

**Act 44 Temporary Regulation Development
Programs of Statewide Significance Subcommittee
Participant List**

Name	Organization	Email	Telephone
Cindy Zerbe, Leader	USTA	czerbe@ustatrans.org	(570) 522-1390
Jackie Sheader, Secretary	CATA	jsheader@catabus.com	(814) 238-2282 x 141
Eileen Ogan	PennDOT	eogan@state.pa.us	(717) 787-1213
Tina Chubb	PennDOT	vchubb@state.pa.us	(717) 705-1492
John Levitsky	PennDOT	jlevitsky@state.pa.us	(717) 787-1206
Calvin Cassidy	PennDOT	ccassidy@state.pa.us	(717) 787-1203
Soledad Bolig	PennDOT	sobolig@state.pa.us	(717) 772-1788
Zoe Robertson	GVFTMA	zrobertson@gvftma.com	(610)354-8899
Kathleen Zubrzycki	SEPTA	kzubrzycki@septa.org	(215) 580-3721
Bill Rickett	TMA Bucks	bill@bctma.com	(215) 244-9082
Rich Farr	Rabbitransit	rfarr@rabbitransit.org	(717) 846-7433
Ben Brosius	PennDOT	bbrosius@state.pa.us	(717) 787-1211
Kris Diehl	USTA	<u>kdiehl@ustatrans.org</u>	(570) 522-1390

Programs of Statewide Significance Subcommittee September 25, 2007 Meeting Minutes

I. Determine Leader

Cindy Zerbe, USTA, was named Subcommittee Leader.

II. Determine Secretary

Jacqueline Sheader, CATA, was named Subcommittee Secretary.

III. Determine Topic Teams

Topic teams and their leaders were determined based on expertise and interest. The leaders of the topic Teams will be responsible for seeing that their group works together to accomplish assignments. The topic team leaders are responsible to work with Cindy Z. and Jackie S. to distribute information. They are as follows:

Persons with Disabilities (PwD)

*Eileen Ogan, PennDOT, Leader

Soledad Bolig, PennDOT

Rich Farr, Rabbittransit

John Levitsky, PennDOT

Kris Diehl, USTA???

- Eileen O. will pull together all high level bullet points.
- Cindy Z. will ask if Kris would be interested in serving.

Intercity Bus/Amtrak

*Tina Chubb, PennDOT, Leader (Intercity Bus)

*Calvin Cassidy, PennDOT, Leader (Amtrak)

Bob Sharp???

- Tina C. will gather current guidelines.
- The subcommittee will attempt to get some of the affected service providers involved (both intercity bus and Amtrak).

Community Transportation (Capital/Service Stabilization)

*Cindy Zerbe, USTA, Leader

Eileen Ogan, PennDOT

John Levitsky, PennDOT

Bill Jones, Mercer??? (Cindy Z. will contact)

Bill Davis, Blair Senior Services (Cindy Z. will contact)

Angela Alias, ACTS??? (Cindy Z. will contact)

- Cindy Z. will pull together old notes regarding ideas about service stabilization.

Welfare to Work/JARC & New Freedom Match

*Kathleen Zubrzycki, SEPTA, Leader
*Bill Rickett, TMA Bucks, Leader
Zoe Robertson, GVFMTA
Eileen Ogan, PennDOT
John Levitsky, PennDOT
Dan Debone, PAT???:/Other PAT rep???:
Carol Uminski, SPC Region???:

Rail Safety

*Kathleen Zubrzycki, SEPTA, Leader
Rich Bouie, Bureau of PT???:
John Dockendorf, PennDOT???:

- The subcommittee will attempt to get someone from SEPTA and PAT involved.

Demonstrations, Technical Assistance, Planning and Research

*Rich Farr, Rabbitransit, Leader
Jackie Sheader, CATA
Lisa Karavage, Planning Bureau/Someone else in Planning???:

Cindy Z. will contact those who were not in attendance but were on the subcommittee list to determine their interest in team participation.

Subcommittee leaders need to establish their groups and set up a meeting as soon as possible (start brainstorming, bullets, etc.); can use conference calls, email, etc.

All groups will then meet face-to-face on Friday, October 12 in Harrisburg at the PPTA office.

IV. Develop Preliminary Project Plan

a. Establish Meeting Dates

- 1st Meeting – Friday, October 12, 10:00 a.m. – 2:00 p.m., PPTA office
- 2nd Meeting – Friday, November 2, 10:00 a.m. – 2:00 p.m., PPTA office
- 3rd Meeting – Friday, November 30, 10:00 a.m. – 2:00 p.m., PPTA office

b. Establish Milestones

October 5th – We need to have milestones and timeline, meeting schedule, product due dates and attendance list from today’s meeting and a list of any questions to LaVerne C., Dennis L., and Rich F.

October 12th – PSS Subcommittee Meeting, 10:00 a.m. – 2:00 p.m., PPTA office in Harrisburg. Have draft Product A & B for review so that it may be submitted to the Steering Committee by October 16th.

October 15th – Final draft of Product A & B need to be provided to Jackie S. for final editing.

October 16th – Product A & B will be submitted to the Steering Committee. Begin work on Product C – Regulation Development.

October 23rd – Steering Committee Meeting.

November 2nd – PSS Subcommittee Meeting 10:00 a.m. – 2:00 p.m., PPTA office, to review progress on regulation development.

November 5th – Submit final updates to Jackie S.

November 6th – Update needs to be submitted to Steering Committee regarding PSS regulation development.

November 13th – Steering Committee Meeting.

November 30th – Meet to fine-tune regulations, 10:00 a.m. – 2:00 p.m., PPTA office.

December 3rd – Information for updates to Jackie S.

December 4th – Submit update to Steering Committee.

December 11th – Steering Committee Meeting.

V. Begin Regulation Development

The group outlined the overall purpose of the Programs of Statewide Significance portion of the regulations. It is as follows:

This chapter establishes regulations governing programs of statewide significance, those public transportation programs, activities and services not otherwise fully funded through the operating program, capital program or asset improvement program.

The group went on to discuss part the requirements of Part A (Topic Overview) of the Standard Regulation Topic Outline. It was determined that Eileen O. would take a programs document created for the e-grants program and distribute it so that everyone has a background on each team topic; program descriptions are also available on the PennDOT website.

VI. Questions from subcommittee for clarification –

1. PwD – To what degree of detail are we working, allocation of expenses, can we wait to address PwD until we look at Shared Ride regulations and coordination?
2. What is the protocol to add other individuals to the subcommittees? The Committee posed this question to PDOT staff and we were advised to engage others in the industry as necessary.

VII. Report on Subcommittee Progress

Cindy Zerbe provided a full Subcommittee report to all in attendance.

Programs of Statewide Significance Subcommittee Project Plan

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