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## MINUTES OF BOARD MEETING MAY 16, 2019

Upon duly given notice, the monthly Board Meeting of the Central Pennsylvania Transportation Authority (CPTA) Board of Directors was held on May 16, 2019, at 415 Zarfoss Drive, York, PA 17404.

Members Present: Raymond Rosen, Darlene Brown, Keith Martin, Phil Robbins, Kirk Stoner, Annie Strite, Thomas Wilson, Richard Carson

Others Attending: Richard Farr, Executive Director; Bonnie Stine, Controller; Michael Bernhardt, Director of Mobility Services; Dwight Huntington, Planning and Procurement Manager; Jenna Reedy, Chief of Staff; Jamie Leonard, Director of Human Resources; Tony Mundy, Maintenance Superintendent; Monica Young, Management Communications Specialist

Excused: Carrie Gray

Chairman Ray Rosen called the meeting to order at 7:00PM.

### PUBLIC COMMENT:

There was no public comment.

### APPROVAL OF MINUTES:

A motion to approve the minutes from the regular CPTA Board of Directors meeting on April 4, 2019, was moved by Richard Carson, seconded by Kirk Stoner and passed unanimously.

### YAMPO TRANSIT COMMITTEE:

No comment.

### COMMUNICATIONS

No comment.



## TREASURER'S REPORT:

Financials were reviewed as of March 31. One performance measurement was met for this month. rabbittransit has had an unusually late rebound from winter as ridership typically rebounds earlier and is only just starting. There has been a significant amount of repairs on rabbit Express buses as well. The board questioned if information can be obtained from the riders to identify why ridership may be down. When reviewing the dashboard, the board also questioned maintenance and staffing for mechanic FMLA and vacations. The possibility of using an outside company was discussed.

## COMMITTEE REPORT:

- Resolution 1907 – Adopting the Management Work Plan for Fiscal Year 2019/2020  
Motion to approve raised by Keith Martin, seconded by Darlene Brown, and passed unanimously.

Bonnie Stine reviewed the draft budget. Differences from last year include Microtransit and FindMyRide as well as new positions and uncovered employee absences. There will be a paratransit fare increase by approximately 15%.

## OLD BUSINESS:

Transfer Center Renovation was discussed.

CAT Update – The CAT budget is currently being drafted.

## NEW BUSINESS:

Dwight Huntington reviewed the fixed route service change proposal to accommodate UPMC Pinnacle/Memorial Hospital.

## STAFF REPORTS

No comment.

Meeting adjourned 8:42PM.



Next Meeting: Wednesday, June 5, 2019, at the York County Office, 415 Zarfoss Drive, York, PA 17404

Respectfully Submitted,

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Monica Young  
Management Communications Specialist  
Central Pennsylvania Transportation Authority

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Thomas Wilson  
Secretary  
Central Pennsylvania Transportation Authority