



**DATE:** April 8, 2021  
**TIME:** 7:00 PM  
**PLACE:** Zoom Meeting  
**PURPOSE:** APRIL BOARD MEETING

**REGULAR MONTHLY MEETING**  
**ORDER OF BUSINESS**

1. Call to Order
2. Annual Reorganization
  - A. RESOLUTION 2108 – ELECTION OF OFFICERS FOR 2021-2022 (Page 2)
3. Public Comment - Due to COVID-19, all public comment must be submitted in writing prior to the meeting.
  - A. RESOLUTION 2110 – HONORING FIXED ROUTE DRIVER LOUIS RILEY FOR 41 YEARS OF SERVICE (Page 3)
  - B. RESOLUTION 2112 – HONORING FIXED ROUTE DRIVER JERRY O'DELL FOR 43 YEARS OF SERVICE (PAGE 4)
4. Approval of Minutes
  - A. Meeting Minutes on March 4, 2021 (Pages 5-8)
5. YAMPO Transit Committee
6. Communications
  - A. Covid-19 Vaccine Access: How Rural Transit Agencies Are Helping Get the Shots in Arms (Pages 9-15)
  - B. Thank you from Montour County Commissioners (Page 16)
7. Treasurer's Report (Pages 17-25)
8. Resolutions
  - A. RESOLUTION 2109 – LOCAL TRANSPORTATION ORGANIZATION RESOLUTION CERTIFYING THE LOCAL MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE (Page 26)
  - B. RESOLUTION 2111 – REAFFIRMING THE CAPITAL PURCHASE OF NETWORK SERVERS (Page 27)
9. Old Business
10. New Business
11. Future Procurement Activities
12. Staff Reports
  - A. CPBJ Nonprofit Innovation Awards Honoree (Pages 28-31)
13. Adjournment

Next Meeting: Thursday, May 13, 2021

**RESOLUTION NO. 2108**  
**ELECTION OF OFFICERS FOR 2021-2022**

WHEREAS, the terms of office for current Authority officers expire this month; and,

WHEREAS, the By-Laws of the Authority call for an annual meeting and election of officers; and,

WHEREAS, a candidate selection process was conducted by the Authority's Administration Committee;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Pennsylvania Transportation Authority that the following board members shall be elected and hold the stated offices for 2021-2022 year:

Chairperson	Raymond Rosen
Vice Chairperson	Darlene Brown
Secretary	Thomas Wilson
Assistant Secretary	Richard Carson
Treasurer	Keith Martin
Assistant Treasurer	Kirk Stoner

**CERTIFICATION OF OFFICERS**  
**OF**  
**CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Central Pennsylvania Transportation Authority Board Members held on April 8, 2021.

\_\_\_\_\_

Keith Martin

Treasurer/Nominating Chair

Central Pennsylvania Transportation Authority

attest: \_\_\_\_\_

Raymond Rosen

Chairperson

Central Pennsylvania Transportation Authority

**RESOLUTION NO. 2110**

**HONORING FIXED ROUTE DRIVER LOUIS RILEY  
FOR 41 YEARS OF SERVICE**

WHEREAS, Louis Riley began his public service as a Fixed Route Driver of the York Area Transit Authority in 1980, and

WHEREAS, the year 2021 marks 41 years of public service to the Authority, and

WHEREAS, his commitment to the Authority and safety of the community that we serve is commendable and has not gone unnoticed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Pennsylvania Transportation Authority that it formally acknowledges the years of service of Louis Riley in his role as a Fixed Route Driver of the Transportation Authority.

**CERTIFICATION OF OFFICERS**

**OF**

**CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Central Pennsylvania Transportation Authority Board Members held on April 8, 2021.

\_\_\_\_\_  
Thomas Wilson  
Secretary  
Central Pennsylvania Transportation Authority

attest: \_\_\_\_\_  
Raymond Rosen  
Chairman  
Central Pennsylvania Transportation Authority

**RESOLUTION NO. 2112**

**HONORING FIXED ROUTE DRIVER JERRY O'DELL FOR 43 YEARS OF SERVICE**

WHEREAS, Jerry O'Dell began his public service as a Fixed Route Driver of the York Area Transit Authority in 1977; and,

WHEREAS, the year 2021 will mark 44 years of public service to the Authority, and,

WHEREAS, his commitment to the Authority and safety of the community that we serve is commendable and has not gone unnoticed,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Pennsylvania Transportation Authority that it formally acknowledges the years of service of Jerry O'Dell in his role as a Fixed Route Driver of the Transportation Authority.

**CERTIFICATION OF OFFICERS**

**OF**

**CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a Resolution adopted at a legally convened meeting of the Central Pennsylvania Transportation Authority Board Members held on April 8, 2021.

\_\_\_\_\_  
Thomas Wilson  
Secretary  
Central Pennsylvania Transportation Authority

attest: \_\_\_\_\_  
Raymond Rosen  
Chairperson  
Central Pennsylvania Transportation Authority





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## MINUTES OF BOARD MEETING MARCH 4, 2021

Upon duly given notice, the monthly Board Meeting of the Central Pennsylvania Transportation Authority (CPTA) Board of Directors was held by Zoom on March 4, 2021, at 415 Zarfoss Drive, York, PA 17404.

Members Present: Raymond Rosen, Darlene Brown, Thomas Wilson, Carrie Gray, Kirk Stoner, Annie Strite, Philip Robbins, Richard Carson and Keith Martin.

Others Attending: Richard Farr, Executive Director; Bonnie Stine, Controller; Michael Bernhardt, Director of Mobility Services; Jenna Reedy, Chief of Staff; Jamie Leonard, Director of Human Resources; Dwight Huntington, Planning and Procurement Manager; Tony Mundy, Maintenance Superintendent; Trevor Manahan, Chief Operating Officer; Stephen Baldwin, Chief Financial Officer; Monica Young, Management Communications Specialist; Christopher Zdanis, CAT Chief Operating Officer, Angela Bednar, CAT Executive Assistant.

Raymond Rosen called the meeting to order at 7:04PM.

Public Attendees: Mike Pritchard, Tom Austin

### PUBLIC COMMENT:

Mike Pritchard and Tom Austin presented on the Transfer Center Renovation/King Street Bike Lane Partnership Project. The goal for the project is to improve multi-modal access and safety to the Transfer Center. It will provide driveway traffic signal control and bus preemption timings on W. King Street. Flashing signals will be installed for pedestrians on S. Pershing/Mason Avenue for the bus vehicles exit safety. It will improve bicycle access to the Transfer Center and Rail Trail. This project will complete a portion of the King St. Bike Lane Enhancement Project. Project cost is \$430,000.

### APPROVAL OF MINUTES:

A motion to approve the minutes from the regular CPTA Board of Directors meeting on February 4, 2021, was moved by Richard Carson, seconded by Thomas Wilson and passed unanimously.



#### YAMPO TRANSIT COMMITTEE:

No business.

#### COMMUNICATIONS:

Annie Strite's reappointment letter was presented to the board.

#### TREASURER'S REPORT:

Steve Baldwin reviewed the financial statements for the period ending January 31, 2021. Covid continues to suppress ridership. There is no indication yet of ridership recovery. We have begun to use a subcontractor, MTS, who was used prior to COVID for 3% of the trips. PennDOT is discussing the possibility of up to a 3% reduction in our State funding in FY 2023 as they are anticipating a reduction in the Turnpike fares that they collect and use to finance public transit. They specifically wanted to know what such a reduction would mean for us. After the free trips for vaccinations, all CARES Act funds will be committed. As noted on the dashboard, February was the first month for the Gettysburg-Hanover Connector with 118 riders.

#### RESOLUTIONS

RESOLUTION 2107 – Approving the Execution of the Cooperative Funding Agreement with the City of York

Motion to approve was raised by Rich Carson, seconded by Darlene Brown and passed unanimously.

RESOLUTION 2108 – Honoring Planning & Procurement Manager Dwight Huntington for his Years of Service to the Authority July 30, 1992 – March 31, 2021

Motion to approve was raised by Darlene Brown, seconded by Rich Carson and passed unanimously.

#### OLD BUSINESS:

No old business.

#### NEW BUSINESS:

No new business.



### FUTURE PROCUREMENT ACTIVITIES:

No future procurement activities.

### STAFF REPORTS:

Michael Bernhardt provided an update on the free vaccine transportation. In the last three weeks there were 109 round trips. Of the 109 trips, 26 riders were lapsed or new riders. There will be an article in the Wall Street Journal Monday morning in regard to this topic. A Wall Street reporter rode with a client from Port Trevorton to Evangelical Hospital to receive the vaccine.

Richard Farr gave an update on the Act 44 Performance Review. A draft was received and rabbittransit was able to comment. One of their goals for rabbittransit was to increase ridership by half a percent. We believe this goal to be unachievable given the effect of the pandemic on ridership and would instead focus on a goal to return to baseline ridership numbers pre-COVID.

Richard Farr discussed the Transit Service Concept Proposal for the northern counties. Designated Stop Service utilizes shared ride routes to offer low-cost trips to designated places. Possible designated stops were reviewed. The next phase would be to introduce Stop Hopper. Three proposed areas for Stop Hopper were Danville to Bloomsburg, Lewisburg to Milton and Selinsgrove to Northumberland. Stop Hopper in the northern counties would operate Monday through Friday, 6am to 6pm with one vehicle per zone.

Keith Martin asked what was in the future for microtransit in Franklin County. Carrie Gray also mentioned the critical need for this service in this area. A motion was made by the board for the Executive Director to approach PennDOT with a recommendation to advance microtransit in Franklin County.

Richard Farr discussed the possibility of a \$15 hourly wage and the financial effect that it will have on transportation providers across the state.

Jamie Leonard provided an EEO update. The statistics from 2020 were presented and included in the board packet. rabbittransit continually strives to focus on the recruitment of females and minorities in accordance with our EEO plan. The board observed that overall, our numbers reflect the diversity of the community we represent as identified by the detailed census data used for analysis.



Trevor Manahan informed the board of the Transfer Center renovations that will begin on March 15. Ticket sales will no longer be sold at the Transfer Center as of 12pm on March 10. Ticket sales will be available at the Center of Independent Living. On March 11, passengers will begin boarding on the King Street Bridge. The completion date is slated for late fall.

Angela Bednar was introduced as the Executive Assistant from CAT. She will coordinate CPTA board activities in the future.

EXECUTIVE SESSION:

No executive session.

Meeting adjourned at 8:20PM.

Next Meeting: Thursday, April 8, 2021

Respectfully Submitted,

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Monica Young  
Management Communications Specialist  
Central Pennsylvania Transportation Authority

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Thomas Wilson  
Secretary  
Central Pennsylvania Transportation Authority



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<https://www.wsj.com/articles/covid-19-vaccine-access-how-rural-transit-agencies-are-helping-get-the-shots-in-arms-11615545002>

U.S.

# Covid-19 Vaccine Access: How Rural Transit Agencies Are Helping Get the Shots in Arms

A local transportation service in central Pennsylvania offers free rides to people who can't otherwise get to vaccination sites

By [Scott Calvert](#) / Photographs by Rosem Morton for The Wall Street Journal

March 12, 2021 5:30 am ET



Listen to this article

7 minutes

PORT TREVORTON, Pa.—On a recent overcast morning, Lou Ann Share waited for the bus in the kitchen of her family's yellow-sided house as her daughter made waffles for her 8-year-old twins.

Ms. Share, a 66-year-old retired florist, had secured a Covid-19 vaccination appointment at a hospital 30 minutes from her home in this rural community in central Pennsylvania. But she couldn't drive herself because of chronic pain from an accident 25 years ago, and nobody else in the family could take her.

"If it wasn't for Rabbit, I wouldn't be able to do this," she said, referring to Rabbittransit, a local transportation agency that is giving free rides to vaccination sites across 11 counties.

For Ms. Share and others like her, rural transit agencies are providing more than rides. They are the crucial link to long-awaited protection from the deadly coronavirus. Across the U.S., the agencies have been adapting since the start of the pandemic a year ago. When ridership fell sharply, some of the services pivoted to delivering groceries and prescription drugs. Since the vaccine rollout began, a growing number have started

offering free rides, changing bus routes, hosting vaccination sites or organizing clinics on wheels to take vaccines to people.

In West Texas, more than 700 people have been vaccinated at a clinic inside Spartan Rural Public Transit's new facility in the city of Levelland. In Washington state, Twin Transit teamed up with Lewis County, the United Way and Bird's Eye Medical to run mobile clinics at fairgrounds, schools, fire stations and senior centers that have led to more than 2,400 vaccinations. Twin Transit ferries medical staff and equipment to clinics when needed and takes vaccine recipients to the sites in vans.





Ms. Share, 66, greeted the driver for Rabbittransit, a transportation service that takes people to get a Covid-19 vaccine, on March 4 at her Port Trevorton home. Ms. Share registered at Evangelical Community Hospital in Lewisburg. A nurse, Jackie Mast, administered the vaccine.

An infusion of federal aid is helping agencies cope with the pandemic's various impacts. Congress approved \$2.7 billion for rural transit in two prior Covid relief bills and added \$317 million in the recent \$1.9 trillion stimulus package.

Since launching its free vaccination ride program in mid-February, Rabbit has taken more than 230 people to vaccination appointments, Executive Director Richard Farr said. Some don't have a car, or can't drive because of age or disability; others can't turn to family



because of job schedules, he said. The agency is using federal Cares Act funds along with existing state subsidies to cover the cost.

“We have to reach herd immunity, and the only way is if everybody has an opportunity to get the vaccine,” Mr. Farr said.

Just over 19% of Pennsylvania residents have received at least one dose of coronavirus vaccine, slightly above the nationwide figure, according to the Centers for Disease Control and Prevention. In largely rural Snyder County, where Ms. Share lives, that figure is 15.3%, state data show.

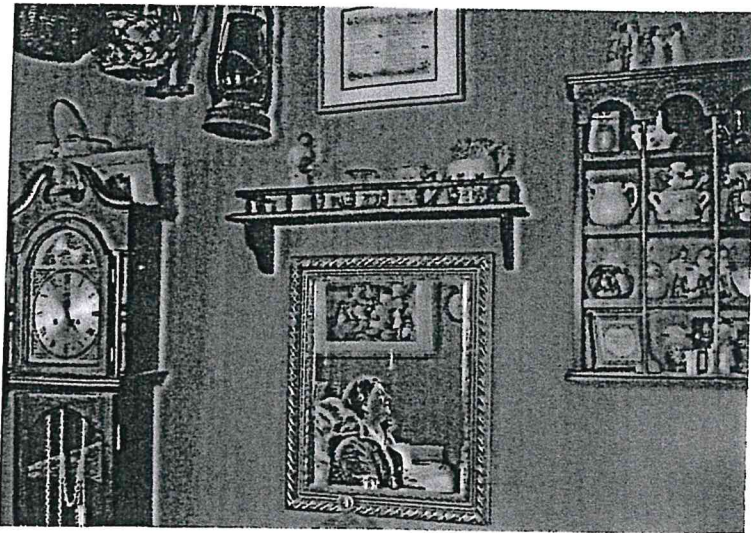
#### SHARE YOUR THOUGHTS

*How would you grade the vaccination rollout? Join the conversation below.*

Mobility is a perpetual challenge in the region, said Kendra Aucker, president and chief executive of 132-bed Evangelical Community Hospital in Lewisburg, where Ms. Share booked her vaccination slot. Nearly a quarter of residents in Snyder County struggle with transportation, a 2017 Greater Susquehanna Valley United Way report found.

Many people are carpooling to hospitals for their shots, Ms. Aucker said; others rely on Rabbit. “If you don’t have anybody to help you, it’s the only way to get a vaccine,” she said.

Transit agencies in some parts of the U.S. are waiting for vaccine supplies to increase before stepping up efforts to get people to sites, said Scott Bogren, executive director of the nonprofit Community Transportation Association of America.



Ms. Share at home as she waited for the Rabbittransit bus that would take her to get vaccinated. "I am really looking forward to it," she said.

Ms. Share is a Rabbit regular, paying reduced fares for trips to pain-management appointments. She was seriously hurt in a car crash in 1995, after being rear-ended while driving home from her job as a floral designer. She injured an eye and needed plates, screws and rods in her neck. She said she is often in pain and doesn't trust herself to drive farther than nearby Hilsher's General Store.

"I used to be this independent person. Raised kids on my own, worked two jobs. Then one car accident takes it all away," she said. "Without Rabbit I would be really stuck."

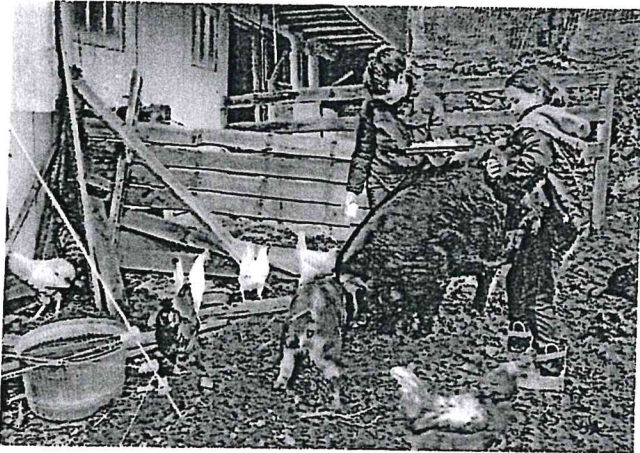
On the morning of her appointment, Ms. Share bantered with her daughter, Lindsey Corbin, as the 8-year-olds began their virtual school day and the family's two burly dogs, Max and Fizy, lumbered around the kitchen.

"You're excited, right?" Ms. Corbin said.

"Yes, I am," Ms. Share said. "So I can start being safe."

Ms. Share said at first she wasn't sure she wanted a shot given the vaccines' rapid development. "But I stuck with the science and Dr. Fauci," she said, referring to Dr. Anthony Fauci, the government's top infectious-diseases expert. Her 86-year-old mother, Betty Ann Hackett, has had both doses, and Ms. Corbin, whose immune system was ravaged by cancer treatment and who seldom drives because of a seizure disorder, received her first.





Ms. Share's daughter, 43-year-old Lindsey Corbin, fed the farm animals with her daughter, 8-year-old Cassidy Keefer. Ms. Share looked over her grandchild Emma's school work. Ms. Share's mother, 86-year-old Betty Ann Hackett, with Fizey at home in in Port Trevorton.

Now it was Ms. Share's turn. When the door to the empty minibus opened, she greeted driver John Bolig and settled into a seat by the door for the drive north to Lewisburg.

"Away we go," Mr. Bolig said, heading down Silver Creek Road to the four-lane highway that runs along the broad Susquehanna River. He and Ms. Share chatted about a local university and news that Hobby Lobby plans to open a store nearby.



After her arrival at Evangelical, hospital staff members briskly guided Ms. Share through registration. Minutes later, she was rolling up the sleeve of her sweater for nurse Jackie Mast.

“That’s it,” Ms. Mast said after injecting the vaccine developed by Pfizer Inc. and BioNTech SE.

“Oh my gosh, nothing. You’re wonderful,” Ms. Share said with a laugh.

“It’s like my two-thousandth shot,” the nurse replied.

After the 15-minute observation period, Ms. Share had to linger another hour in the airy lobby before the bus pulled up to take her back home, where the family’s pigs, chickens and ducks would need tending. She said she didn’t mind the wait.

“I feel relieved,” she said.



Ms. Share and Fizey.

Write to Scott Calvert at [scott.calvert@wsj.com](mailto:scott.calvert@wsj.com)

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Learn how you can help at <https://3p-ride.org/give/>

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**From:** Ken Holdren <[kholdren@montourco.org](mailto:kholdren@montourco.org)>  
**Sent:** Monday, March 15, 2021 10:40 AM  
**To:** Rich Farr  
**Cc:** Dan Hartman; [tsfinn@msn.com](mailto:tsfinn@msn.com); John Gordner; [kmasser@pahousegop.com](mailto:kmasser@pahousegop.com); [dmillard@pahousegop.com](mailto:dmillard@pahousegop.com); Dana Moser  
**Subject:** [EXTERNAL] Rabbit Transit

Rich,

Montour County in conjunction with the Danville Pharmacy held a COVID-19 Vaccination Clinic Tuesday March 09, 2021 at the Montour County Administration Center. The clinic was held primarily to vaccinate residents of the senior centers Welsh Heights in Danville and Riverview Point in Catawissa. Transportation for the residents was coordinated with Rabbittransit. Rabbittransit drivers were very efficient shuttling and caring in assisting the residents and insuring their comfort throughout the afternoon. Thank you for your staff's support of our constituents.

Respectively,

Kenneth A. Holdren  
Chairman Montour County Board of Commissioners  
Courthouse  
253 Mill Street  
Danville, Pa. 17821

O 570-271-3000  
V 570-284-4907  
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## Financial Statement & Statistical Notes for February 2021

- The financial statements, enclosed with these notes, are as of February 28, 2021. This is the end of the 8<sup>th</sup> Month of fiscal year 2020/2021 and the eleventh month under the Pennsylvania COVID-19 Emergency Proclamation.
  - The presented financial statements have been updated for the adopted fiscal year 2021 budget.
    - The budget is entered into the statements using 1/12 of the total budget monthly.
    - The adopted budget was prepared pre-COVID-19 and does not reflect any anticipated impacts to the Authority.
  - A column has been added to the income statement with the previous fiscal year to date information. This column has been shaded in grey to identify it is for comparative purposes and not part of the normal income statement.
- This month continues to reflect the ongoing impact of the COVID-19 pandemic on our operating performance.
  - These notes were prepared prior to the gathering of information for the dashboard. The board will be updated with the monthly dashboard & will be given a short overview at the board meeting.
  - With the final Act 44 Performance Report received from PA DOT, the performance measurement charts have been updated to reflect the new PA DOT issued targets.
  - 
  - The performance measurement charts shows only a slight improvement from January for metrics involving cost. This is due to expenses normalizing and being slightly lower in February than in January. The fixed route ridership dipped again in February compared to January. This was the lowest for any month this fiscal year; but, still better than our lowest COVID month – April 2020 with only 44,934 trips.
  - Paratransit trips additionally dipped slightly again in February compared to January. It also was the lowest ridership month this fiscal year; but, still better than our lowest COVID month – April 2020 with only 14,714 trips.
  - We have continued to use a subcontractor, who was used pre-COVID, for paratransit trips in February.
    - Pre-COVID, about 7% of all paratransit trips are subcontracted; however, this month, 2.7% of the trips are being subcontracted which is slightly less than the previous number of 3%.
- Total revenue is 32% under budget.
  - Operating revenues – 8% under budget for February; 3% under budget YTD
  - Grant income – 50% under budget for February; 41% under budget YTD
    - Paratransit divisional losses are evaluated for subsidy at the close of the fiscal year.
    - We utilized the remaining available Federal CARES Act funding during February and also used other operating funds to cover our monthly deficit. All other operating funds are available for future use to assist with cash flows and future sustainability of the system.

- Total expenses are 25% under budget for February; 21% under budget YTD
  - The Materials and Supplies expense category is under budget by 8% for February, but remains over budget YTD by 18%.
    - This is an ongoing effect of out of the ordinary supplies needed for pandemic purposes.
  - No other major expense category exceeded the expense budget, with the exception of Passed Through Expenses.
    - This category is used for the MATP program mileage reimbursements. It is fully covered through our funding agreement with Department of Human Services.
- Paratransit Division Performance

Division	REE/EER*	Amount	Estimated Subsidy	Adjusted REE/EER	Variance Adjusted to Budget
York/Adams	EER	(\$1,436,526)**	\$1,049,151	(\$387,375)	(\$377,501)
Perry	EER	(\$49,059)		(\$49,059)	(\$49,059)
Montour	REE	\$30,337		\$30,337	\$20,461
Union/Snyder	EER	(\$77,258)		(\$77,258)	(\$77,258)
Columbia	REE	\$194,575		\$194,575	\$194,575
Cumberland	EER	(\$6,234)		(\$6,234)	(\$6,233)
Northumberland	REE	\$259,772		\$259,772	\$259,772
Franklin	REE	\$35,242		\$35,242	\$35,242
All Paratransit Services		(\$1,049,151)	\$1,049,151	\$ -	(\$1)

\*REE=Revenue in Excess of Expenses ("Profit"); EER=Expenses in Excess of Revenue ("Loss")

\*\*The York/Adams actual EER is the unfunded amount as the decision to fund the EER is made at the end of the fiscal year. New columns have been added to estimate the paratransit subsidy and adjust the REE/EER.

- Even with the dismal ridership, a paratransit division could have revenue in excess of expenses based on their mix of trip rates and division expenditures.
- There have been no draws on the ACNB line of credit.
- Capital purchases for the month of February 2021 total \$26,280
  - York Transfer Center Renovation - \$3,200
  - Solar Shelter Lights - \$3,750
  - Fare Collection System - \$2,250
  - Sound-Off Light Bar for Safety Vehicle - \$1,660
  - Maintenance BI Development - \$4,800
  - Call Center Upgrades - \$10,620

**Central Pennsylvania Transportation Authority**  
**Income Statement**

For The Period Ended February 28, 2021

	Period To Date		Year To Date		Budget Variance	Year To Date February 29, 2020
	Actual	Current Budget	Actual	Current Budget		
REVENUE						
Operating Revenue	\$ 1,069,432.29	\$ 1,156,239.00	\$ 8,975,811.30	\$ 9,249,912.00	\$ (274,100.70)	\$ 11,653,782.02
Grant/Contract Inc	\$ 776,948.94	\$ 1,553,858.00	\$ 7,317,092.85	\$ 12,430,864.00	\$ (5,113,771.15)	\$ 7,501,790.99
TOTAL REVENUE	\$ 1,846,381.23	\$ 2,710,097.00	\$ 16,292,904.15	\$ 21,680,776.00	\$ (5,387,871.85)	\$ 19,155,573.01
EXPENSES						
Wages	\$ 902,480.84	\$ 1,222,028.00	\$ 7,837,806.91	\$ 9,776,224.00	\$ 1,938,417.09	\$ 8,885,965.99
Benefits	\$ 559,603.51	\$ 686,042.00	\$ 4,922,466.70	\$ 5,488,336.00	\$ 565,869.30	\$ 4,996,110.57
Services	\$ 135,445.97	\$ 145,075.00	\$ 819,028.35	\$ 1,160,600.00	\$ 341,571.65	\$ 921,586.24
Fuel	\$ 140,179.14	\$ 209,192.00	\$ 1,175,325.03	\$ 1,673,536.00	\$ 498,210.97	\$ 1,656,140.82
Tires	\$ 9,271.75	\$ 15,436.00	\$ 105,084.34	\$ 123,488.00	\$ 18,403.66	\$ 121,887.81
Parts	\$ 24,663.01	\$ 50,445.00	\$ 273,747.46	\$ 403,560.00	\$ 129,812.54	\$ 373,809.77
Materials and Supp	\$ 23,880.52	\$ 25,880.00	\$ 244,862.17	\$ 207,040.00	\$ (37,822.17)	\$ 150,926.61
Utilities	\$ 52,025.38	\$ 59,284.00	\$ 391,621.35	\$ 474,272.00	\$ 82,650.65	\$ 451,572.87
Casualty and Liabili	\$ 68,786.45	\$ 69,766.00	\$ 535,281.13	\$ 558,128.00	\$ 22,846.87	\$ 558,510.84
Purchased Transpo	\$ 65,033.31	\$ 178,532.00	\$ 514,473.60	\$ 1,428,256.00	\$ 913,782.40	\$ 1,467,127.82
Miscellaneous Exp	\$ 11,574.75	\$ 21,438.00	\$ 125,610.01	\$ 171,504.00	\$ 45,893.99	\$ 159,583.91
Leases and Rentals	\$ 10,831.04	\$ 10,881.00	\$ 74,056.37	\$ 87,048.00	\$ 12,991.63	\$ 85,674.70
Passed Through Ex	\$ 18,744.84	\$ 13,830.00	\$ 169,085.73	\$ 110,640.00	\$ (58,445.73)	\$ 98,491.22
TOTAL EXPENSES	\$ 2,022,520.51	\$ 2,707,829.00	\$ 17,188,449.15	\$ 21,662,632.00	\$ 4,474,182.85	\$ 19,927,389.17
TOTAL NON OPERATING GRANT INCOME **	\$ 35,664.20	\$ -	\$ 226,006.65	\$ -	\$ (226,006.65)	\$ 208,939.04
TOTAL NON OPERATING GRANT EXPENSES **	\$ 35,664.20	\$ -	\$ 226,006.65	\$ -	\$ (226,006.65)	\$ 208,939.04
REE/(EER)	\$ (176,139.28)	\$ 2,268.00	\$ (895,545.00)	\$ 18,144.00	\$ (913,689.00)	\$ (771,816.16)
CAPITAL REVENUES AND EXPENSES						
Capital Grant Inco	\$ 26,280.41	\$ -	\$ 905,478.96	\$ -		\$ 6,649,461.42
TOTAL CAPITAL REVENUES AND EXPENSES	\$ 26,280.41	\$ -	\$ 905,478.96	\$ -		\$ 6,649,461.42
REE/(EER)	\$ (149,858.87)	\$ 2,268.00	\$ 9,933.96	\$ 18,144.00		\$ 5,877,645.26
NET REE/(EER)	\$ (149,858.87)	\$ 2,268.00	\$ 9,933.96	\$ 18,144.00		\$ 5,877,645.26

\*\*Para Demonstration, 3P Ride, FindMyRide, CAT TA

**Central Pennsylvania Transportation Authority**  
**Balance Sheet**

As of February 28, 2021

**ASSETS**

**CURRENT ASSETS**

Unrestricted Cash	\$	6,668,548.50	
Restricted Cash	\$	286,889.02	
Reserved Cash - Capital Projects	\$	-	
Accounts Receivable	\$	11,799,312.73	
Materials & Supplies Inventory	\$	376,305.34	
Prepaid Expenses	\$	661,017.59	
Other Current Assets	\$	-	
<b>TOTAL CURRENT ASSETS</b>			\$ 19,792,073.18

**FIXED ASSETS**

Buildings and Improvements	\$	37,046,953.00	
Revenue Equipment	\$	37,727,992.18	
Tools and Equipment	\$	2,763,821.03	
Accumulated Depreciation	\$	(31,135,455.20)	
<b>TOTAL FIXED ASSETS (NET)</b>			\$ 46,403,311.01

**TOTAL ASSETS**

\$ 66,195,384.19

**LIABILITIES AND NET ASSETS**

**CURRENT LIABILITIES**

Accounts Payable	\$	316,934.47	
Accrued Leave and Payroll	\$	876,894.58	
Accrued Expenses	\$	84,442.40	
<b>TOTAL CURRENT LIABILITIES</b>			\$ 1,278,271.45

**DEFERRED REVENUE**

Revenue Received in Advance	\$	17,546,449.45	
<b>TOTAL DEFERRED REVENUE</b>			\$ 17,546,449.45

**OTHER LIABILITIES**

Capital Lease Obligation	\$	-	
Current Notes Payable	\$	-	
Consortium Buses	\$	-	
<b>TOTAL OTHER LIABILITIES</b>			\$ -

**NET ASSETS**

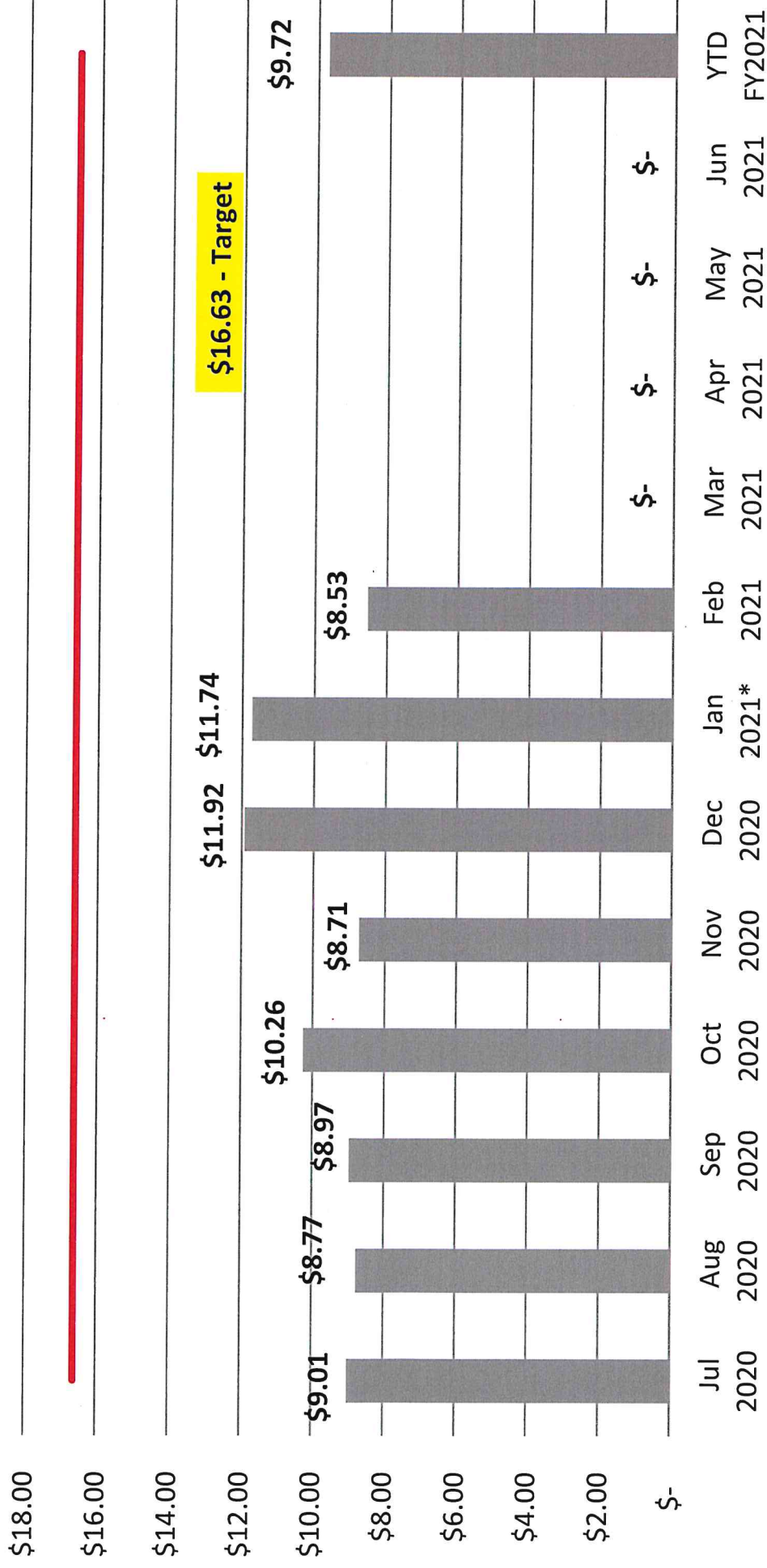
Unrestricted Equity	\$	35,546,815.51	
Restricted Equity	\$	15,519.99	
Capital Grants	\$	11,808,327.79	
<b>TOTAL NET ASSETS</b>			\$ 47,370,663.29

**TOTAL LIABILITIES AND NET ASSETS**

\$ 66,195,384.19

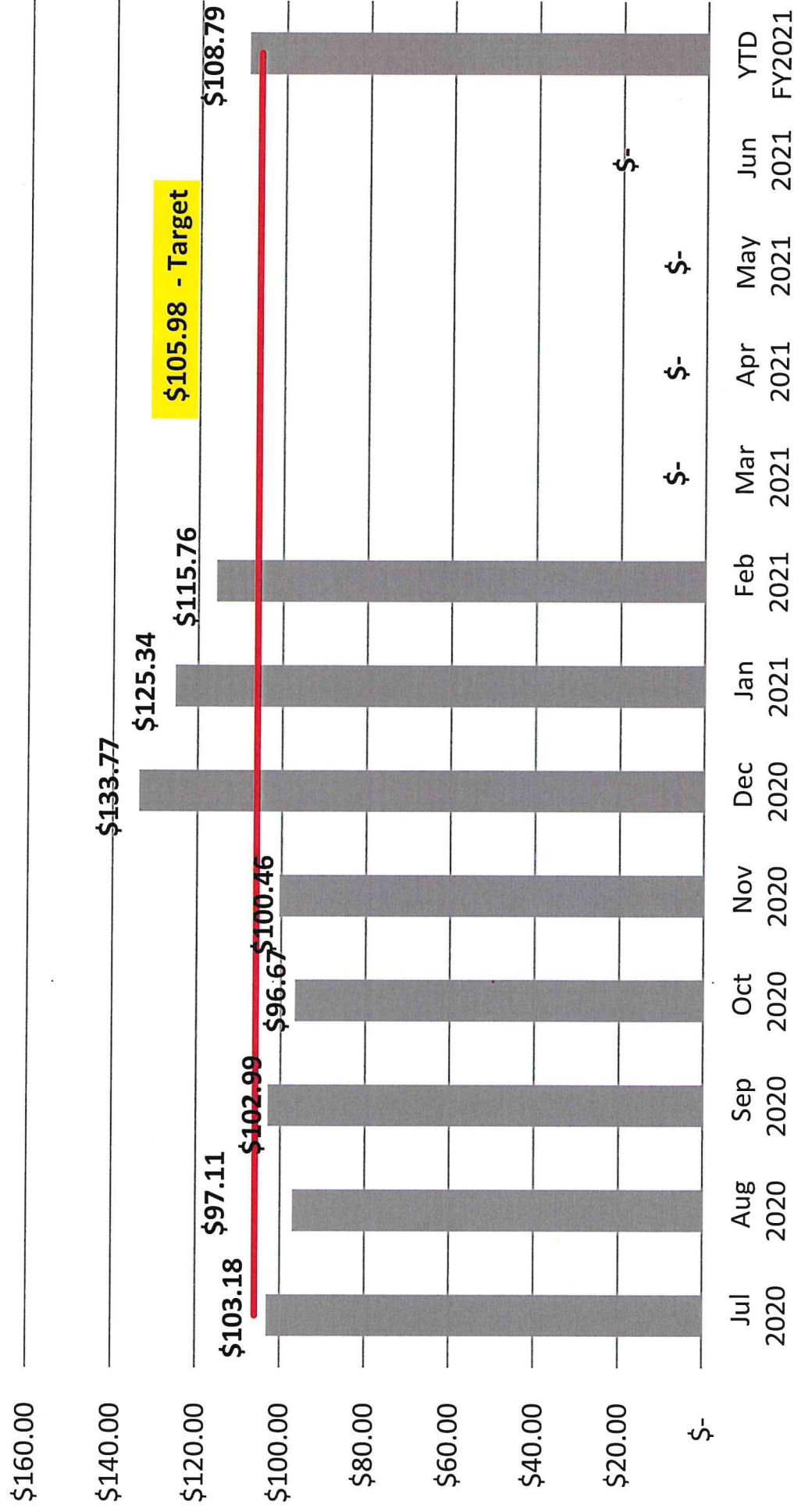


## Operating Revenue/Revenue Hour



\*\*FY2021 PA DOT target assigned for operating revenue /revenue hour is \$16.63. Actual performance should be higher than or equal to this target.

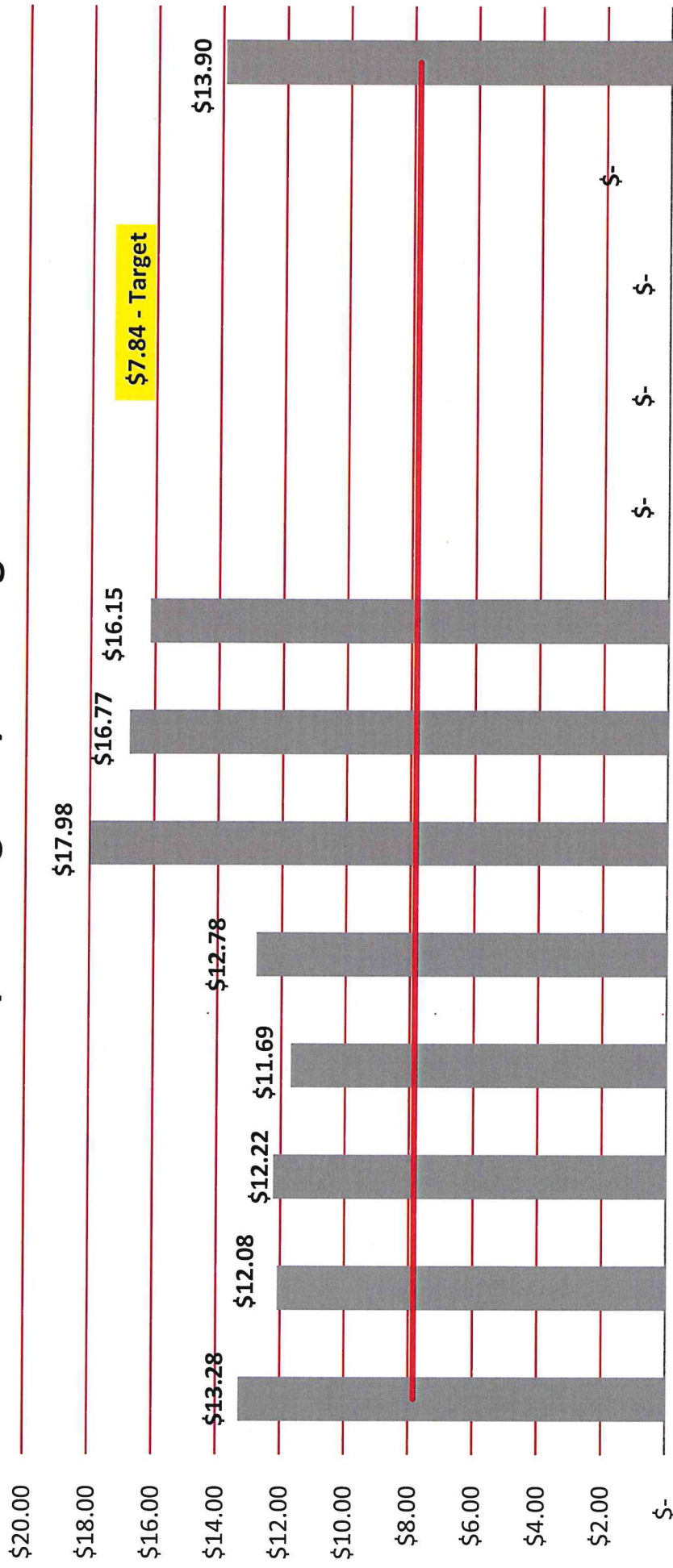
# Operating Cost/Revenue Hour



\*\*FY2021 PA DOT target assigned for operating cost/revenue hour is \$105.98. Actual performance should be less than or equal to this target.



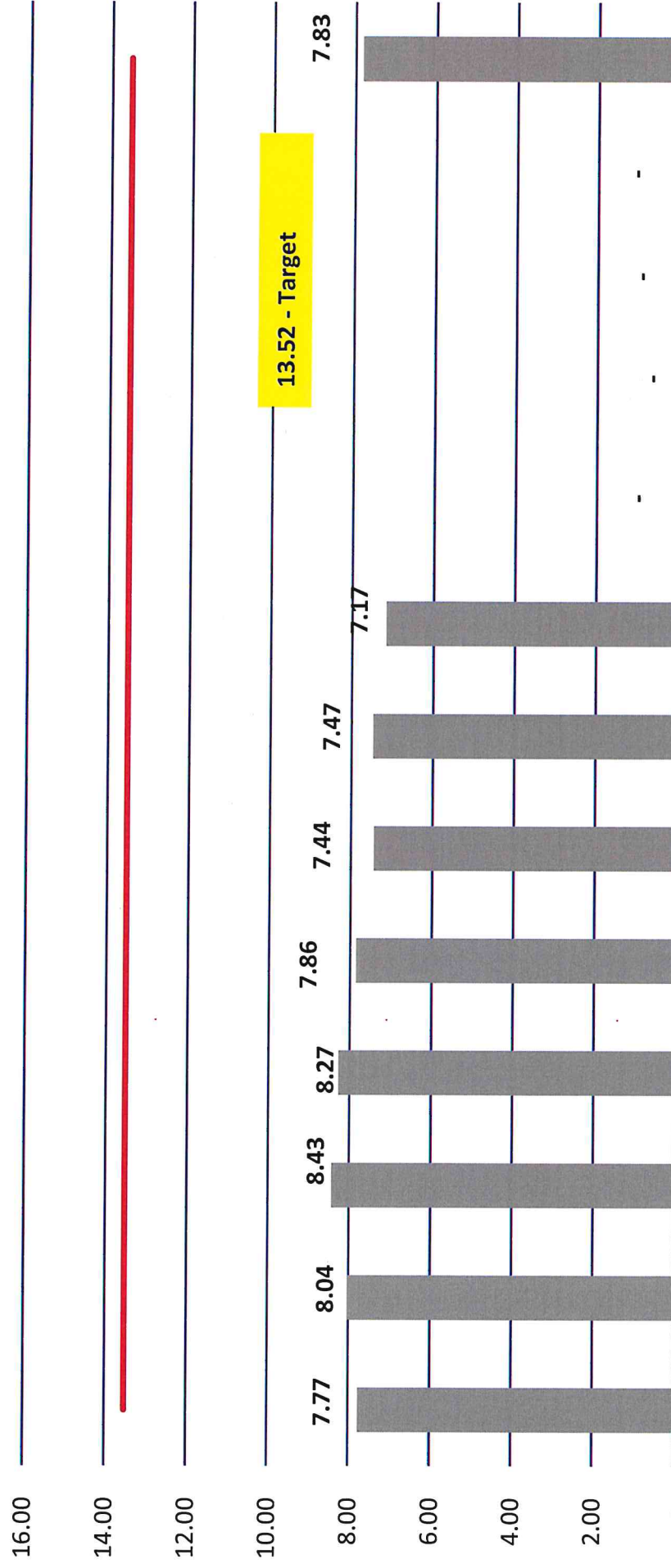
## Operating Cost/Passenger



Jul 2020 Aug 2020 Sep 2020 Oct 2020 Nov 2020 Dec 2020 Jan 2021 Feb 2021 Mar 2021 Apr 2021 May 2021 Jun 2021 YTD FY2021

\*\*FY2021 PA DOT target assigned for operating cost/passenger is \$7.84. Actual performance should be less than or equal to this target.

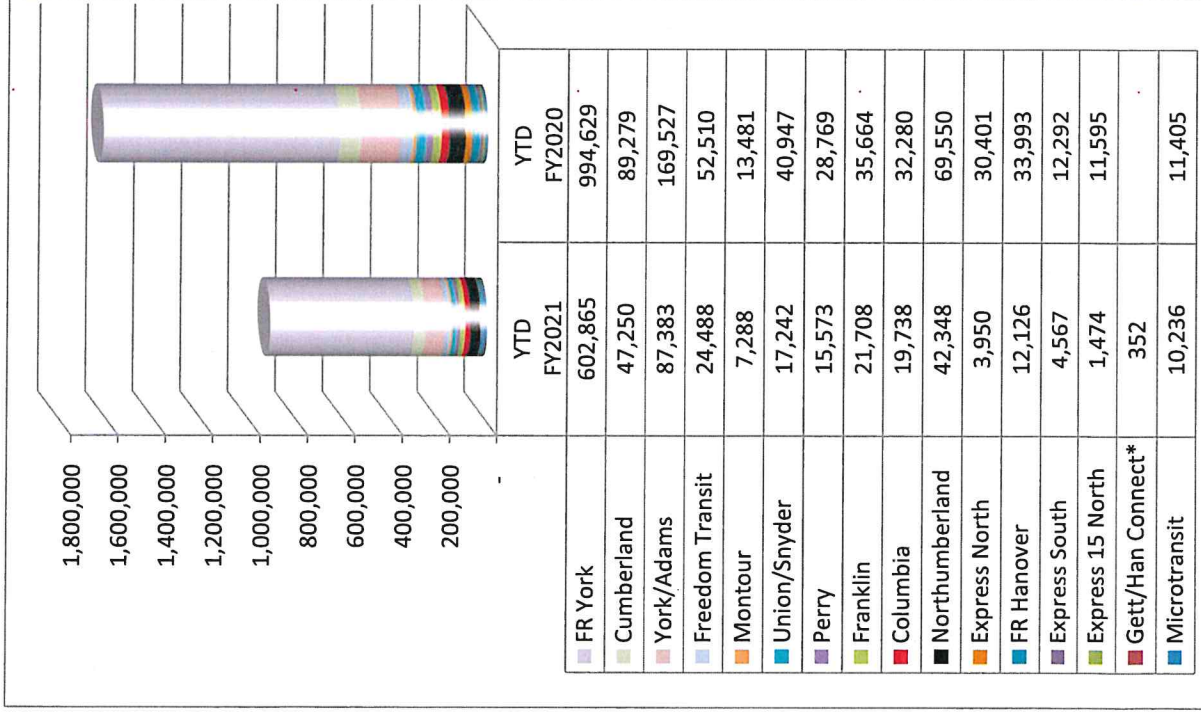
## Passengers/Revenue Hour



Jul 2020 Aug 2020 Sep 2020 Oct 2020 Nov 2020 Dec 2020 Jan 2021 Feb 2021 Mar 2021 Apr 2021 May 2021 Jun 2021 YTD FY2021

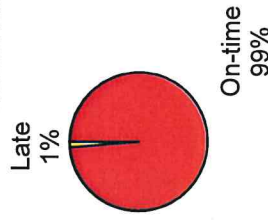
\*\*FY2021 PA DOT target assigned for passengers/revenue hour is 13.52. Actual performance should exceed this target.

## OPERATIONS – March



## MAINTENANCE – March

### Preventative Maintenance



### 145 PMs Complete; 2 Overdue

York – 69 Completed; 1 Overdue  
 Adams – 16 Completed; 0 Overdue  
 Cumberland – 14 Completed; 0 Overdue  
 Northumberland – 15 Completed; 1 Overdue  
 Franklin – 8 Completed; 0 Overdue  
 Columbia – 7 Completed; 0 Overdue  
 Montour – 1 Completed; 0 Overdue  
 Union/Snyder – 14 Completed; 0 Overdue  
 Perry – 1 Completed; 0 Overdue

### Road Calls:

	Mar 2021	YTD FY2021	Mar 2020	YTD FY2020
Mechanical	9	77	11	77
Non-Mech.	26	190	22	375

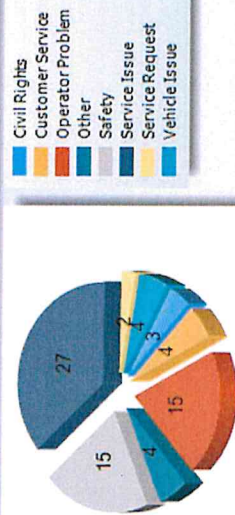
## FINANCE – February



## CUSTOMER COMPLAINTS – March

### Count distribution by Category

### 74 Total Complaints



	Mar 2021	YTD FY2021	Mar 2020	YTD FY2020
Total Complaints	74	595	88	10,893

## MARKETING – March

	Mar 2021	YTD FY2021	Mar 2020	YTD FY2020
PR Exposures	20	72	7	56
Outreaches	1	3	3	65
Pageviews	46,683	410,737	63,680	
Unique Pageviews	38,379	315,926	47,497	
Bikes	630	6,046	648	8,299

\*\*New website launched 2/2020

## SAFETY – March

	Mar 2021	YTD FY2021	Mar 2020	YTD FY2020
Preventable	5	73	3	87
Non-Preventable	3	32	7	55
Passenger Injury	1	11	1	13
Employee Injury	3	16	1	12

\*New Service Begin 2/2021

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**RESOLUTION NO. 2109**

**LOCAL TRANSPORTATION ORGANIZATION  
RESOLUTION CERTIFYING THE LOCAL MATCH  
FOR STATE OPERATING FINANCIAL ASSISTANCE**

The Board of Directors of the Central Pennsylvania Transportation Authority resolves and certifies that the operating financial assistance of \$ 7,619,916 provided pursuant to 74 Pa.C.S. §1513 is needed in Fiscal Year 2021/2022 or in a subsequent fiscal year to help pay for projected operating expenses, including asset maintenance costs; and that these funds will be used for this purpose only, because these funds are ineligible to be used for asset, or capital improvements projects; and that any funds not used this Fiscal Year will be retained and used only for operating assistance in a subsequent fiscal year(s).

Further, the Board of Directors of the Central Pennsylvania Transportation Authority resolves and certifies that the required local matching funds of \$ 681,793 will be secured from local contributors no later than the end of Fiscal Year 2021/2022 to match the requested Section 1513 funds.

I Raymond Rosen, Chairman of the Board of Directors do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Central Pennsylvania Transportation Authority held the 8<sup>th</sup> day of April, 2021.

DATE: \_\_\_\_\_, 20\_\_\_\_ \_\_\_\_\_  
(Signature and Official Title)

**ATTEST:**

\_\_\_\_\_  
(Name of Local Transportation Organization)

By: \_\_\_\_\_ \_\_\_\_\_  
(Signature and Official Title) (Date)

## **RESOLUTION NO. 2111**

### **REAFFIRMING THE CAPITAL PURCHASE OF NETWORK SERVERS**

WHEREAS, the Central Pennsylvania Transportation Authority (CPTA) Board of Directors adopted the FY2021 capital plan as part of the FY2021 Management Work Plan on May 14, 2020, and

WHEREAS, the replacement of the network servers was included in the approved FY2021 capital plan, and

WHEREAS, the Pennsylvania Department of Transportation has approved and funded this project in the fiscal year 2020/2021 capital application, and

WHEREAS, the purchase and replacement of the network servers meets our Procurement Policy limits as a small purchase made from the COSTARS state purchasing contract, and

WHEREAS, the current servers are in need of replacement and were purchased in 2011 – well exceeding the replacement guidelines, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Pennsylvania Transportation Authority that they reaffirm the purchase and installation of servers from Business Information Group in the amount not to exceed \$98,900.

### **CERTIFICATION OF OFFICERS**

**OF**

### **CENTRAL PENNSYLVANIA TRANSPORTATION AUTHORITY**

I certify that the foregoing is a sound and true copy of a resolution adopted at a legally convened meeting of the Central Pennsylvania Transportation Authority Board Members held on April 8, 2021.

\_\_\_\_\_  
Thomas Willson  
Secretary  
Central Pennsylvania Transportation Authority

attest: \_\_\_\_\_  
Raymond Rosen  
Chairman  
Central Pennsylvania Transportation Authority

CENTRAL PENN BUSINESS JOURNAL

presents

# NONPROFIT INNOVATION AWARDS



## CONGRATULATIONS TO THE 2021 HONOREES

The top winner and runner-up in each category will be revealed during the event.

### Branding Identity/Unique Marketing Campaign:

Christian Churches United of the  
Tri-County Area

Downtown Inc and the York  
County Economic Alliance

Lancaster LGBTQ + Coalition

MANTEC

The Salvation Army Harrisburg  
Capital City Region

York County Libraries

### Collaboration:

rabbitCARES

Children's Aid Society -  
York C.A.R.E.S.

Dauphin County Library System

Tabor/LHOP

Whitaker Center for Science and  
the Arts

### Management Operations:

Catholic Harvest Food Pantry

Cultural Alliance of York County

Jewish Federation of Greater  
Harrisburg

Leg Up Farm

### Nonprofit Leadership Excellence:

Michael Burns  
Join Hands Ministry

Kelly Gollick  
CONTACT Helpline

Maggie Lattin  
Boys & Girls Club of  
Chambersburg and Shippensburg

Mitch Nugent  
Prima Theatre

Ralph Rodriguez  
All You Can Inc.

### Programs:

Destination Carlisle, Inc

Family First Health Corp

HANNA's Pantry, administered by  
the HANNA Foundation

Junior Achievement of South  
Central PA

YMCA of York and York County

YWCA Carlisle & Cumberland  
County

Join us for an  
online awards  
celebration

**MAY 20, 2021**

**11:30 A.M. - 1 P.M.**

**Tickets: \$25**  
**(\$30 after April 23rd)**

### Your ticket includes:

- Access to our professionally produced, TV-quality livestream program
- Video storytelling with compelling comments from each honoree
- Video shout out messages from our sponsors
- Guests and winners can participate during the event through social media that will appear on the screen.

**Purchase tickets online at**  
**[cpbj.com/event/nonprofit-innovation-awards](http://cpbj.com/event/nonprofit-innovation-awards)**

### Presenting Sponsor:



### Major Sponsors:



### Supporting Sponsors:



### In Partnership With:



### Celebration Sponsors:

BOYER & RITTER

HIGHMARK

MAHER DUESSEL

For information about purchasing tickets or the event contact Kara Roberts at [kroberts@bridgettowermedia.com](mailto:kroberts@bridgettowermedia.com)

For sponsorship information contact [shuettner@bridgettowermedia.com](mailto:shuettner@bridgettowermedia.com)



*News Release*

**FOR IMMEDIATE RELEASE**

**CONTACT:** Kara Roberts

**EMAIL:** kroberts@bridgetowermedia.com

**Central Penn Business Journal Announces**  
**2021 Nonprofit Innovation Honorees**

**Bethlehem, Pa., (April 2, 2021)** — *Central Penn Business Journal* has named rabbitCARES, Richard Farr, a 2021 Nonprofit Innovation Award honoree.

The Nonprofit Innovation Awards are presented to nonprofits based on the impact, innovation and service to Central Pennsylvania of projects that have been in place since January 1, 2018. For the nonprofit leadership award, those honorees must be in their current position for a minimum of three years. A top winner and a runner-up in each category will be revealed at the online celebration on May 20.

The 2021 awards are held in partnership with the Lancaster County Community Foundation, The Foundation for Enhancing Communities and York County Community Foundation.

Awards are presented in five categories:

- The Branding Identity/Unique Marketing Campaign award recognizes nonprofits that utilize unique and innovative marketing concepts to attract financial support, volunteers and/or clients.
- The Collaboration category honors an innovative collaborative effort between a nonprofit and another organization to accomplish a common goal that they otherwise wouldn't be able to achieve.
- The Management Operations award recognizes innovation in organizational operations that have resulted in an increased success of their mission.
- The Nonprofit Leadership Excellence category recognizes an innovative nonprofit leader whose accomplishments have advanced his/her organization and positively impacted the community.
- The Programs award recognizes innovative programming that has resulted in the organization's increased success in achievement of its mission.

*continued*

To be eligible for the awards, the organization must be located in and serve at least one of the following counties: Adams, Cumberland, Dauphin, Franklin, Lancaster, Lebanon, Perry and/or York county.

"The 2021 Nonprofit Innovation Awards honorees go above and beyond what is expected. They innovate and evolve to provide the best possible services to the communities they serve," said Suzanne Fischer-Huettner, group publisher of *Central Penn Business Journal*. "This year's award honorees demonstrate the flexibility and the vital role nonprofit organizations play in Central Pennsylvania. We at the *Central Penn Business Journal*, along with our community partners, the Lancaster County Community Foundation, The Foundation for Enhancing Communities and York County Community Foundation, celebrate this year's Nonprofit Innovation Award honorees."

The honorees will be recognized May 20 at an online celebration from 8:30 to 10 a.m. at <https://www.cpbj.com/event/nonprofit-innovation-awards/>. Each will be celebrated for their achievements through video storytelling. Guests will have the opportunity to participate in the program with their congratulations and cheers using social media platforms from their homes or offices. For tickets, visit <https://www.cpbj.com/event/nonprofit-innovation-awards/>. The event hashtag is #CPBJevents.

Honorees will be profiled in a special magazine that will be inserted into the May 28 issue of *Central Penn Business Journal* and will be available online at [cpbj.com](http://cpbj.com).

The Presenting Sponsor is First National Bank. The Major Sponsors are Donegal Insurance and Temple University Harrisburg Campus. Supporting Sponsors are Philadelphia Insurance Companies and TitleNGo. Celebration Sponsors are Boyer & Ritter and Maher Duessel.

For more information about sponsorships and tickets for *Central Penn Business Journal's* 2021 Nonprofit Innovation Awards, visit [www.cpbj.com](http://www.cpbj.com) or contact Kara Roberts at [kroberts@bridgetowermedia.com](mailto:kroberts@bridgetowermedia.com).

### **About Central Penn Business Journal**

Celebrating 37 years of journalistic excellence, *Central Penn Business Journal* is a multimedia news source that publishes a print and online edition and breaks news daily on its website, CPBJ.com. In addition, *Central Penn Business Journal* publishes special focus sections and products throughout the year including Reader Rankings, Fastest Growing Companies and Best Places to Work in PA. *Central Penn Business Journal* also honors leading Pennsylvanians through nine annual awards events including Health Care Heroes, Women of Influence, Forty Under 40 and Game Changers and facilitates thoughtful discussion with market leaders through its webinar series. Its Digital Marketing Solutions helps customers with social media, search

*continued*

engine marketing and optimization, retargeting, email marketing and more. *Central Penn Business Journal* is part of BridgeTower Media, one of the country's leading business-to-business media companies with more than 40 print and digital publications in more than 25 U.S. markets.

## **2021 Nonprofit Innovation Awards Honorees**

### ***Branding Identity/Unique Marketing Campaign***

Christian Churches United of the Tri-County Area, Darrel Reinford  
Downtown Inc and the York County Economic Alliance, Kevin Schrieber  
Lancaster LGBTQ + Coalition, Ellie Cochran  
MANTEC, Bruce Newell  
The Salvation Army Harrisburg Capital City Region, John Griner  
York County Libraries, Robert Lambert

### ***Collaboration***

rabbitCARES, Richard Farr  
Children's Aid Society - York C.A.R.E.S., Eric Chase  
Dauphin County Library System, Karen Cullings  
Tabor/LHOP, Mike McKenna  
Whitaker Center for Science and the Arts, Theodore Black

### ***Management Operations***

Catholic Harvest Food Pantry, Kris Pollick  
Cultural Alliance of York County, Kelley Gibson  
Jewish Federation of Greater Harrisburg, Jenn Ross  
Leg Up Farm, Tom O'Connor

### ***Nonprofit Leadership Excellence***

Michael Burns, Join Hands Ministry  
Kelly Gollick, CONTACT Helpline  
Maggie Lattin, Boys & Girls Club of Chambersburg and Shippensburg  
Mitch Nugent, Prima Theatre  
Ralph Rodriguez, All You Can Inc.

### ***Programs***

Destination Carlisle, Inc, Stephanie Patterson Gilbert  
Family First Health Corp, Jenny Englerth  
HANNA's Pantry, administered by the HANNA Foundation, John Fabian  
Junior Achievement of South Central PA, Tom Russell  
YMCA of York and York County, Larry Richardson  
YWCA Carlisle & Cumberland County, Maddie Young

***-END-***