

Required Deliverables

The following are the required deliverables from each subcommittee:

Due: October 5, 2007

- 1) Project Plan
 - a) Milestones/timeline
 - b) Meeting Schedules
 - c) Product Due Dates
- 2) 9/25/2007 Meeting Minutes and Attendance List
- 3) Subcommittee Roster – Chairperson, Secretary and Members.
Topic Team(s) Roster

Due: October 16, 2007

- 1) 1st Draft of sections A & B (Topic Overview and Purpose) of the Standard Regulation Topic Outline. Note: Handout on green paper from September 25 meeting
- 2) Compilation of any questions from the Subcommittee members.

Note: All deliverables should be sent by the subcommittee secretary to the following:

LaVerne Collins, PennDOT Project Manager and Co-Chair, lacollins@state.pa.us
Dennis Louwerse, PPTA Team Co-Chair, dlouwerse@barta.com
Rich Farr, PPTA Team Co-Chair, rfarr@rabbittransit.org