



---

## MINUTES OF BOARD MEETING APRIL 4, 2019

Upon duly given notice, the monthly Board Meeting of the Central Pennsylvania Transportation Authority (CPTA) Board of Directors was held on April 4, 2019, at 415 Zarfoss Lane, York, PA 17404.

Members Present: Raymond Rosen, Darlene Brown, Keith Martin, Phil Robbins, Kirk Stoner, Annie Strite, Thomas Wilson, Carrie Gray

Present by Phone: Richard Carson

Others Attending: Richard Farr, Executive Director; Bonnie Stine, Controller; Michael Bernhardt, Director of Mobility Services; Dwight Huntington, Planning and Procurement Manager; Jenna Reedy, Chief of Staff; Jamie Leonard, Director of Human Resources; Tony Mundy, Maintenance Superintendent; Monica Young, Management Communications Specialist

Chairman Ray Rosen called the meeting to order at 7:04PM.

### PUBLIC COMMENT:

There was no public comment.

### YAMPO TRANSIT COMMITTEE:

PennDOT Update – Federal lawsuit was dismissed today.

RESOLUTION 1906 – Recommendation to the Coordinating Committee to Approve CMAQ Funding for the I-83 Fixed Route Service Proposal  
Motioned by Kirk Stoner, seconded by Rich Carson and passed unanimously.

### APPROVAL OF MINUTES:

A motion to approve the minutes from the regular CPTA Board of Directors meeting on February 7, 2019, was moved by Philip Robbins, seconded by Kirk Stoner and passed unanimously.

### COMMUNICATIONS

Mr. and Mrs. Biselli called to thank us for our assistance with their daughter's rides.



## TREASURER'S REPORT:

Financials were reviewed for the last two months. Performance measurements were not met for both months. The board stated that they take the Act 44 targets seriously. Staff reported that these are heavy expense months with lower ridership due to weather conditions. The combination doesn't translate well on the measurements. This trend is expected to continue until spring. Staff will continue to monitor performance.

## COMMITTEE REPORT:

- Resolution 1903 – Award of Contract for Transit Vehicle Tire Lease Service  
Motion to approve raised by Keith Martin, seconded by Kirk Stoner, and passed unanimously.
  
- Resolution 1904 – Certifying the Local Match for State Operating Financial Assistance  
Motion to approve raised by Keith Martin, seconded by Darlene Brown, and passed unanimously.

## OLD BUSINESS:

CAT Update – A negotiation session this held this past Tuesday on work rules and wages. One article is going to arbitration. We will have to begin preparing our case.

## NEW BUSINESS:

A draft of the Strategic Plan for 2019-2021 was distributed. We will review next meeting for any feedback.

## STAFF REPORTS

Jamie Leonard gave an EEO update from January 2018 to December 2018.

In 2018, we hired 122 employees, termed 108 (17 involuntary, 91 voluntary), and the turnover rate was 26.8%.

The 122 hires consisted of:

- 1 Asian Female
- 10 Black Females
- 3 Hispanic Females



1 American Indian Female  
48 White Females  
5 Black Males  
1 Hispanic Male  
53 White Males

The 108 Terms are as follows:

1 Asian Female  
8 Black Females  
3 Hispanic Females  
38 White Females  
2 Black Males  
1 Hispanic Male  
55 White Males

For comparison, the EEO stats were given for 2017 as well.

In 2017, we hired 111 employees, termed 95 (25 involuntary, 70 voluntary), and the turnover rate was 23.8%.

Of the 111 hires were:

7 Black Females  
3 Hispanic Females  
2 Other Females  
36 White Females  
5 Black Males  
1 Hispanic Male  
1 Other Male  
55 White Males

The 95 terms were:

6 Black Females  
3 Hispanic Females  
28 White Females  
8 Black Males  
5 Hispanic Male  
45 White Males

Meeting adjourned 7:24PM.



Next Meeting: Thursday, May 16, 2019, at the York County Office, 415 Zarfoss Drive, York, PA 17404

Respectfully Submitted,

---

Monica Young  
Management Communications Specialist  
Central Pennsylvania Transportation Authority

---

Thomas Wilson  
Secretary  
Central Pennsylvania Transportation Authority