

**CAPITAL AREA TRANSIT**  
**PEOPLE WITH DISABILITIES ADVISORY COMMITTEE**  
**Meeting Minutes**

CAT Conference Room  
Tuesday, October 4, 2016  
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The CAT People with Disabilities Advisory Committee has been organized to facilitate communications between and collaboration with CAT management to improve transit services for persons with disabilities and/or persons with low incomes.

**Attendance**

|                 |                 |                  |              |
|-----------------|-----------------|------------------|--------------|
| Robert Philbin  | Cathy Long      | Marsha Drenth    | Seth Ambrose |
| Lan Do          | Roger Jones     | Vernae Patterson | (Phone)      |
| Carolyn O'Brien | Sherry Marks    | Charles Carr     |              |
| Mike Begler     | Tom Young (AGM) | Bill Jones       | Pam Auer     |

September minutes read and approved.

To date there have been 154 responses to the CAT/PWD Survey. 18 of these responses requesting follow-up.

Carolyn O'Brien, committee secretary, sent e-mails to the survey takers who requested follow-up. The e-mail had instructions on filing an on-line complaint and stated the importance of doing so.

It was decided that although the survey officially ended on September 30, survey taking events may still be held.

A survey-taking event will take place at Rutherford House Senior Center on October 7th.

A moment was taken to recognize and thank the individuals that helped in promoting the survey.

There will be an instructional class at the CILCP on October 24<sup>th</sup> at 1:30. Attendees will learn how to create a survey on Survey Monkey.

Lan Do, Disability Rights PA, distributed copies of the survey results to everyone at the table. She divided the results into fixed riders only and share riders only. It was suggested that she further divide MATP riders into categories of their disabilities for future targeted survey takers.

Mike Begler, Business Resilience Plan Consultant & committee member, and Lan Do will be working on an analysis of DATA report. The report is to summarize what issues need to be worked on. The target date is the end of January. They extended an invitation for anyone who may want to help.

A Harrisburg city walk through with the mayor will take place in the near future. During this walk, curb cuts and other requirements for the city's disabled citizens and visitors will be presented.

Bill Jones, CAT GM, stated that they will be analyzing particular bus routes in need of various repairs. He plans on including ADA consultants. Pam Auer, CILCP, offered to provide certified consultants from the CILCP. She said she would like to be notified about future meetings with the city engineer.

**Note:** Melba Wright is Harrisburg's ADA coordinator.

An announcement was made that Matthew Seeley, Esp., **Statewide Independent Living Council**, will not be filling the open seat on the city council. The mayor decided to appoint someone else. However, everyone is hopeful that Matthew is next in line.

Karin Cain, CAT, continues to add info suggested by the committee under the People with Disabilities tab on the CAT website.

The complete, complicated process of finalizing a new website may take several months. A **R**quest for **P**roposal has been written. Pam suggested that a committee member review the RFP before publicizing it and CAT agreed to that.

Carolyn read an e-mail from an individual who took the survey. The e-mail stated some concerns that CAT should be aware of. Tom Young, CAT AGM, is to follow up. Pam also relayed a recent incident that a rider had with CAT to ensure CAT's awareness and response. Tom answered related questions. Q... Does CAT have a protocol in place saying that CAT must provide the passenger some type of medical attention if there is an incident? A... The passenger decides whether or not he wants medical attention. Q... How long is video kept? A... If an incident is reported immediately, the clip can be cut and saved. Q... How long is a video available? A... Depending on how long the vehicle is on the road, video can override after two weeks.

A suggestion for individuals to ride buses, fixed route and shared ride, as secret observers, "ghost riders", was voiced and CAT members liked the idea.

Roger Jones, committee member, volunteered to chair an ADA Policy sub-committee. He will discuss the details with Tom Young. Lan Do suggested Jamie Ray, Disability Rights Network of PA, be included.

Other Notes...

Questions or concerns about shared ride? Start by contacting Sherry Marks at ext. 135.

Don't wait to report an incident to ensure it can be reviewed on video.

Drivers are supposed to report incidents ASAP.

Ask the driver to announce your stops if needed.

**Meeting Adjourn**