 5%- Additional Miles
- Purchased Transportation (+\$300) 5% trending volume Increase
- Utilities (+82K) 6% trending rate increase
- Casualty and Liability Costs (\$98K) 6% reflects trend and increased property footprint.

RESOLUTION 2422

APPROVAL TO ADVANCE THE ACQUISITION OF THE COMMONWEALTH PROPERTY LOCATED AT CAMERON AND STATE STREET

WHEREAS, the Susquehanna Regional Transportation Authority ("SRTA") is in great need of an expanded, modern and cost efficient facility; and,

WHEREAS, the current facility was built 120 years ago and does not support current maintenance needs or alternative fuels; and,

WHEREAS, PennDOT conducted a detailed site analysis study to determine property availability near the core operations to assist in cost containment of paid driver hours related to deadhead. The study indicated that there are few properties that could support the operations and most were not for sale; and,

WHEREAS, SRTA purchased the Goodwill property that is adjacent to the 901 N. Cameron Street property consisting of roughly 6.15 Acres located along North Cameron, North 12th, and Monroe Streets, in the City of Harrisburg, PA. The subject of the work under review is further identified as Dauphin County Tax Parcels 08-030-014-000-0000, 08-030-008-000-0000, 08-026-001-000-0000, 08-030-003-000-0000, 08-030-009-000-0000, 08-030-004-000-0000, and 08-031-009-000-0000; and,

WHEREAS, SRTA needs the Commonwealth properties located at Cameron and State Streets (former PennDOT Materials Testing Lab) to complete its facility project; and,

WHEREAS, SRTA is working with PennDOT and Department of General Services (DGS) to advance the formal conveyance of the property; and,

WHEREAS, the property appraisals and survey work have been completed and PennDOT has reviewed them and all requested information has been submitted to DGS; and,

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors authorize the Executive Director, in conjunction with the solicitor, to execute all documents required to complete the conveyance of the noted property. The transaction details including any costs will be reviewed with the Board Chairman and Vice Chairman and the authority solicitor prior to settlement; and,

BE IT FURTHER RESOLVED, that the Executive Director and counsel for the Board are hereby empowered to represent the Board of Directors as part of any sales transaction and/or closing Agreements that may be part of the consideration for the conveyance of real estate; and,

BE IT FURTHER RESOLVED, that the Executive Director and counsel for the Board are empowered to represent the Board of Directors in any administrative hearing and/or municipal hearing as part of the due diligence to ensure the Property meets the needs of SRTA; and,

BE IT FURTHER RESOLVED, that the provisions of this Resolution are severable. If any provision, sentence, clause, phrase, section or part thereof shall for any reason be found unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, phrases, sections or parts thereof, but the same shall remain in effect. It is hereby declared to be the intent of SRTA that this Resolution shall stand notwithstanding the invalidity of any part included herein.

**CERTIFICATION OF OFFICERS
OF
SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on May 23, 2024.

Attest: _____
Thomas Wilson
Secretary

Eric Bugaile
Chairman

FACT SHEET

Legal Description

All that certain tract of land situate in the City of Harrisburg, Dauphin County, Pennsylvania, according to a survey prepared by Susquehanna Civil Inc, dated August 18, 2022, and being more fully bounded and described as follows, to wit:

Beginning at a 5/8" rebar found at the intersection of the southern legal right-of-way line of Goodwill Drive and the eastern legal right-of-way line of Florence Street;

THENCE along the southern legal right-of-way line of Goodwill Drive, North 74 degrees 43 minutes 05 seconds East for a distance of 384.00 feet to a 5/8" point at the intersection of the southern legal right-of-way line of Goodwill Drive and the western legal right-of-way line of Dr. Claude E. Nichols Street;

THENCE along the western legal right-of-way line of Dr. Claude E. Nichols Street, South 15 degrees 16 minutes 55 seconds East for a distance of 176.70 feet to a 5/8" rebar set at the lands of the Harrisburg Cemetery Association;

THENCE along the lands of the Harrisburg Cemetery Association, South 60 degrees 52 minutes 36 seconds West for a distance of 395.48 feet to a point on the eastern legal right-of-way line of Florence Street;

THENCE along the eastern legal right-of-way line of Florence Street, North 15 degrees 16 minutes 55 seconds West for a distance of 271.31 feet to the place of beginning.

Containing 1.974 acres or 86,007 square feet.

Being comprised of two (2) tracts of land:

1. The tracts of land conveyed by Wilson P. Forster, Administrator de bonis non cum testamento annexo of the estate of General John Forster to the Commonwealth of Pennsylvania by deed dated July 26, 1920, and recorded August 20, 1920, in the Dauphin County Recorder of Deeds Office in Deed Book 18-D at page 172.
2. The tract of land conveyed by Edward Moeslein, widower to the Commonwealth of Pennsylvania by deed dated July 14, 1920, and recorded July 27, 1920, in the Dauphin County Recorder of Deeds Office in Deed Book 18-D at page 11.

RESOLUTION NO. 2423

ADOPTION OF THE SRTA UNACCOMPANIED MINOR POLICY

WHEREAS, the Susquehanna Regional Transportation Authority (SRTA) (d. b. a. rabbittransit) provides public transportation services to a wide range of individuals of varying ages and thereby adopted Resolution 2334 on May 25, 2023 to more fully address unaccompanied minors; and,

WHEREAS, SRTA recognizes that there may be times when minor children need to travel alone and SRTA takes its role of providing safe mobility seriously; and,

WHEREAS, SRTA offers four modes of transportation that offer different levels of service, including Fixed Route, Microtransit (Stop Hopper), Express Service and Paratransit; and,

WHEREAS, each of those modes caters to a different type of rider; and,

WHEREAS, SRTA operators, while they do not offer child supervision to unaccompanied minors on the vehicle, they do provide general oversight similar to what they provide for any other riding passenger; and,

SRTA cannot be held responsible for children riding alone on the vehicle; and,

WHEREAS, Resolution 2334 did not address school students, under the age of 13 riding with passes. This update permits students under the age of 13 to ride on fixed route with student pass; and,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Susquehanna Regional Transportation Authority that it authorizes the Adoption of the Unaccompanied Minor Policy.

CERTIFICATION OF OFFICERS

OF

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on May 25, 2023.

Attest: _____
Thomas Wilson
Secretary

Eric Bugaile
Chairman

FACT SHEET – RESOLUTION NO. 2423

ADOPTION OF THE SRTA UNACCOMPANIED MINOR POLICY

SRTA POLICY MEMO

POLICY TITLE: Unaccompanied Minor Policy

Effective Date: May 25, 2023 (Updated May 23, 2024)

Susquehanna Regional Transportation Authority (d. b. a. rabbittransit) takes its role of providing mobility seriously. We recognize that in order to meet specific needs, there may be times when minor children need to travel alone.

rabbittransit offers four modes of transportation- Fixed Route, Microtransit (Stop Hopper), Express Service and Paratransit. Each of the various modes offered by rabbittransit provides a different level of service and typically caters to a different type of rider. Therefore, age parameters have been established based on each mode.

rabbittransit cannot be held responsible for children riding alone on the vehicle. While our operators do not offer child supervision to unaccompanied minors on the vehicle, they do provide general oversight similar to what they provide for any other riding passenger.

At no time will a minor child under the age of 10 be permitted to ride alone.

Unaccompanied Child Age Parameters by Mode

Fixed Route –

- Children ride for free under 3’8” (44 inches) when accompanied by a fare paying passenger. When boarding the bus, please see the designated measurement zone at the driver’s area. Unaccompanied minors may travel on Fixed Route from the age of 13. Anyone under the age of 13 must travel with a responsible person who is 16 or older.
- Students with passes are excluded from the 13-year age requirement.

Stop Hopper –

- Unaccompanied minors may travel on the Stop Hopper from the age of 13. Anyone under the age of 13 must travel with a responsible person who is 16 or older.
- Students with passes are excluded from the 13-year age requirement.

Express/Commuter Service –

- Unaccompanied minors may travel on the Express Service from the age of 16. Anyone under the age of 16 must travel with a responsible person who is 16 or older.

Paratransit –

- Unaccompanied minors may travel on Paratransit from the age of 10. Anyone under the age of 10 must travel with a responsible person who is 16 or older.
- Please note: If you are under 18, you are permitted to be accompanied by a parent or other relative/guardian at no cost. We must know at the time of trip booking to ensure capacity on the vehicle.

RESOLUTION NO. 2424

CONTRACT FOR AWARD ENGINEERING SERVICES

WHEREAS, the Susquehanna Regional Transportation Authority (SRTA) has a need to engage various engineering firms to provide general engineering expertise, guidance, and support in numerous engineering and planning related projects; and,

WHEREAS, a scope of work was developed through the input of numerous SRTA staff members; and,

WHEREAS, the RFP was publically advertised for this project in accordance with required Federal and State purchasing requirements; and,

WHEREAS, two (2) firms, WSP USA, Inc. (WSP) and Johnson, Mirmiran, and Thompson (JMT), submitted responsible and responsive Proposals; and,

WHEREAS, the Proposals were evaluated based on Brooks Act prescribed processes. The two firms submitted Proposals which earned scores within eleven percent (11%) of one another based on the Facilities Team and Operations personnel evaluations; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Susquehanna Regional Transportation Authority to award contracts to JMT and WSP.

CERTIFICATION OF OFFICERS OF SUSQUEHANNA REGIONAL TRANSPORTION AUTHORITY

I certify that the foregoing is a sound and true copy of a resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on May 23, 2024.

attest:

Tom Wilson,
Secretary
Susquehanna Regional Transportation Authority

Eric Bugaile
Chairman
Susquehanna Regional Transportation Authority

RESOLUTION NO. 2424

CONTRACT FOR AWARD ENGINEERING SERVICES

FACT SHEET

- The RFP and resulting Contract specify an initial period of two (2) years with three (3), one (1) year options, which may result in a total five (5) year term.
- The decision for the exercise of option years will be determined by engineering contractor performance, need for assistance, and option year price increases.
- Cost rates will remain fixed for the first year term with rates as described within the pricing Proposal
 - JMT and WSP supplied rates for anticipated necessary occupation titles which were less than the Independent Cost Estimate (ICE) assumptions. This was determined to be fair and reasonable costs.
 - For each project, firms will be requested to provide a quote showing their necessary occupational titles and time necessary to perform the work. The firm which provides the lowest cost will typically be chosen to perform the work.
 - Turnaround time may at times be the deciding factor to choose the engineering firm based upon the received quotes.
- Proposals were evaluated by the Chief Operating Officers and the Facilities Manager with the Proposals earning the scores below.

Proposal Scores

Identifier	Total Score	Percentage	Bidder Name	Evaluator
1	140	70.00%	JMT	Evaluator 1
1	198	99.00%	JMT	Evaluator 2
1	169	84.50%	JMT	Evaluator 3
2	90	45.00%	WSP	Evaluator 1
2	196	98.00%	WSP	Evaluator 2
2	156	78.00%	WSP	Evaluator 3
Average		158.17	79.08%	

Bidder	Total Points	Overall Percentage
JMT	507	84.50%
WSP	442	73.67%
Average	474.5	79.08%
Difference	65	10.83%

RESOLUTION NO. 2425

APPROVING MUTUAL COOPERATION AGREEMENT WITH THE CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY (CPTA)

WHEREAS, an agreement was made on December 2, 2021 between CPTA and SRTA (Susquehanna Regional Transportation Authority) to outline the roles and responsibilities of each Authority which advanced the directives of the funding partners; and,

WHEREAS, the Agreement, adopted at the April 25, 2024 meeting by Resolution 2415, is being updated based on the Federal Transit Administration's National Transit Database Analyst's additional questions seeking clarification regarding the relationship between the Authorities; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors that it approve the Mutual Cooperation Agreement with CPTA.

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CERTIFICATION OF OFFICERS

OF

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on May 23, 2024.

Attest: _____

Thomas Wilson
Secretary

Eric Bugaile
Chairman

MUTUAL COOPERATION AGREEMENT

THIS INTER-GOVERNMENTAL AGREEMENT made this April 25 day of 2024, by and between the CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY, a municipal authority organized under the Municipalities Authorities Act of 1945, with its principle offices located at 415 N. Zarforss Drive, York, PA 17404, (herein referred to as "CPTA"), and the SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY, a municipal authority organized under the Municipalities Authorities Act of 2001, with its principal offices located at 901 N. Cameron Street, Harrisburg, Pennsylvania, (herein referred to as "SRTA").

WITNESSETH:

WHEREAS, CPTA is a municipal authority engaged in the activity of providing public transit services within the Counties of Adams, Cumberland, York, Columbia, Franklin, Indiana, Montour, Northumberland, Perry, Snyder and Union; and

WHEREAS, SRTA is a municipal authority engaged in the activity of providing public transit services within the County of Adams, Cumberland, Dauphin, York and the City of Harrisburg and Columbia, Franklin, Indiana, Montour, Northumberland, Perry, Snyder and Union; and

WHEREAS, CPTA desires to contract with SRTA to provide executive, management, administrative and support services; and,

WHEREAS, SRTA, as the designated recipient of federal, state and local funding and the operator of public transit services, desires to subcontract with CPTA to provide public transportation services; and

WHEREAS, CPTA will cooperate with SRTA to the extent required to fulfill all of the obligations set forth in this Agreement; and

NOW, THEREFORE, intending to be legally bound, the parties hereto agree as set forth below.

1. **SRTA Services.** SRTA agrees to provide all executive, management, administrative and support services to CPTA. This shall include but not be limited to services of the executive director, who shall be generally responsible for the overall management and leadership of CPTA, as well as all other necessary management, supervisory, administrative and support services staff, including management and supervisory operations staff, management and supervisory maintenance staff, financial department services and staff, administration and human resources services and staff, customer service staff, IT department services and staff, and procurement, marketing, safety and training, and clerical services and staff. SRTA shall also be responsible for Board and public relations, developing a support relationship with appointed and elected officials, labor relations and maintaining CPTA on a sound financial basis. SRTA shall establish and maintain goals for the public transportation system and follow the policy guidance established by CPTA's Board. SRTA shall oversee compliance with all Federal, State, and Local statutory and regulatory requirements (Including, but not limited to Audits, Compliance Reviews, Annual Reporting) with the support of CPTA through provision of any relevant data or statistics, prepare Board meeting agenda and materials and its executive director

shall attend Board meetings of CPTA, and represent CPTA at any meetings required with local elected officials. CPTA recognizes and agrees that SRTA shall provide the same services to the Central Pennsylvania Transportation Authority (CPTA) during the same time period.

2. **Authorization.** CPTA authorizes SRTA to take all actions as necessary to efficiently and effectively perform all actions to operate the organization, including but not limited to, executive, administrative and support services under this Agreement, including but not limited to: the right to purchase in accordance with procurement policies; to enter into and execute contracts and agreements in accordance with procurement policies; to apply for, to amend and administer current and future grant agreements; to hire, fire and discipline and otherwise manage and supervise employees; to update branding to incorporate SRTA's standard "doing business as" rabbittransit; to sign checks and handle monies and finances.
3. **Payment for services.** SRTA, as the designated recipient of federal, state and local funds, shall prepare all budgets, set consumer fares. SRTA will pay CPTA for net expenses (total expenses less revenue retained for those services) for the provision of transit service. CPTA and SRTA shall review the actual costs of such services and any payment made to CPTA for expenses attributable to the operations of CPTA will be paid by SRTA on a monthly basis.
4. **Other services and costs.** With prior approval by CPTA and SRTA, both parties agree to reimburse other in the event one Authority assumes additional responsibilities for the other. Invoicing shall promptly be completed and payment will be within thirty (30) days.
5. **Term.** The management, administrative and support services shall begin on or about June 1, 2024, and shall remain in full force and effect through June 30, 2029. At the conclusion of this term, the Agreement may be renewed upon mutual agreement on a month to month basis or other terms.
6. **Relationship of the Parties.** The executive, management, administrative, support staff employees and operations and maintenance employees in Adams, Columbia, Cumberland, Franklin, Montour, Northumberland, Perry, Snyder and Union Counties providing any services to CPTA or CDHTA (Cumberland-Dauphin-Harrisburg Transit Authority) under this Agreement shall be employees of SRTA only and shall not be employees of CPTA or CDHTA. Nothing in this Agreement shall construe SRTA, CPTA and CDHTA to be joint employers under any federal or state law.
7. **Personal Liability.** No officer, director or employee of SRTA or CPTA shall be personally liable for the performance of the terms of this Agreement.
8. **Indemnification.** SRTA shall indemnify, defend, keep and save harmless CPTA, its agents, officials, Board members, servants, and employees against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, which may accrue against CPTA arising out of or resulting from SRTA's acts or omissions, including acts or omissions of its employees, servants, and agents, as a result, direct or indirect, of the performance by SRTA or any other persons working on SRTA's behalf of its obligations and responsibilities under this

Agreement. Likewise, CPTA shall provide the same indemnification to SRTA for any claim, suit or action that may arise from CPTA's acts or omissions to the extent set forth above. Nothing in this paragraph shall be a waiver of either parties' governmental immunity status. SRTA shall be responsible for all compensation, including worker's compensation and other fringe benefits, for all SRTA employees. Similarly, CPTA shall be fully responsible for all compensation including worker's compensation, and other fringe benefits, for all CPTA employees.

9. Invalidity of Provision. Should any part of this Agreement be declared unconstitutional, invalid or beyond the authority of either party to enter into or carry out, such declaration will not affect the validity of the remainder of this Agreement, which will continue to be in full force and effect; provided, however, that if any part is declared unconstitutional, invalid or beyond the authority of a party to enter into or carry out, and is, in the judgment of CPTA or SRTA, material to the Agreement, CPTA or SRTA shall have the right on ninety (90) days written notice to the other to terminate this Agreement.

10. Notices. All notices required or allowed by this Agreement shall be in writing by certified mail, return receipt requested, addressed to the receiving party as follows:

To SRTA: 901 N. Cameron Street, Harrisburg PA 17101
To CPTA: 415 N. Zarfoss Road, York, PA 17404

Or at such other address as either party may designate in writing to the other party as its address for receiving of notices.

Governing Law. This Agreement will be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF the parties hereto, intending to be legally bound hereby, do hereunto set their hands and official seals the day and year first above written.

ATTEST: _____
Thomas Wilson, CPTA Secretary

Raymond Rosen, CPTA Chairman

ATTEST: _____
Thomas Wilson, SRTA Secretary

Eric Bugaile, SRTA Chairman

RESOLUTION NO. 2426

APPROVING MUTUAL COOPERATION AGREEMENT WITH THE CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY (CDHTA)

WHEREAS, an agreement was made on December 2, 2021 between CDHTA and SRTA (Susquehanna Regional Transportation Authority) to outline the roles and responsibilities of each Authority which advanced the directives of the funding partners; and,

WHEREAS, the Agreement, adopted at the April 25, 2024 meeting by Resolution 2416, is being updated based on the Federal Transit Administration's National Transit Database Analyst's additional questions seeking clarification regarding the relationship between the Authorities; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors that it approve the Mutual Cooperation Agreement with CDHTA.

CERTIFICATION OF OFFICERS

OF

SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Susquehanna Regional Transportation Authority Board Members held on May 23, 2024.

Attest: _____

Thomas Wilson
Secretary

Eric Bugaile
Chairman

MUTUAL COOPERATION AGREEMENT

THIS INTER-GOVERNMENTAL AGREEMENT made this April 25 day of 2024, by and between the CUMBERLAND-DAUPHIN-HARRISBURG TRANSIT AUTHORITY, a municipal authority organized under the Municipalities Authorities Act of 1945, with its principle offices located at 901 N. Cameron Street, Harrisburg, PA 17101, Pennsylvania, (herein referred to as "CDHTA"), and the SUSQUEHANNA REGIONAL TRANSPORTATION AUTHORITY, a municipal authority organized under the Municipalities Authorities Act of 2001, with its principal offices located at 901 N. Cameron Street, Harrisburg, Pennsylvania, (herein referred to as "SRTA").

WITNESSETH:

WHEREAS, CDHTA is a municipal authority engaged in the activity of providing public transit services within the Counties of Dauphin, Cumberland, and the City of Harrisburg; and

WHEREAS, SRTA is a municipal authority engaged in the activity of providing public transit services within the County of Adams, Cumberland, Dauphin, York and the City of Harrisburg and Columbia, Franklin, Indiana, Montour, Northumberland, Perry, Snyder and Union; and

WHEREAS, CDHTA desires to contract with SRTA to provide executive, management, administrative and support services; and,

WHEREAS, SRTA, as the designated recipient of federal, state and local funding and the operator of public transit services, desires to subcontract with CDHTA to provide public transportation services; and

WHEREAS, CDHTA will cooperate with SRTA to the extent required to fulfill all of the obligations set forth in this Agreement; and

NOW, THEREFORE, intending to be legally bound, the parties hereto agree as set forth below.

1. **SRTA Services.** SRTA agrees to provide all executive, management, administrative and support services to CDHTA. This shall include but not be limited to services of the executive director, who shall be generally responsible for the overall management and leadership of CDHTA, as well as all other necessary management, supervisory, administrative and support services staff, including management and supervisory operations staff, management and supervisory maintenance staff, financial department services and staff, administration and human resources services and staff, customer service staff, IT department services and staff, and procurement, marketing, safety and training, and clerical services and staff. SRTA shall also be responsible for Board and public relations, developing a support relationship with appointed and elected officials, labor relations and maintaining CDHTA on a sound financial basis. SRTA shall establish and maintain goals for the public transportation system and follow the policy guidance established by CDHTA's Board. SRTA shall oversee compliance with all Federal, State, and Local statutory and regulatory requirements (Including, but not limited to Audits, Compliance Reviews, Annual Reporting) with the support of CDHTA through provision of any relevant data or statistics, prepare Board meeting agenda and materials and its executive director shall attend Board meetings of CDHTA, and

represent CDHTA at any meetings required with local elected officials. CDHTA recognizes and agrees that SRTA shall provide the same services to the Central Pennsylvania Transportation Authority (CPTA) during the same time period.

2. **Authorization.** CDHTA authorizes SRTA to take all actions as necessary to efficiently and effectively perform all actions to operate the organization, including but not limited to, executive, administrative and support services under this Agreement, including but not limited to: the right to purchase in accordance with procurement policies; to enter into and execute contracts and agreements in accordance with procurement policies; to apply for, to amend and administer current and future grant agreements; to hire, fire and discipline and otherwise manage and supervise employees; to update branding to incorporate SRTA's standard "doing business as" rabbittransit; to sign checks and handle monies and finances.
3. **Payment for services.** SRTA, as the designated recipient of federal, state and local funds, shall prepare all budgets, set consumer fares. SRTA will pay CDHTA for net expenses (total expenses less revenue retained for those services) for the provision of transit service. CDHTA and SRTA shall review the actual costs of such services and any payment made to CDHTA for expenses attributable to the operations of CDHTA will be paid by SRTA on a monthly basis.
4. **Other services and costs.** With prior approval by CDHTA and SRTA, both parties agree to reimburse other in the event one Authority assumes additional responsibilities for the other. Invoicing shall promptly be completed and payment will be within thirty (30) days.
5. **Term.** The management, administrative and support services shall begin on or about June 1, 2024, and shall remain in full force and effect through June 30, 2029. At the conclusion of this term, the Agreement may be renewed upon mutual agreement on a month to month basis or other terms.
6. **Relationship of the Parties.** The executive, management, administrative, support staff employees and operations and maintenance employees in Adams, Columbia, Cumberland, Franklin, Montour, Northumberland, Perry, Snyder and Union Counties providing any services to CPTA or CDHTA under this Agreement shall be employees of SRTA only and shall not be employees of CPTA or CDHTA. Nothing in this Agreement shall construe SRTA, CPTA and CDHTA to be joint employers under any federal or state law.
7. **Personal Liability.** No officer, director or employee of SRTA or CDHTA shall be personally liable for the performance of the terms of this Agreement.
8. **Indemnification.** SRTA shall indemnify, defend, keep and save harmless CDHTA, its agents, officials, Board members, servants, and employees against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, which may accrue against CDHTA arising out of or resulting from SRTA's acts or omissions, including acts or omissions of its employees, servants, and agents, as a result, direct or indirect, of the performance by SRTA or any other persons working on SRTA's behalf of its obligations and responsibilities under this

Agreement. Likewise, CDHTA shall provide the same indemnification to SRTA for any claim, suit or action that may arise from CDHTA's acts or omissions to the extent set forth above. Nothing in this paragraph shall be a waiver of either parties' governmental immunity status. SRTA shall be responsible for all compensation, including worker's compensation and other fringe benefits, for all SRTA employees. Similarly, CDHTA shall be fully responsible for all compensation including worker's compensation, and other fringe benefits, for all CDHTA employees.

9. Invalidity of Provision. Should any part of this Agreement be declared unconstitutional, invalid or beyond the authority of either party to enter into or carry out, such declaration will not affect the validity of the remainder of this Agreement, which will continue to be in full force and effect; provided, however, that if any part is declared unconstitutional, invalid or beyond the authority of a party to enter into or carry out, and is, in the judgment of CDHTA or SRTA, material to the Agreement, CDHTA or SRTA shall have the right on ninety (90) days written notice to the other to terminate this Agreement.

10. Notices. All notices required or allowed by this Agreement shall be in writing by certified mail, return receipt requested, addressed to the receiving party as follows:

To SRTA: 901 N. Cameron Street, Harrisburg PA 17101
To CDHTA: 901 N. Cameron Street, Harrisburg PA 17101

Or at such other address as either party may designate in writing to the other party as its address for receiving of notices.

Governing Law. This Agreement will be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF the parties hereto, intending to be legally bound hereby, do hereunto set their hands and official seals the day and year first above written.

ATTEST: _____
Jason Graves, CDHTA Secretary

Eric Bugaile, CDHTA Chairman

ATTEST: _____
Thomas Wilson, SRTA Secretary

Eric Bugaile, SRTA Chairman

Current and Future Procurement Projects

	Name	Type	Released	Questions Due	Bid/ Proposal Due	Contract Start	Value	Notes	Notes	Grant Number	Federal?
Current Projects	TASK ORDER - CAMERON STREET BUS SHELTER	Task Order					\$ 8,000.00	Design		JMT Work	
	20220331 - Cameron Shelter	IFB	TBD				TBD	KCI design and solicitation			
	20220428 - York Transfer Center Call Box	Small Quote					\$ 12,000.00	Need quotes for concrete cutting and repour			
	20221019 - Dauphin Service Truck	Small Quote					\$ 120,000.00		Waiting on Dealer Availability		
	20230313 - Systemwide Radio Upgrade	TBD					\$ 1,800,000.00	Waiting on Consultant for RFP			
	20230316 - Zarfoss Door Repairs	TBD					\$ 35,000.00				
	20230511 - PTASP Software	RFP	9/25/2023	11/6/2023	12/11/2023	TBD	\$ 194,600.00	Contract Negotiations Process	FACILITIES-2024-0111	CCA-G-23-24-SRTA	
	20230517 - York Boardroom Tech Upgrade	TBD					TBD	Need Information	No Grant Money Available		
	20230609 - Lemoyne Bus Shelter (Site Construction)	RFQ					\$ 30,000.00	Waiting on Engineer/Project Manager			
	20230616 - Locust Lane ADA Access	RFQ					\$ 60,000.00	Waiting on Project Manager			
	20230726 - Fare Box Replacement	RFP	2/22/2024	2/14/2024	4/10/2024	6/3/2024	\$ 2,282,000.00	Ongoing Evaluation			
	20230807 - Renewable Natural Gas	RFP	5/14/2024		8/5/2024		TBD				
	20230919 - Vanpool Pilot 2023	RFP	1/30/2024	2/22/2024	3/14/2024	7/1/2024	\$ 100,000.00	Contract Negotiations Process			
	20231024 - System Wide Software Process	RFP	12/14/2023	1/5/2024	2/12/2024	TBD	\$ 110,000.00	Waiting on Proposal Scoring - New Project Manager		TBD	
	20231110 - Training Material	TBD					TBD				
	20231113 - Safety Training Devices	TBD					TBD				
	20231113 - System Wide AED Devices	TBD					\$ 8,765.00	Waiting on Project Manager		CCA-G-22-23-SRTA-00476,	
	20231116 - Facilities Trailer Purchase	Small Quote					\$ 10,000.00	Waiting on Project Manager		CPTA-21-22-114-3, CCA-G21-22 CPTA-06666	
	20231211 - System Wide Para Subcontractors	IFB	1/16/2024	2/14/2024	3/22/2024	4/29/2024	Unknown	Waiting on Returned Contracts	Operating		
	20240109 - Engineering RFP	RFP	2/2/2024	2/2/2024	3/21/2024	5/31/2024	TBD	Resolution this meeting		Operating / TBD	
	20240112 - W. Milton Facility	TBD	TBD				TBD			TBD	
	20240129 - MTS HVAC Maintenance	Small Quote					\$ 4,700.00	Wationg on Contract Return			
	20240229 - Computer-Communication Expansion	TBD					TBD	Waiting on Project Manager			
	20240301 - York Maintenance Vise	Micro Purchase					\$ 2,440.00	Waiting on Quotes			
	20240308 - Franklin - Cumberland WIFI	TBD					TBD	Waiting on Project Manager			
	20240308 - MTS-Zarfoss Security Consulting	TBD					TBD	Waiting on Project Manager			
	20240315 - Zarfoss Fire Pump	Contract					\$ 3,500.00				
	20240320 - Remote Video Surveillance	TBD					TBD				
	20240326 - HVAC Maintenance	IFB					TBD				
	20240326 - York Call Boxes	TBD					TBD				
	20240409 - Security Staffing	TBD					TBD				
						In Process Total	\$ 4,781,005.00				
Future Activity							Procurements				
	System-wide General Contractor RFP						TBD				
	Shop Supply Contract - Dauphin/York	IFB	TBD				Need Informaton	Need to receive total costs from accounting			
	Zarfoss Access Control/ Video Surveillance										